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# MEMO

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**To:** Brenda G. Garton, County Administrator  
**From:** Jason L. Robertson, Director, Parks & Recreation Dept.  
**Subject:** Parks and Recreation Commission Action  
**Date:** January 13, 2016

The Parks and Recreation Commission met on January 12, 2016. Members present were: Kevin Anderson, Patrick Anderson, Randy Carter, Natalie Gerometta, Gary Longerbeam, Ronald Madagan, Charles Sandy, Jr. and Blaine Dunn.

Items Requiring Board of Supervisors Action:

None

Submitted for Board Information Only:

1. Election of Chairperson – Mr. Madagan moved to nominate Mr. Gary Longerbeam as Chairperson, second by Mr. Patrick Anderson, motion carried unanimously (7-0).
2. Election of Vice Chairperson – Mr. Madagan moved to nominate Mr. Randy Carter as Vice-Chairperson, second by Mr. Kevin Anderson, motion carried unanimously (7-0).
3. Meeting Date, Time and Place – Tabled until next month's meeting.
4. Youth Sports Partner Agreements – The Youth Sports Partners/Appeals/Public Relations Committee recommended accepting the attached Youth Sports Partners Agreements as submitted, second by Mr. Madagan, motion carried unanimously (7-0).

Attachments (3)

cc: Gary Longerbeam, Chairman  
Blaine Dunn, Board of Supervisor Liaison

# **Youth Sport Partner Agreement**

**Between**

**Frederick County Parks and Recreation  
And  
Blue Ridge Youth Soccer Association, Inc.**

**March 15 – June 15, 2016**

In an effort to provide quality recreational athletic programs for youth, it is beneficial for Frederick County Parks and Recreation (FCPRD) to provide facility space to Blue Ridge Youth Soccer Association (BRYSA), Inc. This agreement outlines the expectations and outcomes required by Frederick County Parks and Recreation for such.

A. FCPRD will provide BRYSA the following fields including dimensions (attachment A) from March 15 through March 27, 2016

1. Fields 1, 2, and 4                      Tuesday, Wednesday, Thursday
2. Fields 6 and 7                        Monday-Friday
3. Frederick County Public School (FCPS) fields if available and approved by FCPS  
Monday-Sunday

B. FCPRD will provide BRYSA the following fields from March 28-June 15, 2016.  
Fields will be lined for games only.

1. Fields 1, 2, and 4                      Tuesday, Wednesday, Thursday, Saturday
2. Fields 6 and 7                        Monday-Saturday
3. Frederick County Public School (FCPS) fields if available and approved by FCPS  
Monday-Sunday

Fields 1, 2, 6 and 7 will be held for BRYSA on Sundays starting April 10, 2016. Sunday fields will be open for private rental from March 20-April 3, 2016. Please reserve and pay for Sunday game fields by April 8, 2016. Un-rented fields will be opened for private rental use on April 11, 2016.

C. Field 3 will be available for use on Tuesday, Wednesday, Thursday, Saturday, and beginning May 2, 2016.


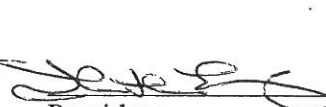
D. BRYSA will provide a recreational soccer program for Frederick County children.

BRYSA will provide by March 14:

1. The number of Frederick County youth that participated in their program during the previous year.

2. Pay FCPRD \$ 5,339 for items 1 and 2 in section A above. (1308 participants x \$6.28 facility x 65% of usage on Frederick County fields).
3. A certificate of insurance and endorsement listing Frederick County and Frederick County Public Schools additionally insured demonstrating \$ 1 million for bodily injury per occurrence with a \$ 2 million annual aggregate and \$ 200,000 in property damage with a \$ 500,000 annual aggregate naming Frederick County, VA and Frederick County Public Schools additionally insured.
4. A copy of their most recently filed IRS 990 form.
5. A copy of current policies, league rules, and bylaws.
6. A list of all current board members.
7. Identify an individual to act on the agency's behalf in communicating league issues. This individual should be accessible during most business days.
8. Participation fee for upcoming season.
9. Provide a list of all coaches. Each coach must be eligible per the standards established Criminal Background Check policy (#500.3).
10. Train all coaches and staff in best practices for providing youth soccer.
11. Be responsible for the conduct and behavior of all spectators and participants.
12. Abide by and enforce all FCPRD rules in ball field area.
13. Accept all facilities as is.
14. Abide by FCPRD's decision regarding field cancellations found in the Athletic Field Use Policy (#500.1). Strictly enforce lightning and thunder safety outlined in the policy for all BRYSA activities.
15. Report any injury or behavior incident resulting in a call to 911 by the next business day to FCPRD.
16. Establish safety and emergency procedures.

Failure to abide by any term may result in the termination of this agreement.

	<u>1/13/16</u>		<u>12.3.15</u>
Director	Date	President	Date
Frederick County Parks and Recreation		BRYSA	
<u>Jason Robertson</u>		<u>J. Nathan Laing</u>	
Printed Name		Printed Name	

## Attachment A

### Sherando Soccer Field Lining Dimensions

Pad #1 – 2 fields-40x60 yd.- 7x21' goals

Pad #2- field 60 x110 yd. 8x24' goals.

Pad#3- field 60x110 yd. goals 8x24'.

Pad#4 –Closed until May 1, 2016. Open May 2, 2016; field 65x120 yd. goals 8x24'.

Pad#6- field 50x80 yd. goals 6 ½ x 18'

Pad#7- field 50 x 80yd. goals 6 ½ x18'.

# **Youth Sport Partner Agreement**

## **Between**

**Frederick County Parks and Recreation**

**And**

**Frederick County National Little League**

**March 15 – June 15, 2016**

In an effort to provide quality recreational athletic programs for youth, it is beneficial for Frederick County Parks and Recreation (FCPRD) to provide facility space to Frederick County National Little League (FCNLL). This agreement outlines the expectations and outcomes required by Frederick County Parks and Recreation for such.

A. FCPRD will provide FCNLL the following fields including dimensions from March 15 through June 15, 2016:

1. Field # 4                                      Monday - Saturday
2. Bennington                                   Monday- Saturday
3. Field # 2                                      Monday, Wednesday, Friday, Saturday
4. Field # 1                                      Monday and Saturday
5. Frederick County Public School sites based on need and approval by FCPS
6. Fields after June 15 will be reserved for FCNLL until June 1. FCNLL must rent and pay for all fields after June 15.

FCPRD will provide lined fields beginning the first Saturday in April

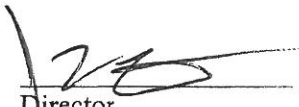
B. FCNLL will provide a recreational youth baseball/softball program for Frederick County children living in their geographical boundaries.

FCNLL will provide by March 14:


1. The number of Frederick County youth that participated in their program during the previous year.
2. \$ 2,967 for items 1 through 4 in section A. (472 participants x \$6.28 facility fee).
3. A certificate of insurance and endorsement listing Frederick County and Frederick County Public Schools additionally insured demonstrating \$ 1 million for bodily injury per occurrence with a \$ 2 million annual aggregate and \$ 200,000 in property damage with a \$ 500,000 annual aggregate naming Frederick County, VA and Frederick County Public Schools additionally insured.
4. A copy of their most recently filed IRS 990 form.
5. A copy of current policies, league rules, and bylaws.
6. A list of all current board members.
7. Identify an individual to act on the agency's behalf in communicating league issues. This individual should be accessible during most business days.

8. Participation fee for upcoming season
9. Provide a list of all coaches. Each coach must be eligible per the standards established Criminal Background Check policy (#500.3).
10. Train all coaches and staff in best practices for providing youth baseball meeting the standards set forth by Little League Baseball International.
11. Be responsible for the conduct and behavior of all spectators and participants.
12. Abide by and enforce all FCPRD rules in ball field area.
13. Accept all facilities as is.
14. Provide FCPRD lining request 1 business day prior to game – same day will be handled on a case by case basis depending on staff availability determined by the Superintendent of Parks or designee.
15. Abide by FCPRD's decision regarding field cancellations found in the Athletic Field Use Policy (#500.01). Strictly enforce lightning and thunder safety outlined in the policy for all FCNLL activities.
16. Report any injury or behavior incident resulting in a call to 911 by the next business day to FCPRD.
17. Establish safety and emergency procedures

Failure to abide by any term may result in the termination of this agreement.

  
\_\_\_\_\_  
Director  
Frederick County Parks and Recreation

1/18/16  
Date

  
\_\_\_\_\_  
President  
Frederick County National Little League

12/17/15  
Date



# **Youth Sport Partner Agreement**

**Between**

**Frederick County Parks and Recreation**

**And**

**Frederick County American Little League**

**March 15 – June 15, 2016**

In an effort to provide quality recreational athletic programs for youth, it is beneficial for Frederick County Parks and Recreation (FCPRD) to provide facility space to Frederick County American Little League (FCALL). This agreement outlines the expectations and outcomes required by Frederick County Parks and Recreation for such.

A. FCPRD will provide FCALL the following fields including dimensions from March 15 through June 15, 2016:

1. Cole Field Monday - Saturday
2. Franklin Field Monday- Saturday
3. Frey and Roper Field Monday, Friday, Saturday
4. Frederick County Public School sites based on need and approval by FCPS
5. Fields after June 15 will be reserved for FCALL until June 1. FCALL must rent and pay for all fields after June 15.

FCPRD will provide lined fields beginning the first Saturday in April

B. FCALL will provide a recreational youth baseball/softball program for Frederick County children living in their geographical boundaries.

FCALL will provide by March 14:

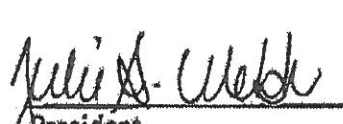
1. The number of Frederick County youth that participated in their program during the previous year.
2. \$2,123 for items 1-3 in section A above. (338 participants x \$6.28 facility fee).
3. A certificate of insurance and endorsement listing Frederick County and Frederick County Public Schools additionally insured demonstrating \$ 1 million for bodily injury per occurrence with a \$ 2 million annual aggregate and \$ 200,000 in property damage with a \$ 500,000 annual aggregate naming Frederick County, VA and Frederick County Public Schools additionally insured.
4. A copy of their most recently filed IRS 990 form.
5. A copy of current policies, league rules, and bylaws.
6. A list of all current board members.
7. Identify an individual to act on the agency's behalf in communicating league issues. This individual should be accessible during most business days.
8. Participation fee for upcoming season.

9. Provide a list of all coaches. Each coach must be eligible per the standards established Criminal Background Check policy (#500.3).
10. Train all coaches and staff in best practices for providing youth baseball meeting the standards set forth by Little League Baseball International.
11. Be responsible for the conduct and behavior of all spectators and participants.
12. Abide by and enforce all FCPRD rules in ball field area.
13. Accept all facilities as is.
14. Provide FCPRD lining request 1 business day prior to game – same day will be handled on a case by case basis depending on staff availability determined by the Superintendent of Parks or designee.
15. Abide by FCPRD's decision regarding field cancellations found in the Athletic Field Use Policy (#500.01). Strictly enforce lightning and thunder safety outlined in the policy for all FCALL activities.
16. Report any injury or behavior incident resulting in a call to 911 by the next business day to FCPRD.
17. Establish safety and emergency procedures.

Failure to abide by any term may result in the termination of this agreement.

  
\_\_\_\_\_  
Director  
Frederick County Parks and Recreation

1/13/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President  
Frederick County American Little League

12/15/16  
\_\_\_\_\_  
Date





December 31, 2015

Dear Mr. Hott,

Attached is our 2016 spring Youth agreement with Parks and Recreation. Please give me a call at your convenience to discuss the upcoming season and a couple of questions. I am sorry this took me awhile to get back to you, but with work and holidays, it has been extremely busy.

Thank You,  
Julie Welsh  
FCALL President  
540-877-4474