
MEMO

To: Brenda G. Garton, County Administrator
From: Jason L. Robertson, Director, Parks & Recreation Dept.
Subject: Parks and Recreation Commission Action
Date: December 9, 2015

The Parks and Recreation Commission met on December 8, 2015. Members present were: Patrick Anderson, Randy Carter, Natalie Gerometta, Ronald Madagan, Charles Sandy, Jr. and Blaine Dunn. Members absent were: Gary Longerbeam and Kevin Anderson

Items Requiring Board of Supervisors Action:

1. Proposed Parks and Recreation Commission Bylaw Revision – Mr. Madagan moved to revise Article 3, Section 5 of the Parks and Recreation Commission Bylaws to state “Commission members are required to attend seventy-five percent of the held commission meetings.

Consideration of committee meeting attendance will be considered by the Executive Committee for those members not attending seventy-five percent of held meetings. Members failing to attend seventy-five percent of held commission meetings and not active in committee meetings will be notified by the chairperson regarding their lack of attendance”, second by Mr. Patrick Anderson, motion carried unanimously (5-0). Please see attached Parks and Recreation Commission By-Laws.

2. Buildings and Grounds Committee – Clearbrook Fire and Rescue Easement Request - The Buildings and Grounds Committee recommended approval of the easement request and waiving of the easement fee with the following stipulations. Clearbrook Volunteer Fire and Rescue will pay the easement fee and appropriate interest if they sell the property within ten years, will allow Parks and Recreation access to overflow parking at no charge if requested, and building access at no charge for meeting space, second by Mr. Patrick Anderson, motion carried unanimously (5-0). A public hearing is required if the Board of Supervisors wish to move forward with the Parks and Recreation Commission’s recommendation. Please find attached a copy of the Parks and Recreation Department Easement policy.

Submitted for Board Information Only:

1. Finance Committee – Fiscal 2017 Fees and Charges – Mr. Madagan moved to accept the Fiscal Year 2017 fees and charges as recommended by the Finance Committee, second by Mr. Carter, motion carried unanimously (5-0).

2. Finance Committee – Fiscal 2017 Budget Request – Mr. Patrick Anderson moved to accept the Fiscal Year 2017 Budget as recommended by the Finance Committee, second by Mr. Madagan, motion carried unanimously (5-0).

3. Closed Session: Mr. Madagan moved to convene into closed session Under Virginia Code 2.2-3711A(3) for discussion or consideration of the acquisition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, second by Mr. Kevin Anderson, motion carried unanimously (5-0).

Mr. Madagan moved to exist closed session, second by Mr. Carter, carried unanimously (5-0). All Commission members were polled re: any discussion besides matter for closed session, all said no.

Attachments (2)

cc: Charles R. Sandy, Jr., Chairman
Blaine Dunn, Board of Supervisor Liaison