

Old Dominion Community Criminal Justice Board
Minutes
Meeting of Members
January 20, 2015

The Old Dominion Community Criminal Justice Board meeting was called to order at the Holiday Inn Express, 111 Hospitality Drive, Front Royal, VA 22630 on Tuesday, January 20, 2015 at 6:35 p.m.

PRESENT:

Tim Coyne, Esq., Vice Chairman
Nancy Haden
Brian Madden, Esq.
Chief Neal White
Monica Martin
Tessie Lam
Sheriff Tony Roper
The Honorable Dennis L. Hupp
The Honorable David S. Whitacre

ABSENT:

Stephen M. Gyurisin, Chairman
The Honorable William Sharp
The Honorable W. Dale Houff
Beverly Brown Schulke, PhD
John Riley
Major Jason Pettit

STAFF PRESENT:

Trish Lowery
Sheila Harden
Kim Chmura
Melissa Beloti
Supt. Jim Whitley

I. CALL TO ORDER

Mr. Tim Coyne called the meeting to order at 6:35 p.m.

Board members introduced themselves.

II. APPROVAL OF THE AGENDA

There was unanimous approval of the agenda.

III. APPROVAL OF THE MINUTES

A motion to approve the minutes from October 21, 2014 was made by Mr. Brian Madden and seconded by Chief Neil White. The minutes were approved unanimously.

IV. OLD BUSINESS

Term expirations: There are 6 members whose term is scheduled to end early 2015. Chief Kim Chmura has contacted those members and inquired if they would be willing to continue to serve. She will then contact the appropriate appointing authorities.

Mr. Coyne introduced Kim Chmura to present ODCS PSA and LPA affairs.

V. NEW BUSINESS

- A. **Personnel Changes:** Kim Chmura relayed the personnel changes; Jacquie Scherr resigned 12/1/14 and Audria Carroll resigned 12/3/14. The record clerk position was renamed Office Assistant, Melissa Beloti began this position on January 5, 2015. Interviews for the Pretrial/Probation Officer position will be held on Wednesday, January 28, 2015.
- B. **Pretrial Services Performance Measures:** YTD FY15, ODCS PSA has an overall success rate of 75%. New Felony arrests were at 8% and new Misdemeanor arrests were at 6%. PSA violations resulting in incarceration were at 4%. We had a 93% Court Appearance Rate and an 86% Safety Rate. If any of the new arrests are violent in nature, this will be reported as a subset of the Safety Rate. All of which was comparable to the results from 1st quarter.
- C. **Success Rates within VPRAI:** Kim Chmura discussed the success rates for both Misdemeanants and Felons. VPRAI continues to be the best instrument to assess defendant's levels of risks.
- D. **Local Probation Performance Measures:** Successful closure rate is 66%. The category New Felony Charges increased to 3% and Misd. Charges has increased to 10%. Mr. Coyne questioned if the new arrest was drug related; Kim Chmura advised this information was not typically collected, but could be ascertained by reviewing the case files individually. Assessment tool (OST) completion rate is 83%, case planning completion rate is 55%.
- E. **Local Probation General Statistics:** The trend for referrals in the month of October did not occur this year, as it did in FY13 and FY14. Jurisdictionally, the dispersion of cases continues to remain consistent with Winchester and Frederick generating the most referrals.

Chief Chmura disclosed the findings from the 2014 survey of the Local Probation agency.

- ✓ ODCS Probation Officers reported a generally balanced approach to supervision.
- ✓ Staff reported a high level of job satisfaction.
- ✓ The reported use of EBP skills exceed the state average and the average of EBP sites.
- ✓ ODCS are very positive about the director's leadership capabilities and the director's ability to encourage innovation.
- ✓ The staff is vested in the principles of EBP

Ms. Nancy Haden questioned if the PO's caseload was manageable to do EBP? Chief Chmura answered yes, on average a PO has 90-100 cases and is able to complete EBP skills. Chief Chmura is also looking for online classes as an aide.

VI: OTHER DCJS PROJECTS: Chief Chmura discussed the other DCJS projects; the Pretrial Justice Committee will meet January 29, 2015. Chief Chmura will attend.

VII: Next Meeting:

The next CCJB Meeting will be held on July 21, 2015 at the Holiday Inn.

There being no further business, the meeting was adjourned at 7:38 p.m.

Respectfully Submitted,

S. Kimberly Chmura