

Paula A. Nofsinger Director of Human Resources

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TO:

Human Resources Committee and Board of Supervisors

FROM:

Paula Nofsinger, HR Director

DATE:

June 6, 2014

SUBJECT:

HR Committee Agenda

The HR Committee will meet in the First Floor Conference Room at 107 North Kent Street on Friday, June 13<sup>th</sup>, at 8:00a.m. The agenda for the meeting is as follows:

- 1. Presentation from our EDC Director, Patrick Barker, on the Winchester-Frederick County Economic Development.
- 2. Employee of the Month award approval.
- 3. Discussion of July's meeting date.

## **MEMORANDUM**

TO: Paula Nofsinger, HR Director

FROM: James F. Whitley, Superintendent - NRADC

**DATE:** January 29, 2014

**SUBJ:** Employee of the Month Nominations

I am submitting the following nominations of NRADC personnel to be considered for Frederick County Employee of the Month.

George Hosby, CO II – Mr. Hosby can best be described as an all-round solid performer. He is very dedicated to his chosen profession as a Correctional Officer. Officer Hosby has demonstrated that he is readily available to fill-in during periods of staff shortages. He portrays a sound understanding that his availability can easily make a difference in a safe and secure workplace for all Officers. Officer Hosby is very motivated; his supervisors attest that he always gives 100% at whatever task he is assigned...and he is always pleasant in dealing with others.