



County of Frederick

Paula A. Nofsinger
Director of Human Resources

(540) 665-5668
Fax: (540) 665-5669
pnofsinger@fcva.us

TO: Human Resources Committee and Board of Supervisors
FROM: Paula Nofsinger, HR Director *Paula Nofsinger*
DATE: March 4, 2014
SUBJECT: HR Committee Agenda

The HR Committee will meet in the First Floor Conference Room at 107 North Kent Street on Friday, March 7, at 8:00a.m. The agenda for the meeting is as follows:

1. Presentation from our Director of Social Services, Tamara Green, on the County's Social Services department.
2. Presentation from HR Director on 457(b) migration plan.
3. Employee of the Month award approval.

MEMORANDUM

TO: Paula Nofsinger, HR Director

FROM: James F. Whitley, Superintendent - NRADC

DATE: January 29, 2014

SUBJ: Employee of the Month Nominations

I am submitting the following nomination of NRADC personnel to be considered for Frederick County Employee of the Month.

Andrew Baker, CO III – Mr. Baker is a seasoned, veteran officer who has great work ethic, dedication and can work any post assignment in all NRADC facilities. On several occasions, during recent tours of duties, he has had to be moved from one post to another to fill-in due to staff shortages. He has proved to be instrumental in pitching-in and helping out in Booking (not his regular assignment) during periods of being very busy in that area. Officer Baker never complains about any task that he is assigned; he always displays great initiative to complete all tasks in a timely manner. Officer Baker enjoys a positive relationship with his co-workers and one can always count on seeing a smile on his face.