



FREDERICK COUNTY ELECTORAL BOARD

Kay Dawson
Paige Manuel
Mary Strenko
343 Sunnyside Plaza Drive, Winchester, Virginia

Chairman
Vice-Chairman
Secretary
22603

Final Minutes Frederick County Electoral Board Tuesday September 9, 2025

The Frederick County Electoral Board met on Tuesday September 9, 2025. Those present were Chairman Kay Dawson, Vice-Chairman H. Paige Manuel, Secretary Mary Strenko, and Registrar Rich Venskoske.

Visitors Present: Pamela Kennedy, David Bicking, Sara Bicking, Nanci Bowers

- 1.) Chairman Kay Dawson called the meeting to order at 9:00 a.m.
- 2.) Chairman Dawson made a motion to add two agenda items to discussion a Greenwood parking lot issue and the 50 OOE applications she believes are being held up by HR. Secretary Strenko seconded the motion. A motion was made by Vice-Chairman H. Paige Manuel to adopt the agenda. The motion was approved unanimously.
- 3.) A motion by Vice-Chairman H. Paige Manuel to approve the minutes from June 18 and 20, Chairman Dawson voted against, motion passed. Vice-Chairman Manuel made a motion to approve the minutes from August 5, along with Work session minutes from August 13, 18 and 19, 2025 was seconded by Secretary Strenko and approved unanimously.
- 4.) **Old Business**
 - a. **Ballot Status**
 1. Delivery of ballots are on schedule.
 2. Over 3,000 ballots are scheduled to be mailed on September 19, 2025.
 - b. **Early Voting**
 1. Early Voting starts on September 19 ,2025, a large turnout is expected statewide.

c. Open House

1. The Register's office has an Open House scheduled for Monday the 15th, 9:30 a.m. to 11:30 a.m. They hope to recruit new OOE's and spread the word on Early Voting. The Electoral Board will attend, providing coffee and pastries.

d.) Electoral Board Precinct Assignment

1. Still a work in progress. Numerous OOE's have dropped already due to "Life" situations.

5.) New Business

a. Electoral Board Training Schedule for the November Election

1. The training dates will be as follow October 21, 2025, through October 23, 2025. Times have not been clarified.

b. Early Voting L & A Schedule/Update

1. Will be held on September 16, 2025. Paige will be working 9am. – 12pm. And Kay will work at 12 pm. to the end of the day, and if needed Mary will be available on September 17, 2025.

c. Mobile ID Driver's License

1. Mobile Driver License are allowed. The Registrar passed out a handout from ELECT with the information on it.

d. 50 HR Application

1. Chairman Dawson is concerned about 50 applications waiting to be processed by HR. The Registrar informed us that if there were 50 applications waiting, they were not just HR but OOE's finishing the rest of the application process also.

e. Greenwood Parking lot for voters

1. Chairman Dawson is concerned with easy access for the voters at Greenwood Mill voting precinct. She is going to speak to the school on behalf of the board and see if they can work something out on voting day.

6.) Registrar Business

a. Election Preparation

1. Registrar Venskoske is looking for a new rental truck vendor as he has not been happy with the one, we have used in the past.

b. Election Dates

1. The General Registrar will be holding the first Early Voting training tonight September 9, 2025. He will be holding another next week on the 16th. Early voting is ready to start on September 19, 2025.

7.) Closed Session

1. The Electoral Board went into a Closed Session to discuss OOE Applications at 10:15 a.m. and came out of the Closed Session at 10:21 a.m.
2. Vice-Chairman Manuel made a motion to accept all applicants and Secretary Strenko seconded the motion. It was approved unanimously.
3. The Electoral Board went into a second Closed Session to work on OOE assignments. This started at 10:22 a.m. and finished at 12:00 p.m.
4. A motion was made by Secretary Strenko to accept the OOE Precinct assignments as had been agreed upon. Vice-Chair Manuel seconded, and Chairman Dawson voted against. Motion passed.

8.) Next board meeting: October 7, 9:00am.

9.) Meeting Adjournment

Motion to adjourn at 12:15 p.m.

Respectfully submitted,

Mary Strenko,
Electoral Board
Secretary

Kay Dawson Chairman

H. Strenko Vice-Chairman

Mary Strenko Secretary

10 - 7 - 2025 Date