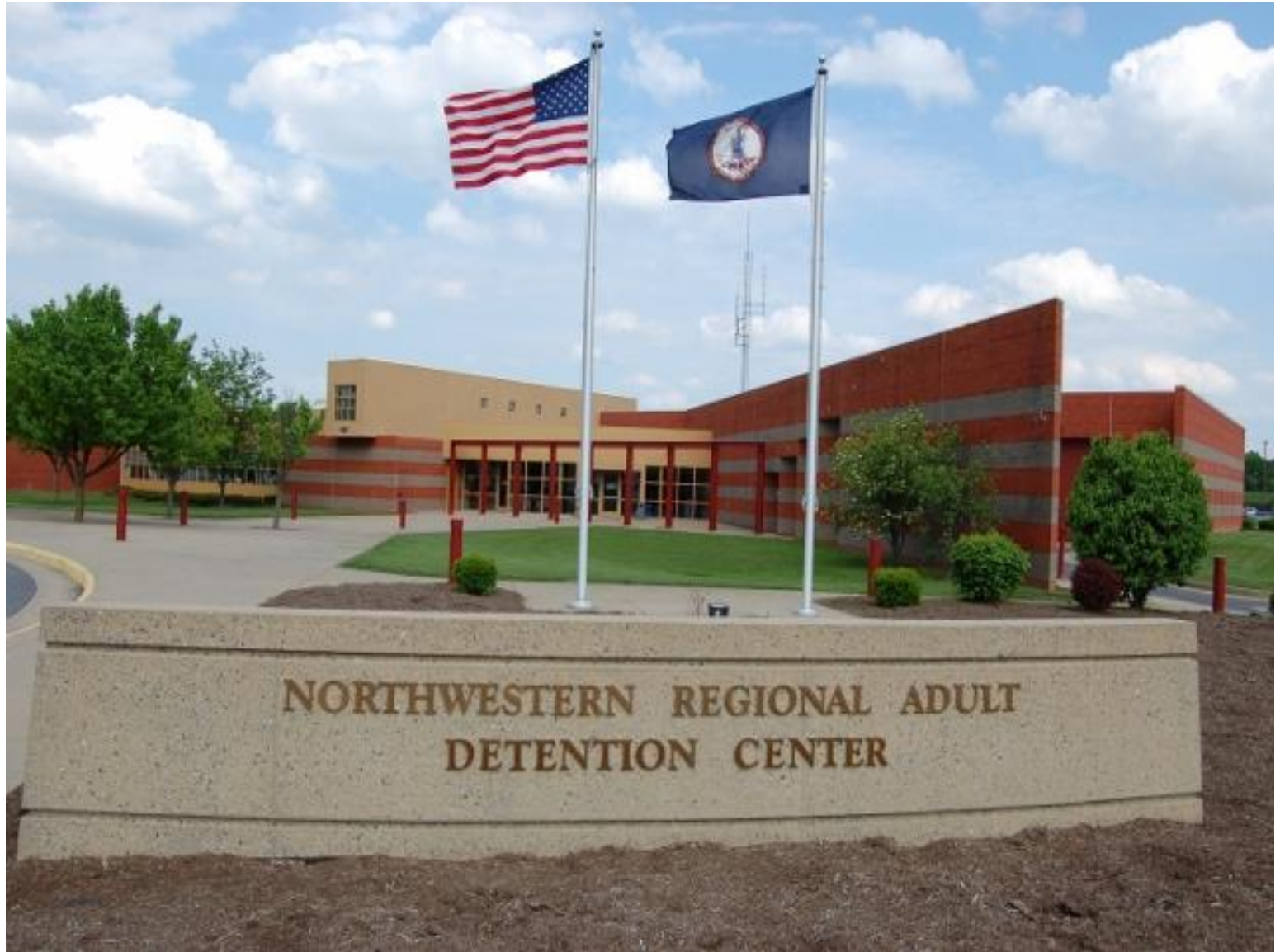


# FY25 ANNUAL REPORT



1991

2025

SAFETY & SECURITY –  
THE PRIORITIES OF OUR PROFESSION

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## History of the Jail

1845 - The Frederick Jail located on Cameron Street (Tater Hill) in Winchester, Virginia was built.

1949 - An addition to the facility was built, increasing capacity to 24 inmates (with 3 segregation cells).

1978 - The average daily population was nearing 60 inmates, requiring the facility to double bunk.



1979 - The Regional Jail concept was originated. Frederick, Clarke, Warren, Page, and Shenandoah Counties, and the City of Winchester collaborated to balance populations among the different county jails, with females to be housed in Berryville and the male inmates to be housed in the Winchester facility.

1987 - The local jurisdictions of Clarke, Frederick and the City of Winchester established the Jail Board to address the issue of the rising inmate population. They moved rapidly to obtain state approval for funds for construction.

1988 - The Regional Jail Board hired administrator Darnley Hodge, and the design of the building began.

1989 - The drawings for a 100,024 square foot regional jail were approved. In October of 1989, the contract for construction of the new facility was awarded to Howard Shockey & Sons.

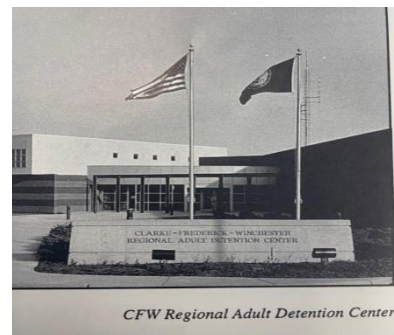


CFW Staff transporting inmates to the new facility.

1990 - A 27,000 square foot Jail Annex was established in the former Capitol Records/Lacquer Building in the Winchester Industrial Park, to lessen the overcrowding and to test a new concept in corrections, direct supervision, which is the concept being utilized now. In December, the inmates from the Annex were moved to the completed Work Release facility, along with inmates from the Clarke County Jail.

1991 - In February, the new Clarke-Frederick-Winchester Regional Adult Detention Center was completed, on time and under budget. The new facility was dedicated on March 8, 1991.

1998 - Fauquier County joined the Regional Jail, and shortly after the name changed from CFW Regional Adult Detention Center to CFFW Regional Adult Detention Center.



CFW Regional Adult Detention Center

2005 - With the population exceeding 500 inmates, a new Community Corrections Center was built along with the final design of Pod 3, a new medium security housing unit. The Jail Board was reorganized as a Jail Authority and the name of "CFFW" was changed to "Northwestern Regional Adult Detention Center".

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## From the Jail Superintendent

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*Clay A. Corbin*

The Annual Report is the Jail's story for the past year which is composed of our challenges, our successes, our amazing staff, and our future goals. It should be more than a collection of statistics because we are far more than a collection of statistics. We are a premier correctional facility that strives through innovation and a relentless drive to serve the communities of Frederick County, Clarke County, Fauquier County and Winchester City. FY25 saw the same continuation of creativity and innovation that NRADC has become known for.

Much of our success can be attributed to the relationship between the Regional Jail Authority, the Detention Center Staff, and our communities. The Regional Jail Authority is committed to promoting the development of our staff as well as the constant enhancement of the quantity and quality of our programs. We are very fortunate to have a Jail Authority that recognizes that the investments in developing staff and programs is the bedrock of our continued success and designation as one of the leading jails in the correctional world. Our 200 dedicated and well-

trained staff members perform their duties and provide those services and programs in a most professional and effective manner. Our 70 community volunteers unselfishly provide programs which would otherwise not be available in our facility. Our phenomenal staff is our greatest asset as an agency. Their relentless effort, dedication and vision are invaluable and without measure. In my very biased opinion, I feel that we have the best jail for the simple fact that we have the best staff.

While we have another year in the books, our core principles remain steadfast. The core principles can be divided into two equal spheres. The first one is maintaining the safety and security of those in our charge, our staff, and the communities that we serve. The second core principle is the progressive programming that we offer those incarcerated at NRADC. Our goal is to send them back into their communities in a better position than when we received them. We do this through a progression of programming tailored for each individual incarcerate. We have enjoyed much success in this area. That success is owed to the outstanding commitment and performance of all staff at NRADC. For programming to truly affect recidivism, it requires the labor of every division, every department, and every employee working together for this one singular goal.

In FY25, our "Medications for Opioid Use Disorder Program" (MOUD) saw significant growth in terms of incarcerates served and partnerships formed. We ended FY25 with approximately 75 incarcerates in the MOUD program. Of the nine incarcerates in the MOUD program released since January 2025, eight are still participating in a MOUD program post-release. We also enhanced our partnership with the Northwestern Community Services Board (NWCSB). Through this partnership the HEART program was created (Helping Everyone Achieve Recovery Together). As of the writing of this letter, we are currently working on phase III of our MOUD program, which stands to not only be of great benefit to the incarcerate, but to the jail as a whole. NRADC would be the first regional jail in Virginia to implement a program of this nature.

This fiscal year also brought several new programs in the Community Corrections Division. The "Changing Current Direction" program, or "CCD" pod was implemented as well as multiple vocational programs with Laurel Ridge Community College. NRADC still has the largest work release program in the state of Virginia for regional jails and local jails.

During FY25, the Security Division implemented several changes to include the Guardian system, which changed the scope of documenting daily operations as well as greatly enhancing our security rounds.

I have often said that I don't know if it is an exciting time to be in corrections, but it is an exciting time to be working at NRADC. Over this past year, I have seen the impacts of our strong culture of servant leadership explode amongst the staff. Both civilian and sworn staff from all ranks and departments are bringing forth ideas that seek to enhance not only the success of the incarcerate, but that of their fellow coworkers as well. As the superintendent, I can't fully put into words the level of respect, admiration, and appreciation that I have for the staff at NRADC. Because of this I can say without hesitation, nor reservation, no superintendent has it better than I do!

Sincerely,

*Clay A Corbin*



## The Regional ADC



Northwestern Regional Adult Detention Center is located just east of Winchester at 141 Fort Collier Road in Frederick County, Virginia. The Detention Center is a medium security, direct supervision adult detention center that consists of 3 buildings and can house up to 900 inmates.



Officers are in direct, barrier free contact with the inmate population. This proactive approach results in better control of the inmate's behavior and is conducive to reducing stress which is usually inherent in corrections.



Our mission is to provide incarceration and other court services in support of criminal justice operations in the Counties of Clarke, Fauquier, Frederick, and the City of Winchester. Our vision is to serve as a fully accredited criminal justice agency where security and safety are the operational priorities of a highly trained staff who aspire to the operational imperatives of Security & Safety, Integrity, Courage, Loyalty, Teamwork, and Professionalism.

## Statistics FY25

### POPULATION:

Average Daily Population	594
Out of Compliance (average)	147
Prisoner Days – Clarke County	5,595
Prisoner Days – Fauquier Co	35,941
Prisoner Days – Frederick Co	88,916
Prisoner Days – Winchester	82,904

### SECURITY:

Inmate-Inmate Assaults	56
Inmate-Staff Assaults	12
Use of Force – Hands on	155
Use of Force – Chemical	106
Use of Force – Less lethal	12
Winchester Med – officer staffing	106

### TRANSPORTATION:

Winchester Medical Center	185
Local courts (inmates)	4,900
Doctor/Dental offices	319

### COMMUNITY CORRECTIONS:

Work Release inmates (monthly avg)	18
Electronic Monitoring (monthly avg)	6
Comm. Inmate Workforce (monthly avg)	41
CIWF man hour dedicated	87,122
Volunteer hours	720
Anger Mgmt. Course	19
Substance Abuse Course	9
Offender Re-entry - graduated	58
Fathers/Mothers In Training	21

### SUPPORT SERVICES:

Meals served	723,030
Cost per meal (avg)	\$2.07
Medical contacts	22,490
Chronic care admissions	1,190
Mental Health contacts	1,758

### ADMINISTRATIVE SERVICES:

Grievances	66
Job related injuries - Staff	14
Inmate related injuries	54

Inmate Cost per day \$ 120.44

### COURT SERVICES:

Local Probation referrals	380
Closure rate (misdemeanants)	74%
Closure rate (felonies)	47%
Pretrial placements	877
Success closure rate	73%

### BUDGET:

Personnel costs	\$18,446,709
Overtime/Holiday/Shift Diff.	1,012,536
Inmate Health care	2,517,713
Food Services	1,520,011
Utilities/Insurances/Contractual	1,038,022
Debt Service	1,570,456
Other	1,590,670
Total	\$ 27,696,117

### *Stats from the Past:*

Total budget for FY91-92.....	\$ 3,416,678
Meals served FY94.....	203,689
Total prisoner days FY94.....	60,125
Transports to local courts FY95.....	2,330
Mental Health referrals FY95.....	52
Medical screenings FY98.....	1,521
Pretrial placements FY00.....	348
Average cost per meal FY01.....	\$1.25
Personnel costs FY04.....	\$6,523,838
Average Daily Population FY05.....	501
Inmate-Staff assaults FY08.....	2
Work Release Population FY10.....	65
Overtime/Holiday/Shift Diff FY14.....	\$387,643
Medical contacts FY16.....	42,152
Grievances FY20.....	57

## Administrative Services



Major Tana Jones, pictured left, exercises authority over all jail personnel that fall below the rank of Major in the day-to-day operations of the facility and reports directly to the Superintendent. The Major handles a vast range of duties that include hiring, FOIA, training and accreditation. In the absence of the Superintendent, the Major assumes command.

Our vision is to successfully reintegrate those in our care, back into their communities, as successful law-abiding citizens through extensive programming and reentry practices.

Administrative functions include Accounting, Accreditation and Certification, Personnel, Staff Development and Training.

### ACCOUNTING:



The Accounting Department is responsible for inmate accounts, accounts payable, procurement, contract management, budget management, and customer service operations. This department is

- In FY25, Accounts Payable processed approx. \$2.1M in purchase card invoices.
- Inmate Accounts wrote 4,327 checks.
- 71% of the total budget was personnel costs.

supervised by the Chief Budget Manager, Lynn McKinley, with two Accounting Technicians, one Customer Service Representative and one Administrative Assistant.

Family members and friends can visit off site, by phone or computer. On-site visits are provided at no cost to friends and family during normal business hours and are processed by the Customer Service Representative. In FY25, 4,232 on-site visits were processed.

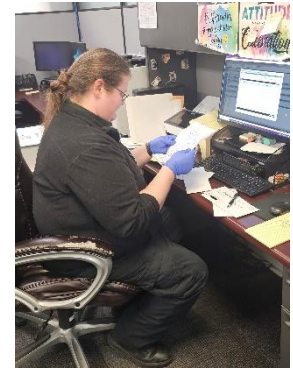




## ACCREDITATION AND CERTIFICATION:



The Accreditation Department is responsible for ensuring that the facility meets all Department of Corrections required standards and all mailroom functions. Supervised by Sergeant Delilah Mays, two officers scan all incoming inmate personal mail and upload it to the inmate tablets for viewing. This process hinders the ability of introducing drugs into the housing units. Working with the local courts and probation and parole, mailroom staff have been able to deter the possibility of the introduction of illicit substances drastically.



The mailroom is staying up to date with the latest technologies with drug-detecting devices allowing for more advanced techniques at safeguarding our staff, inmates and facility. Currently the mailroom department is working to receive a second mailroom cart to ease the process of issuing legal mail within the facility.

NRADC has proudly implemented a new Peer to Peer program for all staff. Our CISM (Critical Incident Stress Management) training with the VALEAP (Virginia Law Enforcement Assistance Program) has been successful with only 2 staff remaining to be certified. Additional training will take place in FY26 to further enhance skills to be more effective PEER's.

- 100% compliance with the U.S. Marshalls requirements for maintaining certification and practices.
- Completed DOC audit with satisfactory passing and minimal corrections to facility operations.
- 100% compliant with FBI requirements.
- Renewed certification of the FBI's Law Enforcement Enterprise Portal (LEEP).

## PERSONNEL:

- At the end of FY25, there were 137 sworn staff, and 52 civilian staff employed.
- NRADC had 12 sworn vacancies and 6 civilian vacancies.

Administrative services enforce all policies regarding the selection, retention, and promotion of all staff.

Administrative Assistant Kim

Wilson is responsible for all new intakes for the Jail. In FY25, there were 51 new hires across all divisions.





## **STAFF DEVELOPMENT & TRAINING:**

The Northwestern Regional Adult Detention Center has an on-going training program that utilizes numerous resources. All sworn staff are required to complete 24 hours of training every 2 years, that include career development, legal updates, cultural diversity training, CPR, defensive tactics, firearms recertification, and suicide prevention. Civilian staff are also required training such as CPR certification, first aid and suicide prevention. Lt. Rob Shank oversees this department and ensures all staff meet the requirements.

Career advancement and development program, or CAD, provides officers with both the opportunity and the incentive to increase their professional knowledge and skills. The CAD program provides additional pay for those who attain and maintain advanced proficiency in correctional operations, administration, and related functions through a system of voluntary, continuing education and training.

All new sworn staff are required to attend the Skyline Regional Criminal Justice Academy within their first year of employment, which consists of 10 weeks of training. Staff also have other opportunities to attend specialized training to assist with furthering their career and assisting the facility with upholding safety and security.



## Community Corrections

The Community Corrections Division is under the command of Captain Daniel Cottrill. The Community Corrections Center has been operational since 2006. Over the past 19 years, staff have established strong relationships with all the local government agencies. During this fiscal year, the Community Corrections Center continued to partner with Bright View, ARS, DARS, Peer Recovery specialists and Laurel Ridge Community College. These organizations help the inmate population to have a positive reintegration back into society.



Community inmate workforce, home electronic monitoring, recovery programs, and work release are all part of this division. These programs help men and women return into the community with a significantly better chance for a successful reintegration, new skills, and a fresh perspective on life.

### COMMUNITY INMATE WORKFORCE:

The Community Inmate Work Force (CIWF) program is set up to assist local government and nonprofit organizations by providing inmate workers to perform various jobs and tasks. To participate in the CIWF, the inmate cannot have any violent charges, previous escapes, or sexually oriented charges. They must have less than 3 years to serve on their sentence and their jail conduct must be exemplary, showing good work behavior within the facility. Once the inmate shows these traits and is sentenced, their criminal history is thoroughly screened and sent through the Chain of Command for further approval.

#### **In FY25 the CIWF:**

- **Provided approx. 87,000-man hours to the community.**



During FY25, the CIWF continued to plant more traditional vegetables such as cabbage, tomatoes, squash, zucchini, green beans, cucumbers, cantaloupe, and watermelon. Peppers have been cultivated to grow as well as bird egg beans (soup bean). The garden has been prepped for fall harvest

and fruit trees have been planted. Everything harvested in the garden is done by the CIWF and IWF inmates and used for meals to feed the inmate population.





## HOME ELECTRONIC MONITORING:

The home electronic monitoring program is an alternative form of incarceration afforded to low-risk and non-violent inmates who meet strict criteria. While on the program, participants are allowed to live at home, being monitored 24/7 by GPS bracelets. They are subject to random drug and alcohol screenings and searches. HEM participants are allowed to seek employment and can attend rehabilitative programs. Inmates in this program can maintain family relationships since they are serving their sentence at home.

**The total number of inmates to participate in HEM for FY25 was 68.**

## PROGRAMS:



The Northwestern Regional Adult Detention Center (NRADC) offers a wide array of programs designed to support inmates throughout the reentry process. These efforts are driven by the dedication of our leadership, the commitment of our staff, and the invaluable contributions of passionate volunteers. The program is currently led by Manda Ashworth, with strong support from four core team members: Jeff Beard, Josh Horstman, Jacob Baldwin, and Theresa Bell. We also proudly recognize the long-standing service of former coordinator Andy Anderson, who retired in July after 24 years of exceptional dedication.

Established in 2005, the Offender Reentry Transitional Program (ORTP) marks its 20<sup>th</sup> anniversary in 2025. Over the past two decades, the program has proudly graduated 2,265 individuals, each taking a significant step toward lasting recovery and successful reintegration into the community.

ORTP operates as a therapeutic community, fostering a supportive environment where participants live and work together as a cohesive team. The treatment model is collaborative, involving peers, peer coordinators, counselors, volunteers, and security personnel who work together to support everyone's progress. Participants are encouraged to support one another in overcoming addictive behaviors, criminal thinking and challenges related to alcohol or drug use.

In September of 2024, the Programs staff, in partnership with the Education Department and the Mental Health staff, developed a new housing unit under the direction of Captain Cottrill. The housing unit is named "Changing Current Direction", located in CCD pod. This housing unit aims to offer pre-and-post educational services for individuals interested in furthering their skills. Individuals selected for the CCD pod will have the opportunity to pursue additional educational training and certifications beyond the curriculum offered in the ORTP program.





## PROGRAMS, CONT:

The programs department also offers classes in Mental Health, Substance Abuse, Anger Management, Parenting, iCEV, MRT, Math and Home Depot Path to Pro (designed to help individuals get started in a trade field, i.e. drywall, electrical, HVAC). A book club is also taking place.

The goal of the Programs department is to continually enhance the programming within the Community Corrections, expanding and improving services as resources and availability permit.



NRADC also offers a GED program (instructor Kirk Jordan, pictured left) as well as special education services to verified inmates under the age of 22 (instructor Sandra Himelright, pictured left).

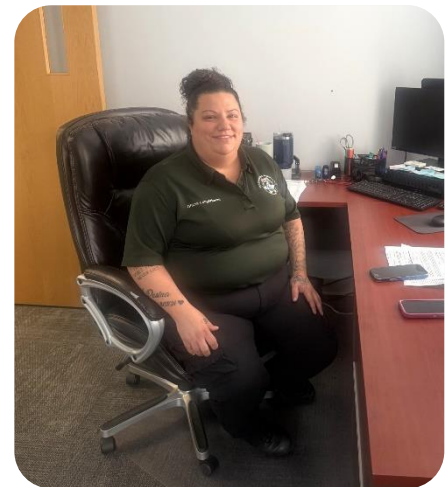
Continuing from FY23, a Landscaping and Horticulture class was taught. Eight inmates were successfully trained and earned the National Occupational Competency Testing Institute (NOCTI) certification in Landscaping and Horticulture through a partnership with Laurel Ridge Community College.

## WORK RELEASE:

The Work Release program offers an opportunity for qualified inmates to work outside of the jail to pay court fines, child support, facility fees, outside expenses, and provide them with the means to integrate back into society upon release with employment. This program is the least restricted in the facility and inmates are thoroughly screened to be considered eligible to work. Participants must meet strict guidelines to be in the program and are held to a higher standard than those inmates in the general population.

Work release inmates are offered a wide variety of different industries to work in. Employment can range from the fast-food industry to construction, to temporary staffing agencies. Work release inmates can learn valuable skills that will assist them long after release.

Approximately 20-25 male and female inmates participate in the work release program daily.



## Security



The Security Division consists of the Booking Department, the Classification Department, and 4 security teams. This division is the largest in the jail, with close to 100 sworn staff members and 3 civilian staff members. The division is led by Captain Michael Parker.

The Security Division also has a specialized team called “SOTT”, which stands for “Special Operations Tactical Team”. SOTT has 23 members, consisting of officers from each of the four security teams and two specialty posts. Every member is trained and certified in the use of specialized less than lethal weapons such as taser, ASP, shock glove, pepper ball and numerous other less than lethal munitions.

### Specialized Training:

- Hostage negotiations
- Tactical Emergency Casualty Care
- Tactical Operations training
- Less than Lethal training
- Red dot and firearms training

During FY25, the SOTT conducted over 100 hours of scheduled training and nearly 100 hours of team training. SOTT’s primary function is to train and teach other staff, however, due to their dedication to training and their abilities, they are regularly utilized for cell extractions and high-risk transports. During the past year, the

use of SOTT to conduct searches has expanded, allowing officers conducting the search to locate drugs and weapons in the facility, contributing to the overall safety for staff and the inmate population.



### BOOKING DEPARTMENT:

The Booking Department consists of 1 sergeant, 1 officer, and 2 civilian booking technicians. This department is responsible for numerous duties to include arrestee searches, booking in new intakes, releases, fingerprints, pictures, body scans, security rounds, and dressing out new incarcerates. The sergeant and officers working in this department also oversee inmates in medical, as well as those inmates on suicide and/or mental health observations.



## CLASSIFICATION DEPARTMENT:



The Classification Department consists of the Lieutenant of Security, 1 classification sergeant, and 3 officers. This department is responsible for overseeing the max custody unit and disciplinary housing, as well as the classification of all inmates, their housing and collection of gang related information. The Classification Department plays a crucial role for NRADC, as they oversee the housing of inmates within the facility where factors such as age and charges must be considered on every incarcerate for the safety of the inmate.

## SECURITY TEAMS:

A security team consists of a lieutenant, who serves as the watch commander, 3 sergeants that oversee the booking department and regular operations of the facility, and approximately 18 sworn officers. The officers are responsible for working in any of the 15 security posts, which include disciplinary housing, max custody housing, inmate workforce, phase 1 housing, and general population housing. The officers must also accommodate any hospital transport and/or hospital security.

During FY25, two incidents involving inmate suicide attempts occurred. In response to such critical events, staff collaborated swiftly to ensure the preservation of life. These situations involved not only sworn personnel, but civilian staff as well. Numerous awards were given for these courageous and life-saving incidents.

### Meritorious Service Award:

This was given to Ofc. Virginia Steward due to her selfless act of recognizing the stress involved on staff in a situation involving inmate suicide. Using her years of experience and CIT training, she offered knowledge and advice to those involved.

### Life-Saving Award:

- Bruce Curry, Maintenance
- Ofc. DiMaggio
- Ofc. Hite
- Correctional Nurse Johnson
- Ofc. Kibler
- Ofc. D. McDonald
- Sgt. Neff
- Dr. Sunday, Mental Health
- Ofc. Wetzel
- Sgt. Young

### Certificate of Appreciation:

- Ofc. Armstrong





Team 1



Team 2



Team 3



Team 4

## Support Services

This Division is under the command of Captain Heath Custer and has responsibility for all support functions, including Food Service, Information Technology (IT), Inmate Workforce, Maintenance, Medical, Mental Health, Property, Records and Transportation. The “HEART” program is also under this division.

### FOOD SERVICE:



The Food Service Department operates three

full-service kitchens, run by the Food Service Manager, Dana Knave. She is assisted by (7) Food Service Assistants, who direct approximately 50 inmate workers in the preparation and serving of meals.

Due to inflation, food costs continued to rise. The total cost for the food budget was about \$1.5M.

❖ 723,030 meals served  
❖ Average cost per meal \$2.07

The ServSafe Manager Class is still being offered to allow inmates to obtain a management certification in preparation for employment upon their release. To date, 235 IWF inmates have obtained their ServSafe Manager Certification.

### INFORMATION TECHNOLOGY:

IT staff responded to approximately 1,000 work orders in FY25.

In FY25, the IT department completed several major infrastructure upgrades to improve security, reliability,

and efficiency across the facility. The perimeter camera system was enhanced with the addition of license plate recognition capabilities, providing improved monitoring and situational awareness. The camera system was also integrated with the radio network to generate real-time alerts in the event of hardware failures, strengthening the facility’s overall security response.



Network and power systems received significant improvements as well. The wireless network was upgraded to deliver better service quality and coverage throughout the facility, while the power infrastructure was modernized to provide greater resiliency against failures and reduce the risk of service interruptions.



## INMATE WORKFORCE:



In FY25, the Inmate Workforce (IWF) Program consisted of approximately 150 inmate workers who have the responsibility to work in various areas of the jail such as the kitchen, laundry, janitorial tasks, painting and maintenance. The IWF program provides inmates with transferable skills for post-



release opportunities while also reducing taxpayer costs by eliminating the need for additional staff. Participants may earn judicial good time that could potentially reduce their sentence.

## MAINTENANCE:

The Maintenance Department is under the direction of Mark Kinder, Maintenance Supervisor, and includes four Maintenance Technicians. Maintenance responded to 2,869 work-orders in FY25, with 89% on time completion rate of less than 3 days. Those work-orders include electrical, appliances, structural, security devices, HVAC, emergency generators and various other requests, with plumbing calls being the largest issue.

The Maintenance department is responsible for planning, securing, and implementing projects that enhance NRADC operations.



### Completed projects in FY25:

- Medical pharmacy remodeling, including demolition and installation of cabinetry and countertops
- Main jail staff lounge cabinets and countertop installation
- Renewal of 1SW area for MAPS office space upgrade
- Coordinated and supervised the installation of a 1500 linear foot chain link fence for added security
- Installation of new LED lighting in all 8 outdoor recreation areas
- Assisted with the roof replacement at the Juvenile Detention Center
- Completed the staff lounge (The Handcuff Café)



## MEDICAL:



The medical department is run by Director of Nursing, Allena Kovak, and Assistant Director of Nursing Angie Tanner. The medical department continues to provide comprehensive medical, dental, and mental health services to the incarcerated population. The team includes 11 nursing personnel, two of which are administrative supervisory roles. Although the two administrative staff are not clinical by design, they were frequently used in direct patient care in FY25 to offset ongoing staffing shortages.

The department continued to struggle with maintaining full-time correctional nurses, with an average of (4) vacancies throughout FY25. Contract nurses were utilized to fill the vacancies so that proper medical care would be available 24/7, at a cost totaling over \$537k this fiscal year, more than doubling the amount spent in FY24.

Anthem and pharmacy costs for the inmate population also increased this year. A total of \$1,139,799 was spent on medical care compared to \$831k in FY24.



- 167 transfers to WMC emergency room.
- Completed 17,578 treatments for patients.
- Completed 4,912 doctor/dental clinics.
- 592 medical transfers to other facilities.
- 2,269 admission screens; 814 with chronic conditions
- 114 emergency medical responses
- 22,490 total medical contacts
- 18,572 medications administered weekly
- 349 diabetic fingerstick checks per week
- 1,190 chronic care admissions
- 1,275 chart notes entered
- 43 new admissions screened weekly

Despite ongoing staffing challenges, the medical department upheld its mission to deliver timely, effective, and patient-centered care. The department responded to rising medical complexity, chronic illness, and substance use disorder needs with professionalism and adaptability.

## MENTAL HEALTH:



The mental health department provides inmates the mental health care and re-entry education to prevent recidivism and promote a

- 1,147 contacts with new patients
- 611 follow up contacts
- 448 psychiatric contacts
- 300 mental health group classes
- 151 referrals for suicide assessment

self-sustaining lifestyle. This fiscal year, the mental health department focused its efforts on working with outside organizations to focus on re-entry planning and decrease both recidivism and forensic hospitalizations to address the overcrowding in forensic hospitals. Organizations such as Northwestern Community Services Board, Winchester Fire and Rescue Community Paramedics, Valley Health Transition Clinic, Valley Health Empath Unit, District Clinicians with Winchester

Probation, and the Winchester Opioid Response Team have

provided emergency, temporary, and permanent housing options for inmates returning to society.

In FY25, NRADC contracted with a psychiatrist who performed 900 mental health contacts. Dr. Sunday and Ms. Purdy have also volunteered their time to educate future law-enforcement students at the Dowell J. Howard Center Criminal Justice Program where students presented research to command staff on mental health wellness for correctional officers.

## PROPERTY:

The Property Department is responsible for verifying, storing, and securing all inmate personal property. This department provides a safe, secure storage area for inmate belongings while incarcerated.

The property department is also responsible for purchasing and procuring laundry/housekeeping items, nitrile/vinyl gloves, jumpsuits, and linens.

- One gallon of laundry detergent is used daily.

Approximately 20-25 new intakes are processed daily, in which property is verified, stored and secured.



## RECORDS:



The records department is supervised by Tabitha Taylor and consists of (4) Records Clerks. This department is responsible for maintaining the records of both current and previous inmates as well as processing all paperwork on each inmate that is incarcerated and released. In addition, they are responsible for computing and monitoring sentences, communicating with other agencies including the Department of Corrections, Probation and Parole, and various court systems to obtain needed information and to coordinate inmate court appearances.

❖ **3,698 commitments and  
3,631 releases were  
processed in FY25**

## TRANSPORTATION:



The Transportation Department consists of (7) officers and (4) part-time officers. This department is responsible for providing safe and secure transportation of inmates to/from courts, Department of Corrections, doctor appointments, surgical procedures, dialysis treatments, state mental

health hospitals and errands for the jail. They maintain a fleet of 19 vehicles, ensuring inspections and maintenance are completed.

**DOC transports.....154  
Court transports.....4,900  
Doctor/dental transport.....321**





## THE HEART PROGRAM:

Initially launched in January 2024, the “Heart Program”, (Helping Everyone Achieve Recovery Together) continued to grow in FY25. This program ensures that individuals receiving opioid treatment in the community can maintain continuity of care while incarcerated. The HEART program takes a holistic approach to treatment by providing medication, counseling and peer support for inmates diagnosed with opioid use disorder (OUD). In January 2025, NRADC kicked off phase II of the HEART program with the assistance of Northwestern Community Services Board (NWCSB).

The specific goal of phase II is to assist inmates who have OUD with transitioning them from outside treatment programs into the HEART program while at NRADC. This ensures that there is no break in services and leads to the best outcomes. The help they receive while incarcerated and post-release is done by NWCSB. Each inmate is seen by a counselor and a peer recovery specialist, while also attending treatment groups.

The program currently consists of 12 inmates. Since the inception of the program, 9 inmates have been released back into the community and 8 have continued services with NWCSB. As we enter FY26, all inmates that are on suboxone (around 55 inmates) will be brought into the HEART program. This undertaking is substantial and is expected to have serious positive results for inmates and the community.



## DIVISION OF COURT SERVICES

The Division of Court Services falls under the direction of Major Tana Jones. S.K. Chmura is the Chief of Community Corrections and oversees both pretrial services and local probation. Old Dominion Court Services (ODCS) maintains offices in Winchester, Front Royal, Woodstock and Luray. These offices are provided by the localities in the hope that they reduce transportation issues for their community members who are receiving services.



*Kim Chmura, Chief*



*Jill Wineman, Probation Officer*

Pretrial is an integral part of criminal justice in that when used in the early stages of the criminal process, it can prevent unnecessary jail time before trial, resulting in less jail costs and not depriving the defendant of their liberty. Probation is valuable because it allows the offender to work in the community, have the support of family and friends while attending counseling sessions, holds the offender accountable by requiring mandatory check-ins, and taxpayer funds are lessened by reduced jail costs.

ODCS provides pretrial services to the counties of Clarke, Frederick, Page, Shenandoah, Warren and the City of Winchester. ODCS works with not only NRADC, but also RSW Regional Jail and Page County Jail. In FY25, there were 1,548 video bail hearings conducted with the benefit of a pretrial risk assessment. ODCS staff complete these risk assessments and provide the courts with additional information concerning the interviewed inmates. As a condition of bail, some defendants are required to report to ODCS for pretrial supervision. Of the 877 active pretrial supervision placements, 611 completed supervision with pretrial services successfully, a 73% successful closure rate.

Probation services are provided to the counties of Clarke, Frederick, Page, Shenandoah, Warren and the City of Winchester. Probation referrals totaled 380 in FY25. Overall, 64% of probationers completed probation successfully. ODCS probationers performed 4,212 hours of community service in this fiscal year. ODCS continues to be involved with the Winchester/Frederick Behavioral Health Docket.



*Staff enjoying team building during PPPS week 2025*



OLD DOMINION COURT SERVICES  
PRETRIAL & LOCAL PROBATION

## OLD DOMINION ALCOHOL SAFETY ACTION PROGRAM



The Old Dominion Alcohol Safety Action Program (ODASAP) falls under the supervision of Superintendent, Clay Corbin and Major Tana Jones. Jen McVeigh has been director of the program since May 2022. Along with the director, the program employs one senior case manager, two case managers, two case manager assistants, a part-time secretary, and three part-time educational instructors. State-approved treatment providers deliver services for ODASAP clients who are classified as needing those services, per the Commission on ASAP Operational Guidelines.

The mission of this program is to improve highway safety by decreasing the incidence of driving under the influence of alcohol and other drugs, leading to the reduction of impaired driving-related fatalities and crashes. Completing the Virginia Alcohol Safety Action Program (VASAP) is mandatory for all DUI/DWI convictions under Virginia State Code 18.2-271.1.

The program serves the counties of Clarke, Frederick, Page, Shenandoah, Warren, and the City of Winchester as well as voluntary enrollments, out-of-state and in-state transfers from other programs.

The program monitors the following referrals: DWI/DUI, license restoration evaluation/monitoring, Ignition Interlock/Remote Alcohol Monitoring, Intervention Interview, RADEP, reckless driving, underage possession of alcohol/marijuana and community service hours associated with those offenses.



In FY25 the program serviced 1,422 total referrals. The breakdown of referrals is as follows:

Community Service	20
Drug Offender	2
DUI/DWI	923
Aggressive Driver Program	15
Multiple Offender Evaluation	53
Multiple Offender Monitoring	30
Ignition Interlock – Administrative	160
Ignition Interlock – Restricted License	30
Intervention Interview	65
Reckless Driving	97
Young Offender – Possess alcohol/marijuana	19
Other Monitoring	8

The development of new programs to stay relevant with law enforcement trends, collaboration with courts and other agencies, improved resource availability for clients, and streamlined processes using up-to-date technology continue to make a positive impact on client success, program effectiveness, and long-term sustainability.



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## OTHER NEWS AND HIGHLIGHTS

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During FY25, the staff lounge (pictured below) was completed. Maintenance played an instrumental part in this project. “The Handcuff Café” offers a place for all staff to take a much-needed break from the often-difficult day-to-day tasks they endure.



*In the FY21 Annual Report, Superintendent Corbin introduced Misdemeanor, a cat that was unofficially adopted by NRADC, as she was left abandoned at the animal shelter many years ago. During FY25, Misdemeanor unfortunately had to be put to sleep. Her presence will be missed.*



Northwestern Regional Adult Detention Center Staff Members (as of 6/30/25)  
*Superintendent, Clay Corbin - 24 years*  
*Major Tana Jones - 26 years*

<b>Captains:</b>	<b>Correctional Officers, cont.:</b>	<b>Correctional Officers, cont.:</b>	<b>Civilians, cont.:</b>
Daniel Cottrill – 23 years	Robert Burroughs – 12 years	Jeb Pingley – 4 years	Michael Fravel – 8 years
Heath Custer – 21 years	Michael Caison-Hood – 2 years	Logan Priest – 2 years	Emily Haley – 3 months
Michael Parker – 19 years	Mary Cole – 14 years	Jason Reece – 1 year	Ma'Shayla Hearn – 7 months
<b>Lieutenants:</b>	Katrina Collins – 2 months	Michael Reedy – 13 years	Rebecca Heidenthal – 4 years
John DeRito – 21 years	Benjamin Cordova – 4 months	Oscar Reyes – 3 years	Melody Hodgson – 25 years
Franklin Garis – 20 years	Alan Crouse – 18 years	Adam Riggleman – 19 years	Josh Horstman – 4 years
Erica Heironimus – 12 years	Cody Davis – 11 months	Cynthia Roberts – 3 months	Steven Huffine – 7 years
Larry Mackey – 18 years	Wesley Davis – 2 years	William Robinson – 3 months	Wendi Ingram – 34 years
Robert Shank – 23 years	Jesse Dean – 3 years	Brittany Romero – 13 years	Christine Johnson – 4 years
William Tabler – 22 years	Ashley DeHart – 1 year	Princess Sales – 6 months	Brittany Jones – 3 years
Hunter Taylor – 13 years	Shane Delawder – 16 years	Corey Sandy – 1 year	Beth Kidwell – 2 months
Wade Taylor – 20 years	Chancey Dill – 8 years	Evan Schmidt – 7 years	Mark Kinder – 15 years
<b>Sergeants:</b>	Michael DiMaggio – 6 years	Christopher Schneider – 4 years	Dana Knave – 25 years
Laura Bain – 19 years	Amber Durham – 19 years	Anthony Scott – 11 months	Allena Kovak – 14 years
Josh Bearer – 2 years	Thomas Eagan – 11 years	Matthew Seal – 9 months	Susan Magaw – 10 years
Kim Benson – 12 years	Drew Eco – 1 year	Ira Shaffer – 23 years	Lisa Mansour – 1 year
Thomas Gosnell – 19 years	Telsa Feltner – 10 months	Collin Shifflett – 1 year	Jennifer McDonald – 24 years
Jason Harding – 18 years	Samuel Finley – 8 years	Samantha Shockey – 1 year	Lynn McKinley – 22 years
Jason LeMarr – 24 years	Sean Foddrell – 11 years	Charles Simpson – 21 years	Todd Meyers – 8 years
Delilah Mays – 21 years	Robert Fogle – 6 years	Karen Sloat – 10 years	Holly Minter – 5 years
Craig Miller – 18 years	Alfredo Garcia – 6 years	Janet Smith – 2 years	Amber Morgan – 3 years
Jessica Mohr – 9 years	Kevon Gilkerson – 2 years	Allen Spangler – 17 years	Tessa Mulledy – 2 months
Jason Mowery – 18 years	Maria Goodwin-Miller – 9 years	Virginia Steward – 18 years	Crysta Ojers – 2 years
Robert Neff – 18 years	Shane Greenwood – 4 months	Tracy Stewart – 17 years	Jenna Owens – 1 year
Bradley Pettitt – 13 years	Jackie Growden – 13 years	Matthew Stockheim – 7 years	Jo Passmore – 1 year
Brennan Piotter – 8 years	Carl Hall – 2 years	Nathan Stockheim – 4 years	Melissa Perry-Beloti – 10 yrs
Michelle See – 19 years	Austin Hamrick – 2 years	Daniella Torres Flores – 2 mos.	Lisa Phipps – 3 years
Hakim Shakir – 8 years	Zachary Harlow-Wilkins – 4 months	Benjamin Walker – 3 years	Debra Pisciotta – 1 year
Neal Steward – 20 years	Logan Hartley – 2 years	Michael Ward – 4 months	Stephanie Purdy – 17 years
Coty Stinson – 4 years	Richard Haynes – 5 years	Lora West – 11 months	Charlene Putprush – 10 years
Ryan Strother – 12 years	Janelle Heflin – 4 months	Jennifer Wetzel – 1 year	Kathy Ritenour – 11 years
Jeremiah Timbrook – 18 years	Matthew Helsley – 18 years	Brandon Williams – 2 years	Christopher Robinson – 2 yrs
George Twigg – 12 years	Preston Himelright – 2 years	Hunter Williams – 6 years	Michelle Shank – 21 years
Dennis Wise – 8 years	Matthew Hite – 2 years	Robert Wilson – 14 years	Dawn Shores – 3 years
Ryan Young – 13 years	George Hosby – 16 years	<b>Civilians:</b>	Jackson Sitton – 8 months
<b>Correctional Officers:</b>	Nathan Kibler – 2 years	Danielle Abbott – 6 years	George Sloane – 2 years
Bryan Armstrong – 7 months	Rajesh Kumar – 8 months	Manda Ashworth – 19 years	Christopher Sunday – 1 year
Daniel Ashwood – 7 years	Andrew Lambert – 1 month	Alain Bailey – 5 years	Angie Tanner – 11 years
Gary Athey – 5 years	Dylan Lockwood – 7 years	Jacob Baldwin – 6 months	Brenda Tavenner – 7 years
Samantha Bain – 17 years	David McDonald – 3 years	Jeff Beard – 9 years	Tabitha Taylor – 29 years
Andrew Baker – 22 years	Jason McDonald – 2 years	Bernie Boggess – 8 years	Emily Tenney – 6 years
Monimia Barker – 2 years	James McGeachy – 5 years	Carolyn Bradfield – 11 years	Corenda Touvell – 2 years
Kenneth Barrett – 14 years	Tyler Mehilis – 2 years	Karie Bradford – 4 years	Robert Weiss – 4 years
Evan Barton – 6 years	Ashley Mitchell – 6 months	Dianna Broyles – 3 months	Kim Wilson – 42 years
Jonathan Beckley – 9 years	Meredith Moberly – 5 years	Kim Chmura – 14 years	Jill Wineman – 7 years
Jacob Biddle – 11 months	Jonathon Morgan – 4 years	Staci Coffey – 16 years	<b>ASAP:</b>
Samuel Bixler – 3 years	Aiden Nelson – 1 year	George Coffman – 3 years	Angela Foreman – 10 years
Colin Bordeaux – 1 year	Todd Nolte – 4 years	Angella Crabtree – 2 years	Shelia Harden – 24 years
Roy Boyd – 2 years	Nnenna Onunaku – 1 year	Bruce Curry – 22 years	Jen McVeigh – 3 years
David Braithwaite – 2 years	Dravon Paniagua – 1 year	Noelle Driver – 2 years	Bridget Mullins – 3 years
Kaitlin Breon – 1 year	Kayla Perry – 1 year	Tanyla Easterling – 3 years	Lauren Taylor – 11 months
Michael Burrola – 2 years	Jacqueline Pesina – 2 years	Teresa Elkins – 3 years	

**TOTAL COMBINED YEARS OF SERVICE (INCL. RETIREMENTS) – 1,821 YEARS AND 7 MONTHS**

## *Retirements:*

*Andy Anderson 24 years*

*Katiria Rodriguez 21 years*

*Cheryl Watson 11 years*

*Debra McNeil 17 years*

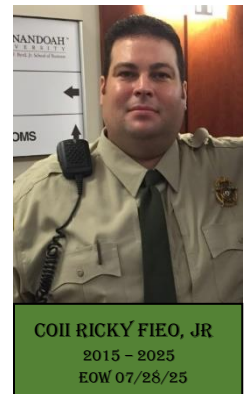
*Fmi Janabe 20 years*



## IN REMEMBRANCE OF OUR FALLEN FAMILY

When a sworn or civilian staff member is employed by Northwestern Regional Adult Detention Center, we do not gain an employee, we gain a new member of the family. We will never forget them and their contributions to enriching our lives.

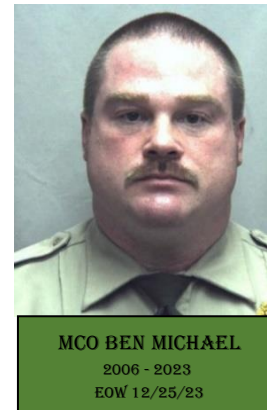
In FY25, NRADC lost yet another member of our family. COII Ricky Fieo was a valuable asset for 10 years. His positive attitude, compassion for his fellow coworkers, and prowess as a master storyteller left an indelible mark on everyone he met. Ricky was the symbol of true character, kindness, and dedication to his profession. His skillset as a control room officer remains unrivaled. As such, he was enshrined in the "Control Room Hall of Legends". In token of his contributions to our operations and our culture, we were proud to introduce him as our first recipient of this prestigious honor. The only thing that exceeded his impact as an employee of NRADC was his impact as our brother. He will live on in our memories and in our hearts, forever....



### IN REMEMBRANCE:



*Your work here is done gentlemen.  
Virtus junxit mors non separabit -  
Those whom virtue unites, death will  
not separate.*





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## Northwestern Regional Adult Detention Center Jail Board Members

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Clarke County:



Chris Boies  
Sheriff Travis Sumption  
Doug Lawrence

Fauquier County:



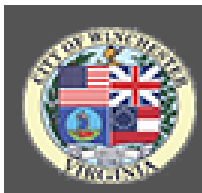
Sheriff Jeremy Falls  
Richard Gerhardt  
Janelle Downes

Frederick County:



Jay Tibbs, Chairman  
Robert Wells  
Sheriff Lenny Millholland  
Judith McCann-Slaughter  
Josh Ludwig – Alternate

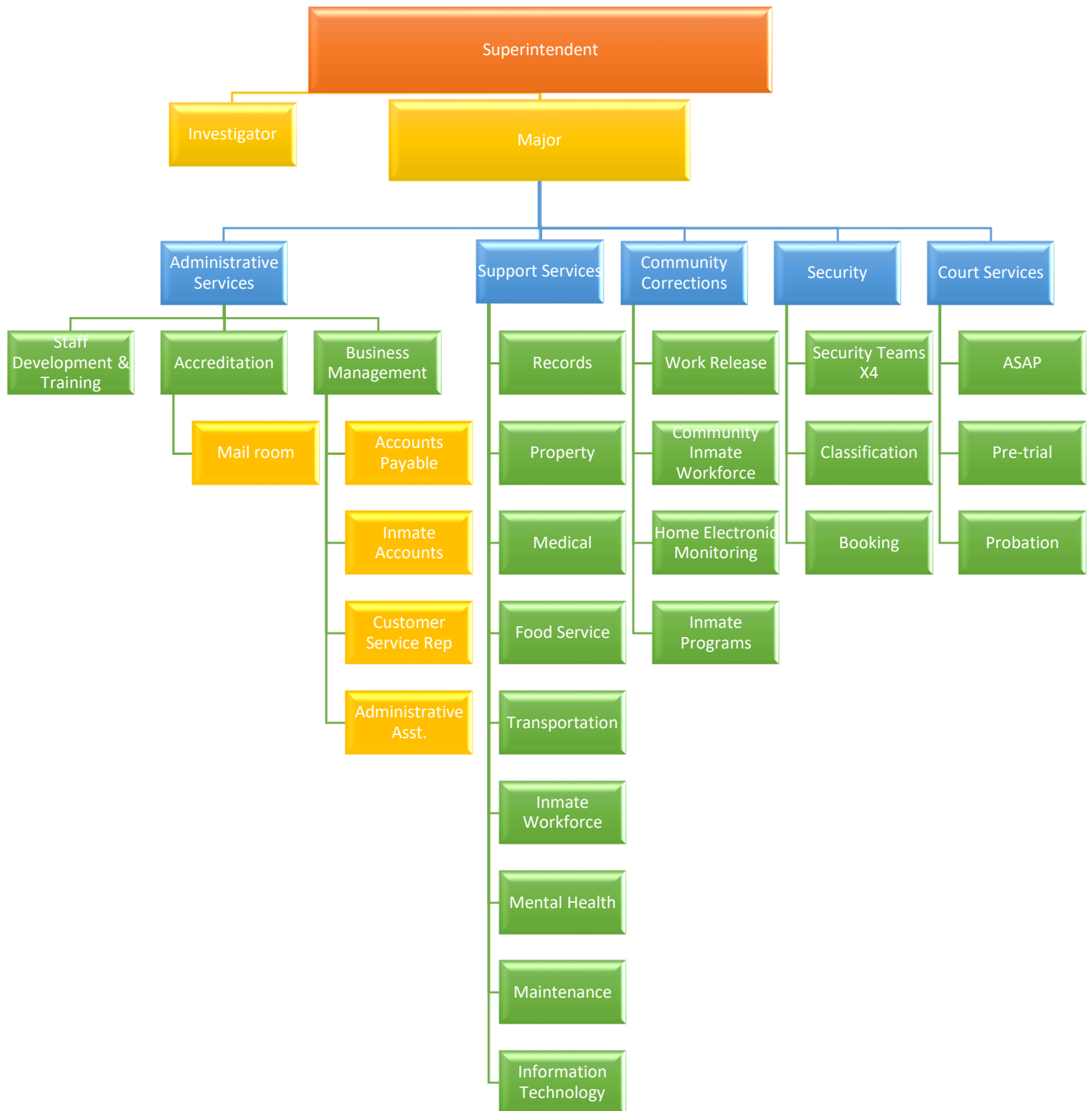
Winchester City:



Daniel Hoffman  
Kim Herbstritt  
John Piper, Vice Chair  
Sheriff William Sales  
Les Veach – Alternate

# Northwestern Regional Adult Detention Center

## Organizational Structure



## FY25 Accomplishments

- All sworn staff were issued a protective vest.
- Increased the number of SOTT members for better training of the security teams.
- SOTT members attended specialized training – hostage negotiation and TECC Med School.
- Implemented Guardian RFID.
- Installed a 1500 linear chain link fence around the perimeter of the jail.
- Completed the upgrade to the Wi-Fi access points.
- Completed the structure of the mailroom cart to dispense legal mail.
- Changing Current Direction (CCD pod) completed its first year.
- Added more classes with Laurel Ridge Community College.

## Goals & Objectives

- Review and update all facility policies and procedures to keep current with changes.
- Integrate the Guardian RFID to better the security division and grow utilizing the device.
- Send a staff member to driver instructor training and create lesson plan for jail staff.
- Incorporate nursing staff in TECC med classes.
- Update current classroom in CCC.
- Install perimeter fence around the staff parking lot for added security.
- Complete the perimeter fence to prevent contraband from entering the facility through outside means.
- Achieve full compliance with DOC inspection in 2026.
- Continue to review standards and policies for improvement.
- Maintain quick reference documentation for DOC standards, all required documentation, and the corresponding standard associated with SOP's.
- Certify NRADC inmates with CPR certifications.
- Investigate training programs for mailroom staff to develop skills in narcotics detection.
- Create the JBRU (Jail Based Restorative Unit).
- Migrate the Z-drive to a one drive that is web based.
- Update the livescan in booking.
- Renovate the main jail kitchen.
- Add a re-integration officer and additional program staff.
- Add a new CIWF building behind the gym.





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## Credits

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*Annual Report Committee:*

*Superintendent Clay Corbin*

*Major Tana Jones*

*Captain Daniel Cottrill*

*Captain Heath Custer*

*Captain Michael Parker*

*Chief Budget Mgr. Lynn McKinley*

*Editor:*

*Lynn McKinley*