

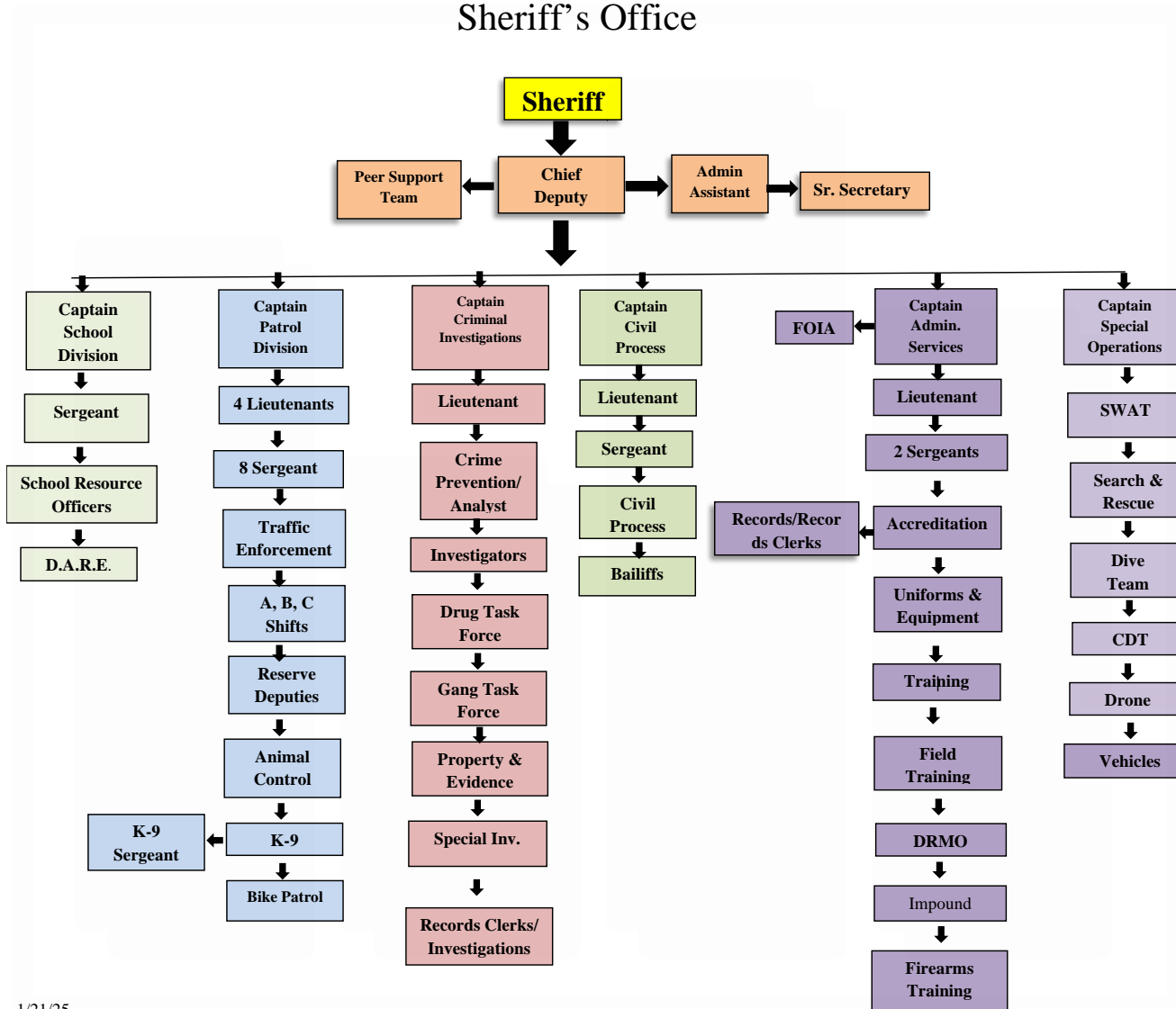


Frederick County Sheriff's Office Budget 2025-26

Sheriff Lenny Millholland



Organizational Chart (152 Sworn Personnel)





Patrol Division

Total calls for service in 2024 was 92,569. There were 7,162 warrants served, 3,416 criminal arrests, 5,862 traffic summonses issued, and 5,492 incident reports written.

Captain

- A Shift (6am-4pm): 1-Lieutenant, 3-Sergeants, 14 Deputies, 2 Animal Control Deputies
Average personnel working per day-8
- B Shift (2pm-12am): 1-Lieutenant, 2-Sergeants, 17 Deputies
Average personnel working per day-10
- C Shift (10pm-8am): 1-Lieutenant, 2-Sergeants, 14 Deputies
Average personnel working per day-8
- Traffic Unit (6am-6pm): 1-Lieutenant, 1-Sergeant, 4 Deputies
Average personnel working per day-5



Daily Staffing

Sector 1

A Shift-1 Deputy
B Shift-2 Deputies
C Shift-1 Deputy

Sector 2

A Shift-1 Deputy
B Shift-2 Deputies
C Shift-1 Deputy

Sector 3

A Shift-1 Deputy
B Shift-2 Deputies
C Shift-1 Deputy

Sector 4

A Shift-1 Deputy
B Shift-2 Deputies
C Shift-1 Deputy

Backup North

A Shift-1 Deputy
C Shift-1 Deputy

Backup South

A Shift-1 Deputy
C Shift-1 Deputy

Backup

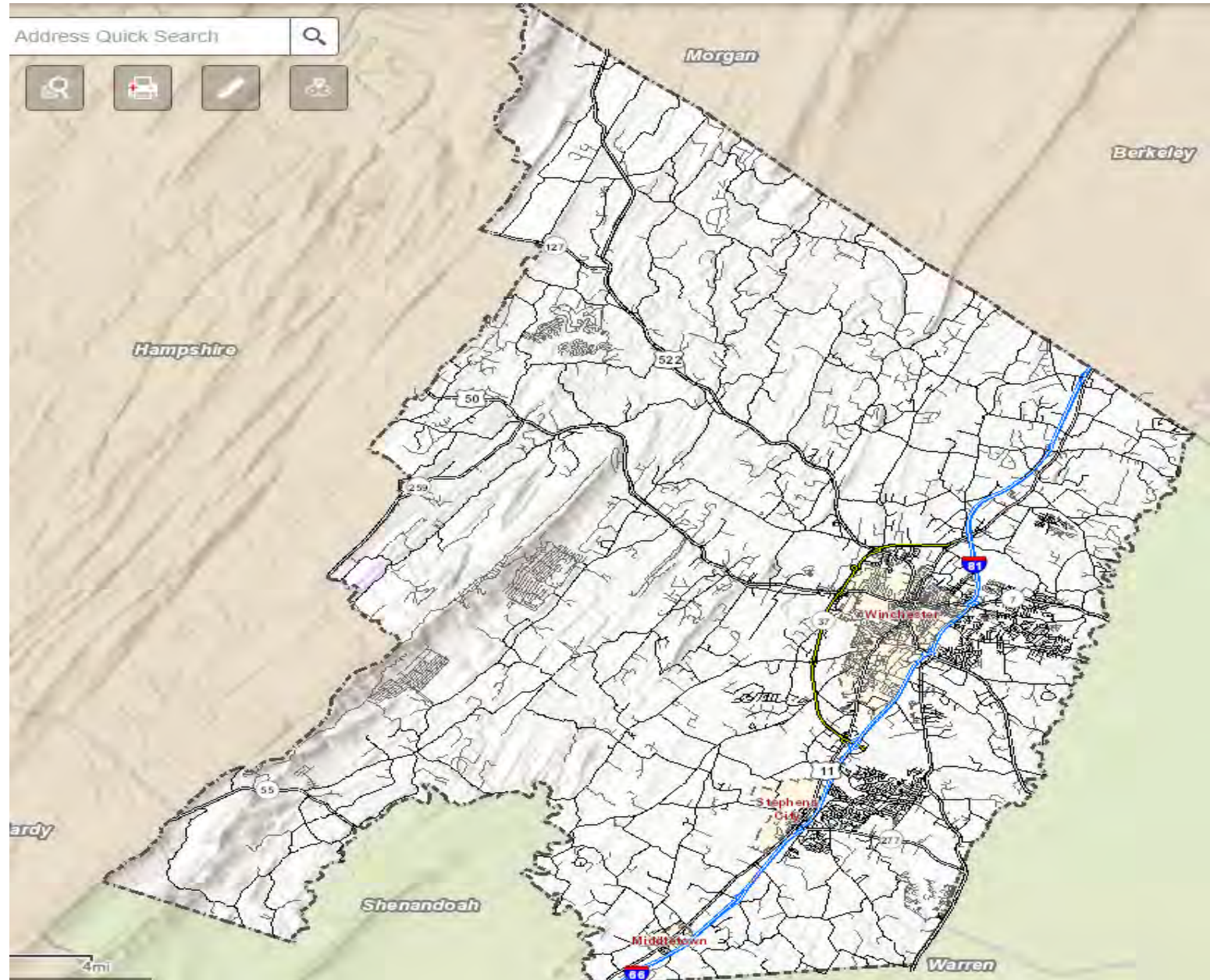
A Shift-1 Deputy
B Shift-1 Deputy
C Shift-1 Deputy

Supervisor

Lieutenant
Sergeant
Lieutenant /Sergeant
Sergeant/Sergeant

Traffic

Lieutenant/Sergeant
3-Deputies





Criminal Investigations Division

The Criminal Investigation Division investigated a total of 358 criminal cases in 2024.

1-Captain

2-Lieutenants

21-Investigators

- 1-Forensic Computer Investigator (95 Forensic exams)

- 1-ICAC Investigator (61 cases)

- 1-Cell Phone/Social Media Investigator (52 cell phone examinations)

- 1-Adult Protection Investigator (DSS) (25 cases, 108 referrals)

- 1-Child Protection Investigator (DSS) (41 cases)

- 1-Forensic Science Graduate Crime Scene Investigators

- 1-Financial Crimes Investigator/Polygraph Examiner

- 2-DEA Drug Task Force Investigators (36 cases)

- 4-State Police Drug Task Force Investigators (36 cases)

- 1-FBI Human Trafficking Task Force Investigator (34 cases)

- 1-Polygraph Examiner (122 polygraphs)

- 3-General Investigators

- 1-Deputy-Property/Evidence Custodian, Log in/out property/evidence, dispose of unneeded property/evidence, take/retrieve evidence to/from Northern Virginia Lab.



Civil Division

The Civil Division served 14,830 civil papers and completed 887 extraditions/prisoner transports in 2024.

- 1-Captain
- 1- Lieutenant
- 1-Sergeant
- 13-Deputies
- 5-Part-Time Deputies

Functions

- Prisoner Transport from/to Juvenile Detention Center-daily
- Prisoner Pick-up (In State/Nationwide) as needed-2 Deputies per transport
- Bailiff for all Courts/fingerprint-average 10 Deputies daily
- Serve Civil Papers-average 4 Deputies daily
- Transport Temporary Detention Order Subjects as needed-average 1 per week-2 Deputies per transport



Administrative Division

- 1-Captain
- 1-Lieutenant
- 2-Sergeants
- 2-Deputies
- 7-deputies in the Academy, 5 deputies in Field Training

Functions

- Accreditation-Received 5th reaccreditation August 2024 (192 Standards/968 Proofs)
- Departmental Training/Records (40 Hours Every 2 Years)
- Academy/Field Training (New Recruits-19 weeks in Academy 3 months field training)
- Recruiting/Hiring
- Budget
- DRMO/1033 Program (Over 4 Million Dollars to Date)
- Community Policing (Neighborhood Watch, NNO, CERT, Special Events, CCW Training, etc.)
- Uniform/Equipment Purchase/Assignment
- Firearms Training (Twice Annually)
- Surplus Property Sales
- Impound Lot/Range Maintenance
- Fugitive Apprehension/Gang Unit/Assist Parole and Probation
- Project Lifesaver
- FOIA Officer
- Asset Forfeiture



Special Operation Division

Purchases and maintains all Sheriff's Office vehicles. Coordinates deployment, training and equipment purchasing for all specialty teams.

- 1-Captain
- 1-Deputy

<u>Specialty Teams (Personnel From all Divisions)</u>	<u># Deputies on Team</u>	<u>Training (*After Certification)</u>
▪ SWAT Team-High Risk Situations (Search Warrants, Barricaded Subjects, etc.)	16 Deputies	*16 hrs month/1 week year
▪ Search & Rescue Team-Lost/Missing People, Evidence Searches	25 Deputies	*8 hrs month
▪ Underwater Search & Recovery Team-Body/Evidence Recovery	12 Deputies	*16 hrs month (No Winter)/1 week year
▪ Civil Disturbance Unit-Respond to Protests/Civil Disturbances	20 Deputies	8 hrs twice year
▪ Crisis Negotiation Team-Negotiate with barricade subjects	11 Deputies	*4 hrs month
▪ Honor Guard-Funerals, Parades, Special Events	10 Deputies	8 hrs month
▪ Drone Team-Crime Scenes, Vehicle Crashes, Search & Rescue, Etc.	10 Deputies	*8 hrs month

There are no full-time team members. All personnel on the teams are assigned to other functions.



School Division

The Sheriff's Office provides school resource officers to Frederick County Public Schools. SROs received 6,018 calls for service in the 2023/24 school year where they completed 657 incident reports.

1-Captain

1-Sergeant

20-Deputies

1-D.A.R.E. Deputy

1-Deputy per school



Salary

Salary for Deputy Sheriff

Deputy I (New Hire) \$49,510

Deputy II (After Two Years) \$51,985

Deputy III (After Four Years) \$54,584

Master Deputy (After 10 years) \$63,188



LICENSE PLATE READER (LPR) SYSTEMS

License plate reader (LPR) is a technology that uses cameras and software to capture and read license plate information, including characters and numbers.

The cameras are often mounted on vehicles, poles, walls and vehicle entry barriers, which allows the LPR systems to automatically capture license plate numbers that come into view, along with the date, time and location information. This license plate recognition data, including photographs of the vehicle and its occupants, is then uploaded to the system's server for record-keeping and further action if needed.

They are used to recover stolen vehicles, stolen license plates, locate wanted persons, and aid in criminal investigations. Data is entered into the system and the system then notifies the deputy if the data is scanned.

For example, Frederick County Sheriff's Office takes a report of a stolen vehicle. The stolen vehicle's information is entered into the LPR system. If a deputy's LPR passes the stolen vehicle, the LPR will set off an alert telling the deputy they just passed a stolen vehicle. The LPR alerts only on data entered in the system.

The LPR does not identify people by reading the vehicle's registration. A deputy would have to retrieve the registration from the LPR server and then check the registration through DMV to identify the vehicle's owner. Deputy's must have a criminal justice purpose to check any vehicle's registration through DMV.