



FREDERICK COUNTY ELECTORAL BOARD

Mary Strenko

Chairman

Kay Dawson

Vice-Chairman

Lynnette Embree

Secretary

343 Sunnyside Plaza Drive, Winchester, Virginia

22603

Final Minutes

Frederick County Electoral Board

Monday, October 7, 2024

The Frederick County Electoral Board met on Monday, October 7, 2024. Those present were Chairman Mary Strenko, Vice-Chairman Kay Dawson, Secretary Lynnette Embree, Registrar Rich Venskoske and Senior Deputy Registrar Diane Lockhart.

Guests: Nanci Bowers, Pamela Kennedy, Heather Lockridge, Sherry Long, Delores Stottlemeyer and Jack Parry from The Winchester Star.

- 1.) Chairman Mary Strenko called the meeting to order at 8:30 a.m.
- 2.) Secretary Lynnette Embree made a motion to adopt the agenda and add a closed session after citizen comment to discuss Electoral Board matters. Vice-Chairman Kay Dawson seconded the motion passed and it passed unanimously.
- 3.) A motion to approve the minutes from September 9, 2024, was made by Vice-Chairman Kay Dawson and seconded by Secretary Lynnette Embree. The motion passed unanimously.
- 4.) Old Business:
 - a. Newtown Printing is printing the new Officer of Election Handbooks. The PowerPoint presentation for training on October 19, 2024, is still being completed.
 - b. Election Rovers – Vice-Chairman Kay Dawson made a motion to have four election rovers on November 5, 2024. These four election rovers would be available to deliver extra supplies to the precincts. Secretary Lynnette Embree seconded the motion, and it passed unanimously.
 - c. Officers of Election, including Chiefs and Assistant Chiefs, are still missing to work the precincts on November 5, 2024. The Registrar's office will continue to contact possible Officers of Election to determine their availability.
 - d. Early Voting – L & A – The Logic and Accuracy testing for the early voting machines took a bit longer than usual since over 1,000 ballots had to be fed into the four DS200s that are being used for Early Voting and CAP.

- e. Officer of Election training will be held on Saturday, October 19, 2024, at the Round Hill Fire and Event Center from 10:00 a.m. to 2:00 p.m. A make-up training will be held on Monday, October 21, 2024, at 5:00 p.m. at the Registrar's Office. Preparations are still ongoing.

5.) New Business:

- a. Early Voting began on September 20, 2024. As of October 4, 2024, approximately 5,500 people have voted in person. Of the 2,875 absentee ballots sent to date, 77 have come back undeliverable, 921 have been marked in VERIS as returned and approximately 300 more absentee ballots are ready to be entered into VERIS.
- b. Election Day Logic and Accuracy testing will be held on Tuesday, October 22nd through Thursday, October 24, 2024.
- c. Discussion regarding Driver's Privilege Cards was had as they are not an acceptable form of identification for voting.
- d. The Electoral Board will load the precinct bags for the November 5th Election on Thursday, October 31, beginning at 8:30 a.m.
- e. The Electoral Board and Registrar heard from Ms. Heather Lockridge, Gainesboro District Supervisor, regarding her experience with voting in the June 18, 2024, Republican Primary.
- f. The Registrar's Office will be closed on Monday, October 14, 2024, in observance of the holiday.

6.) Registrar Business:


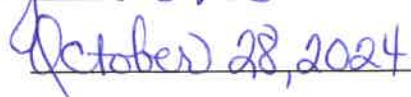
- a. Training for the November 2024 General Election will be held on Saturday, October 19, 2024, at the Round Hill Fire and Event Center from 10:00 a.m. to 3:00 p.m. A make-up training will be held on Monday, October 21, 2024, at 5:00 p.m. at the Registrar's Office.
- b. Golden Rod colored paper will be used for form SBE-708 - Statement of Voter. A new required form for voters that lost or did not receive their absentee ballot in the mail. This will help to differentiate this form from other forms.
- c. Registrar Venskoske has obtained two Ballot on Demand printers and supplies from Hanover County. The order placed with the vendor will be modified to include the licenses only.
- d. Election Schedule – the Electoral Board will decide which member visits each precinct and delivers additional ballots to the precincts.

- e. Inclement weather – If Frederick County is closed due to inclement weather, Early Voting will also be closed.
 - f. Miscellaneous – CANVASS will be held on Tuesday, November 12, 2024, due to the Veteran's Day Holiday on Monday, November 11, 2024. Registrar Venskoske also reiterated Frederick County's Ordinance regarding election signs on public property.
- 7.) Citizen Comment:
- a. Registrar Venskoske and the Electoral Board heard comments from Nanci Bowers, Christie Jett, Sherry Long, and Delores Stottlemeyer.
- 8.) A motion to move into closed session for the purpose of discussing Electoral Board matters was made by Vice-Chairman Kay Dawson, seconded by Secretary Lynnette Embree and passed unanimously.
- 9.) Secretary Lynnette Embree made a motion to come out of closed session. Vice-Chairman Kay Dawson seconded the motion, and the motion passed unanimously.
- 10.) A motion to adjourn was made by Secretary Lynnette Embree and seconded by Vice-Chairman Kay Dawson and passed unanimously. The meeting adjourned at 10:20 a.m.
- 11.) The next meeting of the Frederick County Electoral Board is scheduled for Monday, October 28, 2024, at 8:30 a.m.

Respectfully,



Lynnette Embree, Secretary

 Chairman Vice-Chairman Secretary Date