



## COUNTY of FREDERICK

Parks and Recreation Department

540/665-5678

Fax: 540/665-9687

E-mail: [fcprd@fcva.us](mailto:fcprd@fcva.us)

[www.fcprd.net](http://www.fcprd.net)

# MEMO

**To:** Parks and Recreation Buildings and Grounds Committee  
**From:** Jon Turkel, Assistant Director  
**Subject:** Buildings and Grounds Committee Meeting  
**Date:** August 29, 2024

The Buildings and Grounds Committee will meet at 10am on Tuesday September 3, 2024, in the Parks and Recreation Conference Room, 107 N. Kent Street, Winchester, VA 22601. The agenda is as follows:

### Action Items:

None

### Information items:

1. Project Updates

### Other Business

Discuss Commission meeting presentation for recognition plaque recipients and Vulcan Materials donation.