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# MEMO

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**To:** John R. Riley, Jr. County Administrator  
**From:** Jason Robertson, Director, Parks & Recreation Dept.  
**Subject:** Parks and Recreation Commission Action  
**Date:** February 14, 2013

The Parks and Recreation Commission met on February 12, 2013. Members present were: Martin Cybulski, Gary Longerbeam, Charles R. Sandy, Jr., Ronald Madagan, and Kevin Anderson. Members absent were: Ron Hodgson, Patrick Anderson, and Christopher Collins.

Items Requiring Board of Supervisor Action:

1. None

Submitted for Board Information Only:

1. Foundation/Reserve Fund - Mr. Madagan moved to go forward with the Reserve Fund and develop policies to operate the fund, second by Mr. Sandy, motion carried unanimously (5-0).
2. Committee Appointments – Mr. Cybulski appointed the following committees:
  - Executive Committee: Martin Cybulski and Gary Longerbeam
  - Finance Committee: Patrick Anderson and Charles R. Sandy, Jr.
  - Buildings and Grounds: Ronald Madagan and Gary Longerbeam
  - Public Relations: Charles R. Sandy, Jr. and Kevin Anderson
  - Appeals Committee: Kevin Anderson, Ronald Madagan, and Ron Hodgson

Copy: Martin Cybulski, Chairperson  
Christopher Collins, Board Liaison