



**Frederick County Fire and Rescue Department**

**Life Safety Division**

**Office of the Fire Marshal**

1080 Coverstone Drive

Winchester, VA 22602

Phone: (540) 665-6350 \* Fax: (540) 678-4739

[www.fcva.us/fmo](http://www.fcva.us/fmo)

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## Mobile Food Preparation Vehicle Permit Application

INSTRUCTIONS FOR APPLICANT
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- Thoroughly read this application and fill out completely.
- Review the mobile food preparation vehicle checklist.
- If your mobile food preparation vehicle is registered in Frederick County, VA a permit may be required from the Fire Marshal's Office to operate in Frederick County, VA \*\*
- Submit this application, a copy of trailer/truck registration and a copy of your menu to the Fire Marshal's Office at least 15 days prior to planned use.
- The completed application is to be accompanied by the required and non-refundable fee of \$50.
- 12-month permit.

Name of Business: \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Contact Info: Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Mailing Address:**

\_\_\_\_\_  
Street Address City State Zip

**Mobile Food Preparation Vehicle Information:**

Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

License Plate # \_\_\_\_\_ State \_\_\_\_\_ VIN# \_\_\_\_\_

Address where registered: \_\_\_\_\_

Street Address City State Zip

County and State where registered: \_\_\_\_\_

County State

Type of Mobile Food Preparation Vehicle: Trailer ☐ Truck ☐

Does it have a ventilation system? Yes ☐ No ☐ Date last serviced/cleaned: \_\_\_\_\_

Does the food you cook produce grease laden vapors? Yes ☐ No ☐ Not Sure ☐

Does it have a fire suppression system? Yes ☐ No ☐ Date last serviced/cleaned: \_\_\_\_\_

Is propane or compressed natural gas being used to heat or cook food? Yes [ ] No [ ]

If yes: # Tanks \_\_\_\_\_ Size Tanks: \_\_\_\_\_ Date of last hydrostatic test(s): \_\_\_\_\_

If no: What type of fuel is used to cook: \_\_\_\_\_

Carbon Monoxide and Explosive Gas Alarms installed? Yes [ ] No [ ] Date of Manufacture: \_\_\_\_\_

**Fire Extinguishers:**

Type: \_\_\_\_\_ Size: \_\_\_\_\_ Quantity: \_\_\_\_\_ Date of Last Service: \_\_\_\_\_

Type: \_\_\_\_\_ Size: \_\_\_\_\_ Quantity: \_\_\_\_\_ Date of Last Service: \_\_\_\_\_

**\*\*Frederick County Fire Prevention Code**

**319.1.2 Separation** Mobile food preparation vehicles shall be separated from buildings or structures, combustible materials, vehicles, and other cooking operations by a minimum of 10 feet.

**319.2.1 Permit Authority Having Jurisdiction (AHJ)** The enforcing agent of a permit requirement on a mobile food preparation vehicle (MFPV) shall be the appointed fire official for the Virginia local government which the food truck is identified for personal property tax payment of the vehicle. If no such entity exists, if the local government has elected to not enforce this section of the SFPC, or if the MFPV is housed out of state, then it shall be the State Fire Marshal's Office (SFMO) or designee

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fire Marshal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**AN INCOMPLETE APPLICATION IS SUBJECT TO RETURN WITHOUT FURTHER PROCESSING**

The completed application is to be received by the Fire Marshal's Office not less than 15 days prior to planned use and to be accompanied by the required and non-refundable fee of \$50. Fee is to be paid in the form of cash or check payable to the Treasurer of Frederick County and is to be submitted to:

Frederick County Fire and Rescue Department  
Office of the Fire Marshal  
1080 Coverstone Drive  
Winchester, VA 22602

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**Fire Marshal Office Use Only**

- ☐ Copy of Trailer/Truck registration
- ☐ Copy of Menu
- ☐ Payment