



Frederick County Fire and Rescue Department

Life Safety Division

Office of the Fire Marshal

1080 Coverstone Drive

Winchester, VA 22602

Phone: (540) 665-6350 * Fax: (540) 678-4739

www.fcva.us/fmo

Mobile Food Preparation Vehicle Permit Application

INSTRUCTIONS FOR APPLICANT

- Thoroughly read this application and fill out completely.
- Review and complete the mobile food preparation vehicle checklist.
- If your mobile food preparation vehicle is registered in Frederick County, VA a permit may be required from the Fire Marshal's Office to operate in Frederick County, VA **
- Submit this application and a **copy of your menu** to the Fire Marshal's Office at least 15 days prior to planned use.
- The completed application is to be accompanied by the required and non-refundable fee of \$50.
- 12-month permit.

Name of Business: _____

Business Owner Name: _____

Contact Info: Phone: _____ Email: _____

Mailing Address:

Street Address City State Zip

Mobile Food Preparation Vehicle Information:

Make _____ Model _____ Year _____

License Plate # _____ State _____ VIN# _____

Address where registered: _____

Street Address City State Zip

County and State where registered: _____

County

State

Type of Mobile Food Preparation Vehicle: Trailer ☐ Truck ☐

Does it have a ventilation system? Yes ☐ No ☐ Date last serviced/cleaned: _____

Does the food you cook produce grease laden vapors? Yes ☐ No ☐ Not Sure ☐

Does it have a fire suppression system? Yes ☐ No ☐ Date last serviced/cleaned: _____

Is propane or compressed natural gas being used to heat or cook food? Yes [] No []

If yes: # Tanks _____ Size Tanks: _____ Date of last hydrostatic test(s): _____

If no: What type of fuel is used to cook: _____

Carbon Monoxide and Explosive Gas Alarms installed? Yes [] No [] Date of Manufacture: _____

Fire Extinguishers:

Type: _____ Size: _____ Quantity: _____ Date of Last Service: _____

Type: _____ Size: _____ Quantity: _____ Date of Last Service: _____

****Frederick County Fire Prevention Code**

319.1.2 Separation Mobile food preparation vehicles shall be separated from buildings or structures, combustible materials, vehicles, and other cooking operations by a minimum of 10 feet.

319.2.1 Permit Authority Having Jurisdiction (AHJ) The enforcing agent of a permit requirement on a mobile food preparation vehicle (MFPV) shall be the appointed fire official for the Virginia local government which the food truck is identified for personal property tax payment of the vehicle. If no such entity exists, if the local government has elected to not enforce this section of the SFPC, or if the MFPV is housed out of state, then it shall be the State Fire Marshal's Office (SFMO) or designee

Signature: _____ Date: _____

Fire Marshal Signature: _____ Date: _____

The completed application is to be received by the Fire Marshal's Office not less than 15 days prior to planned use and to be accompanied by the required and non-refundable fee of \$50. Fee is to be paid in the form of cash or check payable to the Treasurer of Frederick County and is to be submitted to:

**Frederick County Fire and Rescue Department
Office of the Fire Marshal
1080 Coverstone Drive
Winchester, VA 22602**

AN INCOMPLETE APPLICATION IS SUBJECT TO RETURN WITHOUT FURTHER PROCESSING