

# BUDGET CALENDAR

## FY 2020-2021

January 8, 2020	Budget Worksession prior to BOS meeting 6:00PM. Distribute notebook and County Administrator gives overview
January 15, 2020	BOS Budget Worksession following Finance Committee meeting 8:20AM in Board Room
January 22, 2020	BOS Budget Worksession prior to BOS meeting 6:00PM in Board Room
February 5, 2020	BOS Budget Worksession 6:00PM in Board Room
February 12, 2020	BOS Budget Worksession prior to Board meeting 6:00 PM in Board Room
February 19, 2020	BOS Budget Worksession following Finance Committee 8:30AM in Board Room
February 26, 2020	BOS Budget Worksession prior to BOS meeting 6:00PM in Board Room. Tentative joint meeting with School Board
March 4, 2020	BOS Budget Worksession 6:00PM in Board Room
March 11, 2020	BOS Budget Worksession prior to BOS meeting 6:00PM in Board Room. Final Budget meeting prior to Public Hearing
March 17, 2020	Budget Public Hearing Advertisement in newspaper
March 25, 2020	Budget Public Hearing 7:00PM
April 1, 2020	Wrap up Budget discussions 6:00PM
April 8, 2020	FY 2021 Budget Adoption 7:00PM

Dates are subject to change

### FY 2020-2021 BUDGET SUMMARY - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>2019-2020 Original Budget</u>	<u>2020-2021 Proposed Budget</u>	<u>Difference</u>	<u>% Change</u>	<u>Budget Changes</u>	<u>Increase (Decrease)</u>
1101	Board of Supervisors	339,648	409,431	69,783	20.55%	\$0.50/hour raise for PT Receptionists Health insurance for Board members Professional Services Repair & Maintenance - Equipment Advertising Office Supplies Cable Channel PEG Funds Other Operating Supplies Travel	1,892 94,080 (6,000) (250) (4,000) 5,600 (20,000) 200 (3,410)
1201	County Administrator	945,540	995,056	49,516	5.24%	Printing and Binding Postage and Telephone Office Supplies Travel Furniture & Fixtures	(250) (288) (5,500) (2,000) (12,000)
1202	County Attorney	442,839	482,441	39,602	8.94%	Professional Services-outside counsel for complex litigation Postage and Telephone Books and Subscriptions Travel Dues & Assoc. Memberships	2,500 350 150 150 75
1203	Human Resources	661,668	1,143,392	481,724	72.80%	\$5,000 increase each for 2 employees for a total of \$11,884 w/fringes; \$262,500 tuition assistance for 46 employees for degree & certification programs Repair & Maintenance - Equipment Maintenance Service Contracts Other Contractual Services - Salary Survey for County/Schools \$192,875 Postage and Telephone Office Supplies Books and Subscriptions Other Operating Supplies	274,384   350 1,256 188,085  1,000 (10,215) 2,825 1,975

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						Other Expenses Travel Dues & Assoc. Memberships Lease/Rent of Equipment	4,501 (6,500) 613 1,000
1208	Independent Auditor	66,000	66,000	0	0.00%		
1209	Commissioner of Revenue	1,544,053	1,636,263	92,210	5.97%	Salary adjustments for six positions (w/fringes) Repair & Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Advertising Postage and Telephone Motor Vehicle Insurance Office Supplies Travel	14,798 (2,000) (600) (3,500) 300 (8,000) 6 11,725 2,200
1210	Reassessment	484,190	492,690	8,500	1.76%	Professional Services Repair & Maintenance - Vehicle Maintenance Service Contracts Other Contractual Services Gasoline Postage and Telephone Motor Vehicle Insurance Office Supplies Books & Subscriptions Travel Dues and Assoc. Memberships	(30,000) 2,000 (2,200) 200 200 7,000 400 2,000 6,461 3,935 1,550
1213	Treasurer	1,640,958	1,746,955	105,997	6.46%	Prof. Services - DMV Stops Repair and Maintenance - Equipment Maintenance Service Contracts Printing and Binding Postage & Telephone Office Supplies	22,500 250 (4,750) 500 5,720 2,200

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						Books and Subscriptions	15
1214	Finance	977,391	1,094,058	116,667	11.94%	Maintenance Service Contracts Printing and Binding Copies Surety Bonds Office Supplies	(350) 500 500 23 1,100
1220	Information Technology	2,031,144	2,158,026	126,882	6.25%	Maint. Service Contracts-inc. add'l switches/battery backup Other Contract. Services-increased # of Microsoft licenses Internet Access Surety Bonds Refresh Program Total = \$151,595; Sheriff 120 units \$91,594; Other County 66 units \$60,000 Other Operating Supplies-Network-monitoring expenses Travel Dues & Assoc. Memberships Lease/Rent of Equipment	73,765 19,211 1,610 (19) (25,706)  118,553 5,363 850 (107,794)
1222	M. I. S.	642,969	687,357	44,388	6.90%	Professional Services Maintenance Service Contracts Internet Access Lease/Rent of Equipment	3,100 4,892 24 11,800
1224	Other	3,486,890	3,697,764	210,874	6.05%	Professional Services - Other-Architectural/Design fees Sunnyside Other Contractual Services Cyber Risk Insurance Public Officials Liability Insurance General Liability Insurance Line of Duty Program Other Expenses - Includes retiree health insurance expense Blue Ridge Legal Services - NEW REQUEST Concern Hotline - NEW REQUEST Metropolitan Planning Organization	100,000  600 10,500 (13,000) 7,000 10,000 97,500 4,591 3,500 (4,000)

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						Airport Operating Contribution - Total = \$91,167 CSA Fund Transfer	(29,048) 23,231
1301	Electoral Board	145,144	188,732	43,588	30.03%	Increase for Election Officials Repair and Maintenance - Equipment Other Contractual Services Postage and Telephone Office Supplies	23,345 5,000 (500) 50 782
1302	Registrar	217,019	210,171	(6,848)	-3.16%	Postage and Telephone Office Supplies Books and Subscriptions Dues & Assoc. Memberships	(2,500) (2,487) (155) 100
2101	Circuit Court	79,500	79,500	0	0.00%		
2102	General District Court	23,424	58,725	35,301	150.70%	Requested supplements to staff salaries: 9 x \$2,400 yearly & 2 x \$4,800 yearly supplement each = \$31,200 Maintenance Service Contracts Books and Subscriptions	35,501 (100) (100)
2105	J & D Court	27,219	55,104	27,885	102.45%	Requested supplements to staff salaries: 7 x \$2,400 yearly & 2 x \$4,800 yearly supplement each = \$28,444 w/fringes Other Contractual Services Books and subscriptions Lease/Rent of Equipment	28,444 (740) 190 (9)
2106	Clerk of Circuit Court	865,247	898,717	33,470	3.87%	Maintenance Service Contracts Office Supplies Supreme Court TTF Grant Dues and Assoc. Memberships Lease/Rent of Building	(1,500) (3,000) 7,596 (230) (515)

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2108	Law Library	12,500	15,000	2,500	20.00%	Increase in expenses	2,500
2201	Commonwealth Attorney	1,751,847	1,857,095	105,248	6.01%	Professional Services Maintenance Service Contracts Gasoline Postage and Telephone Office Supplies Police Supplies Books and Subscriptions Other Operating Supplies Travel Dues and Assoc. Memberships Lease/Rent of Equipment	1,000 1,000 200 500 5,000 250 500 500 5,000 2,500 1,200
2202	Victim Witness	214,901	224,369	9,468	4.41%		
3102	Sheriff	15,860,951	16,535,357	674,406	4.25%	Salaries and Fringes - O/T = \$700,000, \$55,000 over present level P/T = \$165,000, \$5,000 over present level Prof. Health Services Repair and Maintenance - Equipment Repair and Maintenance - Vehicle Maint. Service Contracts-Taser/Body Cam contracts Laundry & Dry Cleaning Other Contractual Services Gasoline Utilities Postage and Telephone-increase in Sprint cellular bill Internet Access Fire Insurance - increase due to more equipment Auto Insurance Surety Bonds Law Enforcement Insurance - Reserve Deputies Office Supplies - increases in license fees Vehicle and Powered Equipment Vehicle - Fuels and Lubricants	60,000  818 (2,700) 51,450 189,136 300 (1,407) 21,000 6 64,848 580 7,000 3,050 3 (1,000) 7,153 (158,715) 500

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						Police Supplies - inc. lights/grips for rifles, first aid kits, spike strips, TASER batteries, cameras	(59,621)
						Police Supplies - Dive Team	3,330
						Police Supplies - ERT-inc. BolaWrap restraint tool	14,975
						Police Supplies-Bike Patrol/Search/Rescue-Computer/supplies	12,210
						Police Supplies-CDT & CRT Team-thermal imager, ballistic shield	(4,925)
						Police Supplies - E-Summons	27,000
						Police Supplies-Crisis Negotiation-shirts & headsets	(850)
						Police Supplies - Drone	7,250
						Uniforms - includes ballistic helmets	102,716
						Uniforms - Dive Team	11,725
						Books & Subscriptions - mobile cloud subscription	27,746
						Other Operating Supplies	5,600
						Crime Prevention/Public Relations	4,500
						Travel	(21,000)
						Travel - Extradition/Transport	(10,000)
						Dues & Memberships	865
						Motor Vehicles and Equipment	(313,200)
						Lease/Rent of Equipment	600
3202	Volunteer Fire Depts.	958,319	3,419,365	2,461,046	256.81%	Medical/Worker's Compensation	(2,900)
						Motor Vehicle Insurance - Assist w/fire companies costs	151,506
						Fuel Assistance to Fire Companies	197,077
						20% increase to each company contribution	85,363
						Fire Programs (state revenue)	30,000
						Capital Loan Fund-revolving fund for low interest vehicle loans	2,000,000
3203	Ambulance & Rescue	409,868	411,950	2,082	0.51%	Lord Fairfax EMS Council - increase in request	800
						Four-for-Life Funds ( state revenue)	1,282
3301	Public Safety Contributions	5,511,011	6,099,159	588,148	10.67%	NRADC Contribution - total = \$5,537,947	466,409
						Juvenile Detention Center contribution = \$561,212	121,739
3303	Juvenile Court Probation	155,457	157,643	2,186	1.41%	Postage and Telephone	1,140
						Office Supplies	(2,000)

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3401	Inspections	1,376,895	1,535,966	159,071	11.55%	P/T increase, total = \$30,000 Repair and Maintenance - Vehicle Maintenance Service Contracts Printing and Binding Gasoline Postage & Telephone Office Supplies	10,000 310 (11) 100 (371) (528) (3,356)
3505	Fire and Rescue	15,216,471	16,129,204	912,733	6.00%	Overtime = \$1,727,290, \$23,393 over present level Part-time = \$139,200, \$51,736 over present level Repair and Maint.-Equip.-Annual Air Compressor Maint. New Repair & Maint. - Vehicle Maintenance Service Contracts Other Contractual Services: physicals, testing platforms Postage and Telephone Fire Insurance Motor Vehicle Insurance Office Supplies Medical and Lab Supplies Vehicle & Powered Equip. Supplies Uniforms Books and Subscriptions Other Operating Supplies-inc. Homeland Security Grant Other Operating Supplies - Career Staffing Travel - new schools and training Capital items	75,129  28,000 (10,500) 1,200 12,800 1,800 2,100 3,255 (7,625) (20,000) (41,550) (23,976) (5,950) 76,000 2,750 29,500 (94,500)
3506	Public Safety Comm.	1,695,774	1,819,486	123,712	7.30%	Maintenance Service Contracts Contractual Services Postage and Telephone - NG 9-1-1 increase Internet Access Books and Subscriptions Travel Lease/Rent of Equipment	1,413 (7,612) 122,152 400 16 1,020 495



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4102	Road Administration	18,500	18,500	0	0.00%		
4104	Street Lights	38,050	32,112	(5,938)	-15.61%	Reduction in expenditures/revenues	(5,938)
4201	General Engineering	411,878	432,426	20,548	4.99%	Office Supplies Other Operating Supplies Lease/Rent of Equipment	4 (670) 1,000
4203	Refuse Collection	1,539,879	1,727,159	187,280	12.16%	Part-time = \$360,568, \$15,548 over present level Overtime = \$14,348, \$549 over present level Professional Services Repair & Maintenance - Vehicle Repair & Maintenance - Bldg. & Grounds Printing and Binding Other Contractual Services - includes hauling contract - 4% anticipated increase; recycling hauling & processing fees Gasoline Water & Sewage Services Postage and Telephone Property Insurance Office Supplies Laundry Supplies Repair & Maintenance Supplies Vehicle & Powered Equipment Supplies Educational & Recreational Supplies Other Operating Supplies Dues & Assoc. Memberships Lease/Rent of Equipment Lease/Rent of Land	16,097  10,000 6,000 (77,125) 1,315 258,683  (970) (57,076) 340 (550) (460) (20) 1,359 200 600 216 (150) 1,080 1,980
4204	Refuse Disposal	686,880	651,360	(35,520)	-5.17%	Based on FY 2019 average for refuse disposal plus rate increase, population, and waste flow increase of 6%	(35,520)

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4205	Litter Control	28,554	30,334	1,780	6.23%	Part-time increase Gasoline Laundry/Housekeeping Supplies Repair and Maintenance Supplies Other Operating Supplies	1,189 366 50 125 50
4301	Maintenance	674,436	701,327	26,891	3.99%	Gasoline	(400)
4304	County Office Buildings	1,353,408	1,500,947	147,539	10.90%	Professional Services - Sunnyside Repair & Maint.-Bldg. & Grounds-CAB Repair & Maintenance - Bldg. & Grounds - PSB Repair & Maintenance - Bldg. & Grounds - Round Hill Repair & Maintenance - Bldg. & Grounds - FCMS Repair & Maintenance - Bldg. & Grounds - Millwood Repair & Maintenance - Equipment - Millwood Repair & Maintenance - Equipment - Sunnyside Repair & Maintenance - Bldg. & Grounds - Sunnyside Maintenance Service Contracts - CAB Maintenance Service Contracts - PSB Maintenance Service Contracts - Round Hill Maintenance Service Contracts - Millwood Other Contractual Services - Millwood Other Contractual Services - Sunnyside Electrical Services - PSB Electrical Services - Sunnyside Heating Services - PSB Heating Services - Round Hill Heating Services - FCMS Heating Services - Millwood Heating Services - Sunnyside Water & Sewage Services - CAB Water & Sewage Services - PSB Water & Sewage Services - Round Hill Water & Sewage Services - Sunnyside Postage and Telephone - Millwood Boiler Insurance - CAB	4,500 (8,200) (20,000) 8,900 2,000 14,400 4,500 1,500 11,800 (2,456) 940 1,580 (1,100) 275 83,900 10,000 7,200 500 2,000 (300) 3,700 2,300 5,000 4,400 900 3,641 100 500

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						Fire Insurance - CAB Fire Insurance - Sunnyside Materials and Supplies - Round Hill Materials and Supplies - FCMS Materials and Supplies - Millwood Materials and Supplies - Sunnyside Janitorial Supplies - PSB	(9,300) 7,159 2,500 200 3,000 1,000 500
4305	Animal Shelter	769,553	799,042	29,489	3.83%	Part-time help increase Professional Health Services Professional Services - Donation Gasoline Electrical Services Heating Services Water and Sewage Services Fire Insurance Cat Food Other Operating Supplies	8,840 (605) 2,355 795 552 228 156 400 200 550
5101	Health Department	436,439	479,246	42,807	9.81%	Increase in contribution request	42,807
5205	Northwestern Comm. Serv.	416,507	437,332	20,825	5.00%	Increase in contribution request	20,825
5305	Area Agency on Aging	63,000	63,000	0	0.00%		
5306	Property Tax Relief	720,000	800,000	80,000	11.11%		80,000
5316	Social Services Admin.	6,968,623	7,413,738	445,115	6.39%	Contract Services - Legal Office Supplies Travel Contribution - The Laurel Center - increase in request Lease/Rent of Building	40,000 (38,950) 5,000 4,000 50,000

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5317	Public Assistance	1,842,317	2,131,770	289,453	15.71%	AFDC - Foster Care Special Needs Adoption Child Welfare Substance Abuse	223,488 60,025 5,940
6401	Community College	81,308	85,125	3,817	4.69%	Increase in contribution request	3,817
7101	Parks Administration	1,083,521	1,409,837	326,316	30.12%	Salary range upgrades for 2 positions Professional Services - feasibility studies Maintenance Service Contracts Printing & Binding - moved from 7104 Advertising - moved from 7104 Postage Telephone Property Insurance Motor Vehicle Insurance Office Supplies Books and Subscriptions Other Operating Supplies Processing Fees Travel Dues and Assoc. Memberships Lease/Rent of Equipment	15,041 2,500 9,040 26,730 67,640 2,800 2,200 40 22 1,520 110 11,000 2,500 4,800 965 1,999
7104	Recreation Centers	2,903,836	3,018,783	114,947	3.96%	Part-time = \$1,061,286, 231,832 over present level includes add'l basicREC school location & 2 add'l summer camps; salary increases for 2 positions = \$11,955 Printing and Binding - moved to 7101 Advertising - moved to 7101 Contractual Services Trips and Excursions Contracted Rental Food Supplies Medical and Lab. Supplies Laundry/Janitorial Supplies Uniforms	267,665   (24,230) (64,140) (23,471) (8,460) 6,554 24,500 1,791 (2,400) (2,925)

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						Educational & Rec. Supplies Merchandise for Resale Awards Dues and Assoc. Memberships	7,735 (10,150) (782) 2,175
7109	Clearbrook Park	840,562	935,691	95,129	11.32%	Salary range upgrades for 2 positions Repair & Maintenance - Bldg. & Grounds Other Contractual Services Gasoline Electrical Services Heating Services Water and Sewage Services Agricultural Supplies Laundry/Housekeeping Supplies Vehicle & Powered Equipment Supplies Road & Street Materials School Grounds Maint. Equip. Fund - revenue associated Lease/Rent of Equipment	18,636 (6,700) (4,100) (3,500) 4,845 670 1,341 1,000 1,250 3,250 500 31,250 (500)
7110	Sherando Park	833,192	909,032	75,840	9.10%	Salary range upgrades for 2 positions Repair & Maintenance - Equipment Repair & Maintenance - Bldg. & Grounds Electrical Services Heating Services Water and Sewage Services Property Insurance Agricultural Supplies Janitorial Supplies Repair & Maintenance Supplies Recreation Supplies Other Operating Supplies Road & Street Materials School Grounds Maint. Equip. Fund - revenue associated	17,189 1,661 2,750 5,445 379 12,803 165 1,000 1,250 1,100 500 2,500 1,500 31,250
7302	Handley Library	1,218,200	1,297,050	78,850	6.47%	Increase in contribution request	78,850

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8101	Planning	1,201,306	1,255,139	53,833	4.48%	Repair and Maintenance - Vehicle Advertising Postage and Telephone Office Supplies	(500) (2,000) (1,000) (511)
8102	EDA Transfer - Fund 31	593,057	608,066	15,009	2.53%	Printing and Binding Other Operating Supplies	(100) 3,000
8104	Zoning Board	7,821	7,821	0	0.00%		
8106	Building Appeals Board	561	561	0	0.00%		
8107	NSVRC	74,348	78,987	4,639	6.24%	Increase in request	4,639
8203	Soil/Water Conservation	11,250	11,250	0	0.00%		
8301	Extension	269,550	278,360	8,810	3.27%	Professional Services - Other - Tech Agent Salaries Repair & Maintenance - Equipment Postage and Telephone Office Supplies Books and Subscriptions Other Expenses - 4-H Camp Travel Dues and Assoc. Memberships Lease/Rent of Buildings	(1,348) 250 (500) 1,050 (25) 175 500 (450) 65
9201	School Operating Transfer School Debt Transfer Merit/COLA Debt Service Op Contingency	86,445,165 16,248,300 2,100,000 2,265,529 616,046	86,445,165 16,248,300 1,500,000 2,272,444 300,000	0 0 (600,000) 6,915 (316,046)	0.00% 0.00% -28.57% 0.31% -51.30%		

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	Capital Reserve	7,000,000	0	(7,000,000)	-100.00%		

197,546,413    198,184,880

Fund Balance Capital Funding    (7,000,000)

Total General Fund    190,546,413    198,184,880    7,638,467

Capital Requests    15,384,236

New Position Requests    3,923,657

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.	Dept Request	Inc./Dec.	Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure		% FY/2021		% FY/2021	
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011010	GENERAL OPERATING FUND										
011010-0001	CURRENT R.E. TAXES - 1990 1ST.										
011010-0002	CURRENT REAL ESTATE TAX-1989 1										
011010-0003	CURRENT R.E. TAXES - 1989 2ND.										
011010-0004	DELINQ.RE TAXES										
011010-0005	CURRENT R.E.TAXES 1990 2ND HAL										
011010-0006	CURRENT R.E.TAXES 1991 1ST HAL										
011010-0007	TAX RECEIV.1991 R.E.2ND HALF										
011010-0008	TAX RECEIV.1992 R.E.1ST HALF										
011010-0009	TAX RECEIV. 1992 R.E.2ND.HALF										
011010-0010	TAX RECEIV. 1993 R.E. 1ST HALF										
011010-0011	TAX RECEIV. 1993 R.E. 2ND HALF		7								
011010-0012	TAXES RECEIVABLE 1994 R.E.1st										
011010-0013	TAXES RECEIVABLE 1994 R.E.2ND										
011010-0014	TAXES RECEIVABLE 1995 RE 1ST H										
011010-0015	TAXES RECEIVABLE 1995 RE 2ND H										
011010-0016	TAXES RECEIVABLE 1996 R.E. 1ST										
011010-0017	TAXES RECEIVABLE 1996 R.E. 2ND										
011010-0018	TAXES RECEIVABLE 1997 R.E.1ST	35-	368-								
011010-0019	TAXES RECEIVABLE 1997 R.E.2ND	35-									
011010-0020	TAXES RECEIVABLE 1998 R.E.1ST	53-	157-								
011010-0021	TAX RECEIVABLE 1998 RE 2ND HAL	67-	118-								
011010-0022	TAX RECEIVABLE 1999 R.E.1ST HA										
011010-0023	TAX RECEIVABLE 1999 RE 2ND HAL	142-	185-		9-		9-	100.00			
011010-0024	TAXES RECEIVABLE 2000 R/E 1ST										
011010-0025	TAXES RECEIVABLE 2000 R/E 2ND	154-	41-								
011010-0026	TAXES RECEIVABLE 2001 R/E 1ST										
011010-0027	TAXES RECEIVABLE 2001 R/E 2ND	128-	24-		11-		11-	100.00			
011010-0028	2002 REAL ESTATE 1ST. HALF										
011010-0029	2002 REAL ESTATE 2ND. HALF	128-	1,150-		24-		24-	100.00			
011010-0030	2003 R/E 1ST HALF	88-	15-		15-		15-	100.00			
011010-0031	2003 R/E 2ND HALF	192-	15-		15-		15-	100.00			
011010-0032	2004 R/E 1ST HALF	214-	63-		15-		15-	100.00			
011010-0033	2004 R/E 2ND HALF	99-	179-		15-		15-	100.00			
011010-0034	2005 R/E 1ST HALF	85-	17-		88-		88-	100.00			
011010-0035	2005 R/E 2ND HALF	106-	351-		13-		13-	100.00			
011010-0036	2006 R/E 1ST HALF	140-	457-		13-		13-	100.00			
011010-0037	2006 R/E 2ND HALF	226-	447-		13-		13-	100.00			
011010-0038	2007 R/E 1ST. HALF	98-	60-		339-		339-	100.00			
011010-0039	2007 R/E 2ND HALF	376-	565-		378-		378-	100.00			
011010-0040	2008 R/E 1ST HALF	1,446-	447-		493-		493-	100.00			
011010-0041	2008 R/E 2ND. HALF	2,483-	352-		614-		614-	100.00			
011010-0042	2009 R/E 1ST. HALF	3,422-	589-		705-		705-	100.00			
011010-0043	2009 R/E 2ND HALF	3,854-	868-		1,028-		1,028-	100.00			
011010-0044	2010 R/E 1ST HALF	4,668-	2,229-		682-		682-	100.00			
011010-0045	2010 R/E 2ND HALF	4,866-	3,235-		789-		789-	100.00			
011010-0046	2011 R.E. 1ST HALF	5,361-	3,045-		952-		952-	100.00			
011010-0047	2011 R.E. 2ND HALF	6,620-	4,992-		1,516-		1,516-	100.00			



		Prior Years	Prior Years	Amended	Current	Year	Dept Request		Admin Request			
		FY/2018	FY/2019	Budget	2019/12	Projected	Inc./Dec.	%	FY/2021	Inc./Dec.	%	FY/2021
						Expenditure						
GENERAL OPERATING FUND												
011010-0048	2012 R/E 1ST HALF	6,210-	4,001-		1,401-		1,401-	100.00				
011010-0049	2012 R/E 2ND HALF	26,918-	6,761-		1,650-		1,650-	100.00				
011010-0050	2013 R/E 1ST HALF	9,438-	6,038-		1,978-		1,978-	100.00				
011010-0051	2013 R/E 2ND HALF	62,478-	29,535-		1,971-		1,971-	100.00				
011010-0052	2014 R/E 1ST HALF	16,118-	7,708-		1,966-		1,966-	100.00				
011010-0053	2014 R/E 2ND HALF	24,580-	16,080-		3,211-		3,211-	100.00				
011010-0054	2015 R/E 1ST HALF	25,871-	27,964-		2,270-		2,270-	100.00				
011010-0055	2015 R/E 2ND HALF	74,236-	50,988-		3,681-		3,681-	100.00				
011010-0056	2016 R/E 1ST HALF	70,635-	43,060-		3,175-		3,175-	100.00				
011010-0057	2016 R/E 2ND HALF	128,842-	83,657-		6,495-		6,495-	100.00				
011010-0058	2017 R/E 1ST HALF	326,238-	71,171-		9,727-		9,727-	100.00				
011010-0059	2017 R/E 2ND HALF	28,381,548-	131,231-		37,428-		37,428-	100.00				
011010-0060	2018 R/E 1ST HALF	28,936,845-	333,914-		38,080-		38,080-	100.00				
011010-0061	2018 R/E 2ND HALF		29,848,120-		54,551-		54,551-	100.00				
011010-0062	2019 RE 1ST HALF		31,241,765-		206,732-		206,732-	100.00				
011010-0063	2019 RE 2ND HALF			63,039,628-	30,844,063-		32,195,565	51.07-		63,039,628	100.00-	
011010-0064	2020 RE 1ST HALF											
011010-0065	2020 RE 2ND HALF							64,930,816-	64,930,816-	100.00		
011010-0098	FUND 10 TAX REFUNDS UNDER \$5.0	545-	384-		103-		103-	100.00				
011010-0099	TAX REFUNDS	770-	7,198		2,818-		2,818-	100.00				
011010-3005	REPAIR AND MAINTENANCE-EQUIP.											
		58,126,358-	61,915,141-	63,039,628-	31,229,027-			64,930,816-				
	--TOTAL DEPARTMENT--	58,126,358-	61,915,141-	63,039,628-	31,229,027-		31,810,601	50.46-	64,930,816-	1,891,188-	3.00	
011020	REAL/PERSONAL PUBLIC SERV.CORP											
011020-0001	CURRENT PUBLIC SERVICE CORP.TA							2,500,000-	2,500,000-	100.00		
011020-0002	DELIQ. P.S. TAXES - PRIOR YEAR											
011020-0003	PUBLIC SERVICES CURRENT TAXES	2,798,525-	2,460,734-	2,700,000-	1,422,115-		1,277,885	47.33-		2,700,000	100.00-	
		2,798,525-	2,460,734-	2,700,000-	1,422,115-			2,500,000-				
	--TOTAL DEPARTMENT--	2,798,525-	2,460,734-	2,700,000-	1,422,115-		1,277,885	47.33-	2,500,000-	200,000	7.41-	
011030	PERSONAL PROPERTY TAXES											
011030-0001	CURRENT PERSONAL PROPERTY TAXE											
011030-0002	DELIQ.TAXES COLLECTED P.P.											
011030-0003	1990 PERSONAL PROPERTY											
011030-0004	1991 PERSONAL PROPERTY											
011030-0005	1992 PERSONAL PROPERTY 1ST HAL											
011030-0006	CURRENT MOBILE HOME TAXES	214,209-	203,680-	200,000-			200,000	100.00-	200,000-			
011030-0007	1992 PERSONAL PROPERTY 2ND HAL											
011030-0008	1993 PERSONAL PROPERTY 1ST HAL											
011030-0010	1993 P.P. 2nd HALF											
011030-0011	1994 P.P. 1st HALF											
011030-0012	TAXES RECEIVABLE 1994 P.P.2ND											
011030-0013	TAXES RECEIVABLE 1995 P.P. 1ST											
011030-0014	TAXES RECEIVABLE 1995 PP 2nd H											

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.	Dept Request	Inc./Dec.	Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure		% FY/2021		% FY/2021	
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
PERSONAL PROPERTY TAXES											
011030-0015	TAXES RECEIVABLE 1996 P.P. 1ST										
011030-0016	TAXES RECEIVABLE 1996 P.P.2ND										
011030-0017	TAXES RECEIVABLE 1997 P.P.1ST										
011030-0018	TAXES RECEIVABLE 1997 P.P.2ND										
011030-0019	TAXES RECEIVABLE 1998 P.P. 1ST										
011030-0020	TAXES RECEIVABLE-1998 P.P. 2ND										
011030-0021	TAXES RECEIVABLE-1999 P.P. 1ST										
011030-0022	TAXES REC. 1999 PER.PROP.2ND H										
011030-0023	TAXES REC. 2000 PER.PROP. 1ST										
011030-0024	TAXES REC.2000 PERS.PROP.2ND H										
011030-0025	TAXES REC.2001 PERS.PROP.1ST.H										
011030-0026	TAXES REC.2001 PERS.PROP. 2ND.										
011030-0027	2002 PERS.PROP.1ST HALF										
011030-0028	2002 PERS.PROP 2ND HALF										
011030-0029	2003 PERS.PROP. 1ST HALF										
011030-0030	2003 PERS.PROP. 2ND HALF										
011030-0031	2004 PERS.PROP.1ST HALF	242-	35-								
011030-0032	2004 PERS.PROP.2ND HALF	17-	234-		25-		25-	100.00			
011030-0033	2005 PERS. PROP. 1ST HALF	43-	384-								
011030-0034	2005 PERS. PROP. 2ND HALF	122-	521-								
011030-0035	2006 PERS. PROP. 1ST HALF	97-	119-								
011030-0036	2006 PERS. PROP. 2ND HALF	158-	1,375-								
011030-0037	2007 PERS.PROP. 1ST.HALF	18-	597-								
011030-0038	2007 PERS.PROP. 2ND HALF	18-	757-								
011030-0039	2008 PERS.PROP. 1ST.HALF	555-	502-		121-		121-	100.00			
011030-0040	2008 PERS. PROP. 2ND HALF	380-	919-		350-		350-	100.00			
011030-0041	2009 PERS. PROP. 1ST HALF	976-	546-		209-		209-	100.00			
011030-0042	2009 PERS PROP. 2ND HALF	1,155-	1,086-		27-		27-	100.00			
011030-0043	2010 PERS. PROP. 1ST HALF	1,181-	551-		255-		255-	100.00			
011030-0044	2010 PERS. PROP. 2ND HALF	635-	1,925-		607-		607-	100.00			
011030-0045	SHORT TERM RENTAL- NOW 3-10-11										
011030-0046	2011 PERS PROP 1ST HALF	695-	1,138-		74-		74-	100.00			
011030-0047	2011 PERS PROP 2ND HALF	1,087-	1,681-		25-		25-	100.00			
011030-0048	2012 P/P 1ST HALF	2,920-	2,563-		38-		38-	100.00			
011030-0049	2012 P/P 2ND HALF	4,129-	3,415-		472-		472-	100.00			
011030-0050	2013 P/P 1ST HALF	7,273-	3,863-		123-		123-	100.00			
011030-0051	2013 P/P 2ND HALF	15,187-	7,033-		95-		95-	100.00			
011030-0052	2014 P/P 1ST HALF	7,585-	12,863-		2,235-		2,235-	100.00			
011030-0053	2014 P/P 2ND HALF	50,119-	25,801-		5,437-		5,437-	100.00			
011030-0054	2015 P/P 1ST HALF	21,857-	19,360-		4,534-		4,534-	100.00			
011030-0055	2015 P/P 2ND HALF	168,545-	47,343-		8,745-		8,745-	100.00			
011030-0056	2016 P/P 1ST HALF	61,541-	28,322-		3,421-		3,421-	100.00			
011030-0057	2016 P/P 2ND HALF	778,256-	110,213-		18,310-		18,310-	100.00			
011030-0058	2017 P/P 1ST HALF	1,269,937-	60,759-		8,447-		8,447-	100.00			
011030-0059	2017 P/P 2ND HALF	18,432,369-	545,680-		55,669-		55,669-	100.00			
011030-0060	2018 P/P 1ST HALF	15,614,758-	1,461,270-		49,650-		49,650-	100.00			
011030-0061	2018 P/P 2ND HALF		19,483,723-		373,625-		373,625-	100.00			

		Prior Years FY/2018	Prior Years FY/2019	Amended Budget	Current Year Actual On 2019/12	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2021	Inc./Dec.	Admin Request FY/2021
PERSONAL PROPERTY TAXES											
011030-0062	2019 PP 1ST HALF		16,924,778-		928,650-		928,650-	100.00			
011030-0063	2019 PP 2ND HALF			55,413,228-	22,506,157-		32,907,071	59.38-		55,413,228	100.00-
011030-0064	2020 PP 1ST HALF										
011030-0065	2020 PP 2ND HALF								57,540,000-	57,540,000-	100.00
		36,656,064-	38,953,036-	55,613,228-	23,967,301-				57,740,000-		
--TOTAL DEPARTMENT--		36,656,064-	38,953,036-	55,613,228-	23,967,301-		31,645,927	56.90-	57,740,000-	2,126,772-	3.82
MACHINERY AND TOOLS TAXES											
011040											
011040-0001	CURRENT MACHINERY AND TOOLS TA	7,751,959-	7,863,862-	8,000,000-			8,000,000	100.00-	8,000,000-		
011040-0002	DELINQ.MACHINERY & TOOLS TAX										
011040-0003	SHORT TERM RENTAL TAX	236,437-	269,181-	180,000-	63,069-		116,931	64.96-	270,000-	90,000-	50.00
		7,988,396-	8,133,043-	8,180,000-	63,069-				8,270,000-		
--TOTAL DEPARTMENT--		7,988,396-	8,133,043-	8,180,000-	63,069-		8,116,931	99.23-	8,270,000-	90,000-	1.10
MERCHANTS CAPITAL TAXES											
011050											
011050-0001	CURRENT MERCHANTS CAPITAL TAXE										
011050-0002	DELINQ.MERCHANTS CAPITAL										
011060	PENALTIES AND INTEREST										
011060-0001	PENALTIES	1,073,554-	1,140,743-	1,000,000-	350,867-		649,133	64.91-	1,200,000-	200,000-	20.00
011060-0002	INTEREST AND COSTS ON TAXES	520,706-	583,433-	500,000-	188,086-		311,914	62.38-	575,000-	75,000-	15.00
011060-0003	DEFERRED PENALTIES COLLECTED										
011060-0004	INTEREST WINCHESTER CONTAINER										
		1,594,260-	1,724,176-	1,500,000-	538,953-				1,775,000-		
--TOTAL DEPARTMENT--		1,594,260-	1,724,176-	1,500,000-	538,953-		961,047	64.07-	1,775,000-	275,000-	18.33
LAND REDEMPTIONS											
011070											
011070-0001	DELINQ. R.E. TAXES - PR. YEARS										
011070-0002	DELINQ. P.S. TAXES - PR. YEARS										
011070-0003	DELINQ. P.P. TAXES - PR. YEARS										
011080	CREDIT CARD CHARGE -TREASURER										
011080-0001	CREDIT CARD CHARGE -PARKS							100.00			
		55,099	1,764-		16,032-						
--TOTAL DEPARTMENT--		55,099	1,764-		16,032-		16,032-				
NEWSPAPER ADV.FOR DELINQ.ACCTS											
			86-								
--TOTAL DEPARTMENT--			86-								
ADMIN.FEES FOR LIENS AND DISTR											
011100											
011100-0001	WARRANT IN DEBT TREASURER	413,414-	441,547-	419,500-	223,017-		196,483	46.84-	442,000-	22,500-	5.36
		413,414-	441,547-	419,500-	223,017-				442,000-		
--TOTAL DEPARTMENT--		413,414-	441,547-	419,500-	223,017-		196,483	46.84-	442,000-	22,500-	5.36
TOTAL - GENERAL OPERATING FUND		107,522,004-	113,629,441-	131,452,356-	57,459,514-		73,992,842	56.29-	135,657,816-	4,205,460-	3.20

		Prior Years	Prior Years	Amended	Current	Year			Dept Request			Admin Request
		FY/2018	FY/2019	Budget	Actual On	Projected	Inc./Dec.	%	FY/2021	Inc./Dec.	%	FY/2021
		-----	-----	-----	-----	-----	-----	-	-----	-----	-	-----
012000	OTHER LOCAL TAXES											
012010-0001	LOCAL SALES AND USE TAXES	14,060,202-	14,344,226-	15,501,372-	5,504,447-	_____	9,996,925	64.49-	15,183,832-	317,540	2.05-	_____
012010-0002	COMMUNICATIONS SALES TAX	1,234,588-	1,145,333-	1,250,000-	376,866-	_____	873,134	69.85-	1,250,000-			_____
		15,294,790-	15,489,559-	16,751,372-	5,881,313-				16,433,832-			
	--TOTAL DEPARTMENT--	15,294,790-	15,489,559-	16,751,372-	5,881,313-		10,870,059	64.89-	16,433,832-	317,540	1.90-	
012020	CONSUMERS' UTILITY TAXES											
012020-0002	UTILITY TAXES - ELECTRIC	2,510,221-	2,569,443-	2,500,000-	890,144-	_____	1,609,856	64.39-	2,550,000-	50,000-	2.00	_____
012020-0003	UTILITY TAXES - GAS	1,254,728-	1,170,534-	1,000,000-	394,266-	_____	605,734	60.57-	1,100,000-	100,000-	10.00	_____
012020-0004	GROSS RECEIPTS TAX - UTILITIES					_____						_____
		3,764,949-	3,739,977-	3,500,000-	1,284,410-				3,650,000-			
	--TOTAL DEPARTMENT--	3,764,949-	3,739,977-	3,500,000-	1,284,410-		2,215,590	63.30-	3,650,000-	150,000-	4.29	
012030	BUSINESS LICENSE TAXES											
012030-0001	BUSINESS LICENSE TAXES	7,121,489-	7,563,051-	7,000,000-	1,329,732-	_____	5,670,268	81.00-	7,500,000-	500,000-	7.14	_____
		7,121,489-	7,563,051-	7,000,000-	1,329,732-				7,500,000-			
	--TOTAL DEPARTMENT--	7,121,489-	7,563,051-	7,000,000-	1,329,732-		5,670,268	81.00-	7,500,000-	500,000-	7.14	
012050	MOTOR VEHICLE LICENSES											
012050-0001	MOTOR VEHICLE LICENSES					_____						_____
012050-0002	AUTO RENTAL TAX				74,621-	_____	74,621-	100.00				_____
012050-0003	MOBILE HOME REGISTRATION TAX					_____						_____
012050-0004	MOTOR VEHICLE LICENSE 1995					_____						_____
012050-0005	MOTOR VEHICLE LICENSE 1996					_____						_____
012050-0006	MOTOR VEHICLE LICENSE 1997					_____						_____
012050-0007	MOTOR VEHICLE LICENSE 1998					_____						_____
012050-0008	MOTOR VEHICLE LICENSE 1999					_____						_____
012050-0009	MOTOR VEHICLE LICENSE 2000					_____						_____
012050-0010	MOTOR VEHICLE LICENSE 2001					_____						_____
012050-0011	MOTOR VEHICLE LICENSE 2002					_____						_____
012050-0012	MOTOR VEHICLE LICENSE 2003					_____						_____
012050-0013	MOTOR VEHICLE LICENSE 2004		75-			_____						_____
012050-0014	MOTOR VEHICLE LICENSE 2005					_____						_____
012050-0015	MOTOR VEHICLE LICENSE 2006					_____						_____
012050-0016	MOTOR VEHICLE LICENSE 2007					_____						_____
012050-0017	MOTOR VEHICLE LICENSE 2008	195-	150-		50-	_____	50-	100.00				_____
012050-0018	MOTOR VEHICLE LICENSE 2009	263-	200-		75-	_____	75-	100.00				_____
012050-0019	MOTOR VEHICLE LIC 2010+	2,564,403-	2,599,734-	2,500,000-	438,140-	_____	2,061,860	82.47-	2,650,000-	150,000-	6.00	_____
		2,564,936-	2,600,084-	2,500,000-	512,886-				2,650,000-			
	--TOTAL DEPARTMENT--	2,564,936-	2,600,084-	2,500,000-	512,886-		1,987,114	79.48-	2,650,000-	150,000-	6.00	
012060-0001	BANK STOCK TAXES & BANK FRANCH	549,535-	476,944-	500,000-		_____	500,000	100.00-	475,000-	25,000	5.00-	_____
		549,535-	476,944-	500,000-					475,000-			
	--TOTAL DEPARTMENT--	549,535-	476,944-	500,000-			500,000	100.00-	475,000-	25,000	5.00-	

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected		Dept Request		Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure	Inc./Dec.	%	FY/2021	Inc./Dec.	%
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012070	TAXES ON RECORDATION AND WILLS										
012070-0001	RECORDATION TAXES	1,382,987-	1,358,131-	1,300,000-	866,443-	_____	433,557	33.35-	1,390,000-	90,000-	6.92
012070-0002	TAX ON WILLS	16,674-	19,587-	17,000-	10,288-	_____	6,712	39.48-	19,000-	2,000-	11.76
012070-0003	ADDITIONAL TAX ON DEEDS OF CON	414,132-	404,726-	350,000-	244,426-	_____	105,574	30.16-	400,000-	50,000-	14.29
		1,813,793-	1,782,444-	1,667,000-	1,121,157-				1,809,000-		
	--TOTAL DEPARIMENT--	1,813,793-	1,782,444-	1,667,000-	1,121,157-		545,843	32.74-	1,809,000-	142,000-	8.52
012100	LODGING & MEALS TAX										
012100-0001	HOTEL AND MOTEL ROOM TAXES					_____			_____		_____
012100-0002	MEALS TAX					_____			_____		_____
012100-0003	HOTEL & MOTEL ROOM TAXES 1992					_____			_____		_____
012100-0004	HOTEL & MOTEL ROOM TAXES 1993					_____			_____		_____
012100-0005	HOTEL & MOTEL ROOM TAXES 1994					_____			_____		_____
012100-0006	MEALS TAX 1992					_____			_____		_____
012100-0007	MEALS TAX 1993					_____			_____		_____
012100-0008	MEALS TAX 1994					_____			_____		_____
012100-0009	MEALS TAX 1995					_____			_____		_____
012100-0010	HOTEL & MOTEL TAXES 1995					_____			_____		_____
012100-0011	HOTEL & MOTEL ROOM TAX 1996					_____			_____		_____
012100-0012	MEALS TAX 1996					_____			_____		_____
012100-0013	HOTEL & MOTEL ROOM TAX 1997					_____			_____		_____
012100-0014	MEALS TAX 1997					_____			_____		_____
012100-0015	HOTEL & MOTEL ROOM TAX 1998					_____			_____		_____
012100-0016	MEALS TAX 1998					_____			_____		_____
012100-0017	MEALS TAX 1999					_____			_____		_____
012100-0018	HOTEL & MOTEL ROOM TAX 1999					_____			_____		_____
012100-0019	HOTEL & MOTEL ROOM TAX 2000					_____			_____		_____
012100-0020	MEALS TAX 2000					_____			_____		_____
012100-0021	HOTEL & MOTEL ROOM TAX 2001					_____			_____		_____
012100-0022	MEALS TAX 2001					_____			_____		_____
012100-0023	HOTEL & MOTEL ROOM TAX 2002					_____			_____		_____
012100-0024	MEALS TAX 2002					_____			_____		_____
012100-0025	HOTEL & MOTEL ROOM TAX 2003					_____			_____		_____
012100-0026	MEALS TAX 2003					_____			_____		_____
012100-0027	LODGING TAX 2004					_____			_____		_____
012100-0028	MEALS TAX 2004					_____			_____		_____
012100-0029	LODGING TAX 2005					_____			_____		_____
012100-0030	MEALS TAX 2005					_____			_____		_____
012100-0031	LODGING TAX 2006					_____			_____		_____
012100-0032	MEALS TAX 2006					_____			_____		_____
012100-0033	LODGING TAX 2007					_____			_____		_____
012100-0034	MEALS TAX 2007					_____			_____		_____
012100-0035	LODGING TAX 2008					_____			_____		_____
012100-0036	MEALS TAX 2008					_____			_____		_____
012100-0037	LODGING TAX 2009					_____			_____		_____
012100-0038	MEALS TAX 2009					_____			_____		_____
012100-0039	Lodging Tax 2010					_____			_____		_____

		Prior Years FY/2018	Prior Years FY/2019	Amended Budget	Current Year Actual On 2019/12	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2021	Inc./Dec.	%	Admin Request FY/2021
		-----	-----	-----	-----	-----	-----	-	-----	-----	-	-----
LODGING & MEALS TAX												
012100-0040	Meals Tax 2010											
012100-0041	LODGING TAX	721,944-	696,929-	1,020,000-	429,958-		590,042	57.85-	1,020,000-			
012100-0042	MEALS TAX	5,284,434-	5,397,931-	6,136,032-	2,231,573-		3,904,459	63.63-	6,136,032-			
		6,006,378-	6,094,860-	7,156,032-	2,661,531-				7,156,032-			
--TOTAL DEPARIMENT--		6,006,378-	6,094,860-	7,156,032-	2,661,531-		4,494,501	62.81-	7,156,032-			
012120	STREET LIGHTS & STAR PORT FEES											
012120-0001	ST. LIGHT PROP. ASSESSMENT-198											
012120-0002	DEFERRED STREET LIGHT ASSESSME											
012120-0003	STREET LIGHTS RECEIV.1993 1ST											
012120-0004	STREET LIGHTS RECEIV.1993 2ND											
012120-0005	STREET LIGHTS 1994 1ST HALF											
012120-0006	STREET LIGHTS 1994 2ND HALF											
012120-0007	STREET LIGHTS 1995 1ST HALF											
012120-0008	STREET LIGHTS 1995 2ND HALF											
012120-0009	STREET LIGHTS 1996 1ST HALF											
012120-0010	STREET LIGHTS 1996 2ND HALF											
012120-0011	1997 STREET LIGHTS 1ST HALF											
012120-0012	1997 STREET LIGHTS 2ND HALF											
012120-0013	1998 STREET LIGHTS 1ST HALF											
012120-0014	1998 STREET LIGHTS 2ND HALF											
012120-0015	1999 STREET LIGHTS 1ST HALF											
012120-0016	1999 STREETS LIGHTS 2ND HALF											
012120-0017	2000 STREET LIGHTS 1ST HALF											
012120-0018	2000 STREET LIGHTS 2ND HALF											
012120-0019	2001 STREET LIGHTS 1ST HALF											
012120-0020	2001 STREET LIGHTS 2ND HALF											
012120-0021	2002 STREET LIGHTS 1ST HALF											
012120-0022	2002 STREET LIGHTS 2ND. HALF											
012120-0023	2003 STREET LIGHTS 1ST HALF											
012120-0024	2003 STREET LIGHTS 2ND HALF											
012120-0025	2004 STREET LIGHTS 1ST HALF											
012120-0026	2004 STREET LIGHTS 2ND HALF											
012120-0027	2005 STREET LIGHTS 1ST HALF											
012120-0028	2005 STREET LIGHTS 2ND HALF											
012120-0029	2006 STREET LIGHTS 1ST HALF											
012120-0030	2006 STREET LIGHTS 2ND HALF											
012120-0031	2007 STREET LIGHTS 1ST HALF											
012120-0032	2007 STREET LIGHTS 2ND HALF											
012120-0033	2008 STREET LIGHTS 1ST HALF											
012120-0034	2008 STREET LIGHTS 2ND. HALF											
012120-0035	2009 STREET LIGHTS 1ST HALF											
012120-0036	2009 STREET LIGHTS 2ND HALF											
012120-0037	2010+ STREET LIGHTS 1ST 1/2	12,871-	11,635-	14,930-	234-		14,696	98.43-	11,956-	2,974	19.92-	
012120-0038	2010+ STREET LIGHTS 2ND HALF	16,104-	12,874-	14,930-	10,516-		4,414	29.56-	11,956-	2,974	19.92-	
012120-0050	STAR PORT FEES	8,190-	8,280-	8,190-	3,960-		4,230	51.65-	8,200-	10-	.12	
		37,165-	32,789-	38,050-	14,710-				32,112-			
--TOTAL DEPARIMENT--		37,165-	32,789-	38,050-	14,710-		23,340	61.34-	32,112-	5,938	15.61-	

TOTAL - OTHER LOCAL TAXES	37,153,035-	37,779,708-	39,112,454-	12,805,739-	26,306,715	67.26-	39,705,976-	593,522-	1.52
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12/30/2019 COUNTY OF FREDERICK	- B U D G E T -	R E V E N U E	ACCOUNTING PERIOD 2019/12	PAGE 8
FUND #-010 OTHER LOCAL TAXES				GL067

		Prior Years FY/2018	Prior Years FY/2019	----- Amended Budget	Current Year Actual On 2019/12	----- Projected Expenditure	Inc./Dec.	Dept Request FY/2021	Inc./Dec.	Admin Request FY/2021	
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
013000	PERMITS PRIVILEGE FEES & REGUL										
013010	DOG LICENSES										
013010-0001	DOG LICENSES - 3501	42,408-	43,203-	42,000-	20,177-		21,823	51.96-	43,000-	1,000-	2.38
		42,408-	43,203-	42,000-	20,177-				43,000-		
	--TOTAL DEPARTMENT--	42,408-	43,203-	42,000-	20,177-		21,823	51.96-	43,000-	1,000-	2.38
013030	PERMITS AND OTHER LICENSES										
013030-0004	LAND USE APPLICATION FEES - 12	6,375-	6,375-	2,900-	3,200-		300-	10.34	3,300-	400-	13.79
013030-0005	TRANSFER FEES - 2106	3,246-	3,319-		1,867-		1,867-	100.00			
013030-0006	FRANCHISE FEES										
013030-0007	DEVELOPMENT REVIEW FEES	505,008-	326,812-	421,153-	201,272-		219,881	52.21-	400,000-	21,153	5.02-
013030-0008	BUILDING PERMITS - 3401	1,300,429-	1,254,314-	1,173,750-	598,094-		575,656	49.04-	1,173,750-		
013030-0009	2% STATE FEES	1,124-	822-	6,000-	6,054-		54-	.90	6,000-		
013030-0010	ELECTRICAL PERMITS - 3401	115,966-	124,191-	90,980-	76,933-		14,047	15.44-	90,980-		
013030-0012	PLUMBING PERMITS - 3401	23,403-	28,866-	27,789-	16,704-		11,085	39.89-	27,789-		
013030-0014	MECHANICAL PERMITS - 3401	105,233-	119,650-	102,211-	49,337-		52,874	51.73-	102,211-		
013030-0015	SPECIAL INSPECTIONS - 3401										
013030-0019	SIGN PERMITS - 3401	7,575-	4,100-	5,270-	4,550-		720	13.66-	5,270-		
013030-0024	EROSION & SEDIMENT CONTROL PER										
013030-0031	PERMITS - COMMERCIAL BURNING	175-	175-	175-	50-		125	71.43-	175-		
013030-0032	DONATIONS - RECREATION IMPACT										
013030-0033	SET OFF DEBT-FEES										
013030-0034	EMERGENCY SERVICES										
013030-0035	EXPLOSIVE STORAGE PERMITS	2,300-	2,300-	2,300-	200-		2,100	91.30-	2,300-		
013030-0036	BLASTING PERMITS	405-	345-	405-	195-		210	51.85-	330-	75	18.52-
013030-0037	INSTITUTIONAL INSPECTIONS PERM								135,000-	135,000-	100.00
013030-0038	DAY CARE FACILITIES PERMIT										
013030-0039	FM TRAINING SERVICES										
013030-0040	ANNUAL BLASTING PERMIT										
013030-0041	ANNUAL BURNING PERMIT										
013030-0042	FIRE PROTECTION SYSTEMS TESTS										
013030-0043	FIRE SPRINKLER PERMITS										
013030-0044	LAND DISTURBANCE PERMITS (4201	179,658-	269,733-	175,316-	95,295-		80,021	45.64-	176,130-	814-	.46
013030-0045	FIRE LANE VIOLATIONS										
013030-0046	SEPTIC HAULERS PERMIT		600-								
013030-0047	SEWAGE INSTALLATION LICENSE										
013030-0048	RESIDENTIAL PUMP AND HAUL FEE		100-								
013030-0049	COMMERCIAL PUMP AND HAUL FEE	500-	500-								
013030-0050	TRANSFER DEVELOPMENT RIGHTS	200-	3,300-		1,100-		1,100-	100.00			
013030-0051	FIRE INSPECTIONS/PERMITS/REVIE										
		2,251,597-	2,145,502-	2,008,249-	1,054,851-				2,123,235-		
	--TOTAL DEPARTMENT--	2,251,597-	2,145,502-	2,008,249-	1,054,851-		953,398	47.47-	2,123,235-	114,986-	5.73
TOTAL - PERMITS PRIVILEGE FEES & REGUL		2,294,005-	2,188,705-	2,050,249-	1,075,028-		975,221	47.57-	2,166,235-	115,986-	5.66

		Prior Years FY/2018	Prior Years FY/2019	Amended Budget	Current Year Actual On 2019/12	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2021	Inc./Dec.	Admin Request FY/2021	%
014000	FINES AND FORFEITURES											
014010	FINES AND FORFEITURES											
014010-0001	COURT FINES & BOND FORFEITURES	287,462-	301,490-	345,000-	132,567-		212,433	61.57-	330,000-	15,000	4.35-	
014010-0002	SHERIFF FINES											
014010-0003	PENALTY - BAD CHECKS	11,856-	12,306-	12,000-	5,905-		6,095	50.79-	12,000-			
014010-0004	REGISTRAR FINES	100-	100-		400-		400-	100.00				
014010-0005												
		299,418-	313,896-	357,000-	138,872-				342,000-			
	--TOTAL DEPARTMENT--	299,418-	313,896-	357,000-	138,872-		218,128	61.10-	342,000-	15,000	4.20-	
TOTAL - FINES AND FORFEITURES		299,418-	313,896-	357,000-	138,872-		218,128	61.10-	342,000-	15,000	4.20-	
015000	REVENUE FROM USE OF MONEY AND											
015010	REVENUE FROM USE OF MONEY											
015010-0001	INTEREST ON BANK DEPOSITS	629,725-	1,235,134-	750,000-	649,831-		100,169	13.36-	1,235,000-	485,000-	64.67	
015010-0004	INTEREST OTHER											
015010-0005	INTEREST LORD FAIRFAX COMM SCI											
015010-0006	INTEREST LORD F/F COMM COLL CE											
		629,725-	1,235,134-	750,000-	649,831-				1,235,000-			
	--TOTAL DEPARTMENT--	629,725-	1,235,134-	750,000-	649,831-		100,169	13.36-	1,235,000-	485,000-	64.67	
015020	REVENUE FROM USE OF PROPERTY											
015020-0001	RENTAL OF GENERAL PROPERTY	9,058-	7,650-	9,000-	1,160-		7,840	87.11-	9,000-			
015020-0002	SUNNYSIDE RENTAL INCOME			102,000-	38,094-		63,906	62.65-	122,398-	20,398-	20.00	
015020-0003	SALE OF RAIN BARRELS											
015020-0005	SALE OF SURPLUS - TREASURER											
015020-0006	SALE OF SALVAGE AND SURPLUS	3-	7,520-	250-	2,625-		2,375-	950.00		250	100.00-	
015020-0007	SALE OF SALVAGE AND SURPLUS-SH	22,552-	19,921-	7,950-	12,501-		4,551-	57.25	5,000-	2,950	37.11-	
015020-0008	SALE OF BOCA BOOKS											
015020-0009	USE OF COUNTY FACILITIES - WIN											
015020-0010	SALE OF MAPS, BOOKS, ETC.	160-	41-		8-		8-	100.00				
015020-0011	PARK RECEIPTS-REFRESHMENT STAN											
015020-0012	PARK RECEIPTS - FIREWOOD	250-			100-		100-	100.00				
015020-0013	PARK RECEIPTS - SALE SURPLUS E	2,076-	269-	1,500-	2,244-		744-	49.60	1,500-			
015020-0014	PARK RECEIPTS-CLEARPARK CONCESS	1,346-	750-	3,000-	800-		2,200	73.33-	1,250-	1,750	58.33-	
015020-0015	PARK RECEIPTS-S.CITY CONCESS.-	350-	750-	3,000-	1,781-		1,219	40.63-	1,250-	1,750	58.33-	
015020-0016	SALE OF RECREATION EQUIPMENT											
015020-0017	RENTAL OF RECREATION EQUIPMENT											
015020-0018	SALE OF SALVAGE & SURPLUS - PA											
015020-0019	FORFEITED PROPERTY AND FUNDS											
015020-0020	SALE OF FIRE REPORT	17-		17-	21-		4-	23.53	41-	24-	141.18	
015020-0021	SALE OF PROPERTY											
015020-0022	FACTS & FIGURES EDC											
		35,812-	36,901-	126,717-	59,334-				140,439-			
	--TOTAL DEPARTMENT--	35,812-	36,901-	126,717-	59,334-		67,383	53.18-	140,439-	13,722-	10.83	
TOTAL - REVENUE FROM USE OF MONEY AND		665,537-	1,272,035-	876,717-	709,165-		167,552	19.11-	1,375,439-	498,722-	56.89	



		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.	Dept Request	Inc./Dec.	Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure		% FY/2021		% FY/2021	
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016000	CHARGES FOR SERVICES										
016010	COURT COSTS										
016010-0002	EXCESS FEES OF CLERKS - 2106	86,714-	88,077-	87,000-	60,783-	_____	26,217	30.13-	96,399-	9,399-	10.80
016010-0003	SHERIFF'S FEES	2,524-	2,524-	2,524-	2,524-	_____			2,524-		
016010-0004	COURT CASES-ATTORNEY FEES					_____					
016010-0005	LAW LIBRARY FEES - 2108	12,374-	14,893-	12,500-	7,171-	_____	5,329	42.63-	15,000-	2,500-	20.00
016010-0006	EMERGENCY 911 FEES					_____					
016010-0007	HANDGUN PERMIT FEES	47,571-	38,879-	36,000-	17,076-	_____	18,924	52.57-	30,000-	6,000	16.67-
016010-0008	MISCELLANEOUS CLERK FEES	138,513-	130,283-	140,000-	57,473-	_____	82,527	58.95-	122,570-	17,430	12.45-
016010-0009	STATE COLLECTIONS REIMBURSEMENT					_____					
016010-0010	BOND MANAGEMENT FEES-PLANNING	37,500-	34,200-	30,000-	15,500-	_____	14,500	48.33-	30,000-		
016010-0011	COURTHOUSE MAINTENANCE FEES	45,925-	44,944-	46,000-	20,404-	_____	25,596	55.64-	43,056-	2,944	6.40-
016010-0013	E-SUMMONS FEES	24,874-	23,681-	25,000-	9,999-	_____	15,001	60.00-	27,000-	2,000-	8.00
016010-0014	BLOOD/DNA TEST FEES	1,241-	1,643-		643-	_____	643-	100.00			
016010-0015	COMMONWEALTH E-SUMMONS FEES	38,167-	11,869-		2,820-	_____	2,820-	100.00			
		435,403-	390,993-	379,024-	194,393-				366,549-		
	--TOTAL DEPARTMENT--	435,403-	390,993-	379,024-	194,393-		184,631	48.71-	366,549-	12,475	3.29-
016020											
016020-0001	COMMONWEALTH'S ATTORNEY FEES -					_____					
016030	CHARGES-LAW ENFORCEMENT/TRAFFI					_____					
016030-0001	SHERIFF PARKING TICKETS	3,970-	3,684-		360-	_____	360-	100.00			
016030-0007	WORK RELEASE FEES-JAIL FUND 10					_____					
016030-0008	PRISONER FEES FM OTHER LOCALI	173-				_____					
016030-0009	FEDERAL BUREAU OF PRISONS					_____					
		4,143-	3,684-		360-						
	--TOTAL DEPARTMENT--	4,143-	3,684-		360-		360-				
016040-0001	PURCHASED SERVICES-TITLE XX					_____					
016050	CHARGES FOR CORRECTION AND DET					_____					
016060	CHARGES FOR OTHER PROTECTION					_____					
016060-0002	DONATIONS,ADOPT/RECLAIM FEES	53,023-	49,652-	66,000-	29,882-	_____	36,118	54.72-	66,000-		
016060-0003	SPAY/NEUTER FEE	22,770-	17,390-	15,500-	8,950-	_____	6,550	42.26-	15,500-		
016060-0004	DONATIONS, CONSERVATION EASEME					_____					
		75,793-	67,042-	81,500-	38,832-				81,500-		
	--TOTAL DEPARTMENT--	75,793-	67,042-	81,500-	38,832-		42,668	52.35-	81,500-		
016130	CHARGES FOR PARKS AND RECREATI										
016130-0005	RECREATION ADMISSION FEES	99,247-	72,649-	60,000-	37,874-	_____	22,126	36.88-	44,000-	16,000	26.67-
016130-0006	PARK FEES - PADDLE BOATS - CLE					_____					
016130-0007	PARK FEES - PADDLE BOATS - STE					_____					
016130-0008	COMMUNITY RECREATION PROGRAM F	1,508,530-	1,832,212-	1,761,249-	891,189-	_____	870,060	49.40-	2,039,444-	278,195-	15.80
016130-0009	RECREATION BALLFIELD USER FEES	47,302-	41,991-	39,150-	21,873-	_____	17,277	44.13-	44,150-	5,000-	12.77
016130-0010	RECREATION LEAGUE FEES	135,265-	129,738-	175,067-	97,380-	_____	77,687	44.38-	167,647-	7,420	4.24-
016130-0011	RECREATION TOURNAMENT FEES	6,785-	8,675-	8,628-	6,310-	_____	2,318	26.87-	6,073-	2,555	29.61-

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.	Dept Request	Inc./Dec.	Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure		% FY/2021		% FY/2021	
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CHARGES FOR PARKS AND RECREATION											
016130-0012	RECREATION SPONSORSHIP FEES										
016130-0013	COMMUNITY RECREATION INSTRUCT.	188,655-	151,647-	247,329-	57,502-		189,827	76.75-	231,274-	16,055	6.49-
016130-0014	COMMUNITY RECREATION SPECIAL E	180,707-	164,513-	324,375-	177,746-		146,629	45.20-	278,192-	46,183	14.24-
016130-0015	COMMUNITY REC.TRIPS & EXCURSIO	24,428-	15,585-	43,240-	14,747-		28,493	65.90-	32,150-	11,090	25.65-
016130-0016	RECREATION FEES - VENDING MACH										
016130-0017	PARKS REFUNDS		201-								
016130-0018	PARKS PROGRAM FEES										
016130-0019	USER FEE - CONCESSION STAND -										
016130-0020	FACILITY RENTAL	59,868-	55,471-	51,164-	20,747-		30,417	59.45-	47,411-	3,753	7.34-
016130-0021	RECREATION CLUB FEES										
016130-0022	USER FEES - SHELTERS - CLEARER	27,126-	28,465-	30,000-	7,158-		22,842	76.14-	28,000-	2,000	6.67-
016130-0023	USER FEES - SHELTERS - STEPHEN	14,505-	15,267-	14,200-	5,336-		8,864	62.42-	14,750-	550-	3.87
016130-0024	TICKETS FOR RESALE	6,787-	3,480-	13,200-	755-		12,445	94.28-	50-	13,150	99.62-
016130-0025	SALE OF TICKETS - BUSCH GARDEN										
016130-0026	SALE OF TICKETS - VRPS										
016130-0027	RECREATION MERCHANDISE FOR RES	6,181-	20,914-	1,800-	527-		1,273	70.72-	2,225-	425-	23.61
016130-0028	VENDING MACHINE COMMUNITY CENT	178-									
016130-0033	SPORTS AND ATHLETICS INSTRUCT										
016130-0034	SPORTS AND ATHLETICS SPEC.EVEN										
016130-0035	SPORTS AND ATHLETICS TRIPS & E										
016130-0036	VENDING MACHINES - SHERANDO										
016130-0037	PARK MERCHANDISE FOR RESALE										
		2,305,564-	2,540,808-	2,769,402-	1,339,144-				2,935,366-		
	--TOTAL DEPARTMENT--	2,305,564-	2,540,808-	2,769,402-	1,339,144-		1,430,258	51.65-	2,935,366-	165,964-	5.99
016160	CHARGES - PLANNING/COMMUNITY D										
016160-0001	SALE OF MAPS, SURVEYS, AND ETC	45-		100-	15-		85	85.00-	100-		
016160-0002	SALE OF COUNTY CODE	100-		100-			100	100.00-	100-		
016160-0003	ROAD NAME CHANGES										
016160-0004	SALE OF REPORTS-TREAS.										
016160-0005	SALE OF HOUSE NUMBER D-BASE										
016160-0006	SALE OF HISTORIC PLAQUES										
016160-0007	SALE OF FREDERICK COUNTY BOOK										
016160-0008	LEGAL FEES										
016160-0009	SALE OF GIS PRODUCTS	840-	360-		200-		200-	100.00			
016160-0010	POSTPONEMENT FEES-PLANNING	985-	360-	200-	215-				200-		
	--TOTAL DEPARTMENT--	985-	360-	200-	215-		15-	7.50	200-		
016170	CHARGES - FIRE AND RESCUE										
016170-0001	SCBA PARTS / REPAIR										
016170-0002	UNIFORMS/ GEAR	186-									
016170-0003	FIRE EQUIPMENT & SUPPLIES								255-	255-	100.00
016170-0004	EMS EQUIPMENT & SUPPLIES										
016170-0005	FIRE EXTINGUISHER & REFILLS	350-	255-	350-			350	100.00-	350-		
		536-	255-	350-					605-		
	--TOTAL DEPARTMENT--	536-	255-	350-			350	100.00-	605-	255-	72.86

12/30/2019 COUNTY OF FREDERICK  
FUND #-010 CHARGES FOR SERVICES

REVENUE

		Prior Years		Amended	Current	Year	Dept Request		Admin Request			
		FY/2018	FY/2019	Budget	2019/12	Projected	Inc./Dec.	%	FY/2021	Inc./Dec.	%	FY/2021
						Expenditure						
018000	MISCELLANEOUS REVENUE											
018020-0001	ANNEXATION PAYMENTS-LOSS OF NE											
018990	MISCELLANEOUS											
018990-0001	MISCELLANEOUS	72,593-	125,041-	13,229-	21,259-		8,030-	60.70		13,229	100.00-	
018990-0003	RECREATION DONATIONS	58,933-	79,325-	67,940-	33,410-		34,530	50.82-	60,195-	7,745	11.40-	
018990-0004	INDUSTRIAL PARK ASSOC.-DONATIO											
018990-0005	DONATIONS - OTHER	135,104-	30,500-		37,500-		37,500-	100.00				
018990-0006	SHERIFF DONATIONS	100-	973-		2,000-		2,000-	100.00				
018990-0007	FORFEITED PROP.SURP.SHERIFF-LO		5,076-									
018990-0008	FORFEITED PROPERTY-SURPLUS COM											
018990-0010	REFUNDS-OTHER	371-	13,955-		273-		273-	100.00				
018990-0011	RETURNED CHECKS COLLECTED											
018990-0012	REIMB. HAZ MAT&OTHER F&R REFUN	281-	1,733-	281-	569-		288-	102.49	1,734-	1,453-	517.08	
018990-0013	OVER/SHORT COLLECTIONS PARKS											
018990-0014	REFUNDS - WORKER'S COMP./INSUR	20,949-	10,916-		25,982-		25,982-	100.00				
018990-0015	DRUG AWARENESS PROGRAM	1,100-	500-		1,795-		1,795-	100.00				
018990-0016	DRUG RESTITUTION											
018990-0017	TOWING CHARGES											
018990-0018	HISTORIC MARKERS-GRANT											
018990-0019	SPECIALIZED REPORTS/ADM FEES	705-	905-	500-	195-		305	61.00-	500-			
018990-0020	SPECIALIZED REPORTS TREASURER											
018990-0021	JAIL REVENUE CORRECTION PRIOR											
018990-0022	RECYCLING REFUND	121,168-	123,675-	112,875-			112,875	100.00-	119,325-	6,450-	5.71	
018990-0023	SMELSER CHILDREN TRUST FUND											
018990-0024	PPTRA REFUNDS											
018990-0025	CREDIT DUE CUSTOMERS-PARKS	44,400	31,322		24,644		24,644	100.00				
018990-0026	FIRE COMPANY CAPITAL REVENUE											
018990-0027	PARKS & REC RESERVE REVENUE	5,218-			4,111-		4,111-	100.00				
018990-0028												
		372,122-	361,277-	194,825-	102,450-				181,754-			
	--TOTAL DEPARTMENT--	372,122-	361,277-	194,825-	102,450-		92,375	47.41-	181,754-	13,071	6.71-	
TOTAL - MISCELLANEOUS REVENUE		372,122-	361,277-	194,825-	102,450-		92,375	47.41-	181,754-	13,071	6.71-	
019000	RECOVERED COSTS											
019010-0001	DATA PROCESSING FEES - 1220											
019010-0002	RECOVERED COSTS-REAL ESTATE/CA											
019010-0003	RECOVERED COSTS - PUBLIC COMM											
019010-0004	RECOVERED COSTS-TUITION REIMBU											
019010-0005	RECOVERED COSTS-BILL & EQUITY											
019010-0006	RECOVERED COST J&D											
019010-0007	RECOVERED COSTS - TREASURERS O	32,772-	31,209-	33,800-	30,561-		3,239	9.58-	31,800-	2,000	5.92-	
019010-0008	RECOVERED COSTS-SOC.SVC.	44,909-	46,433-		25,789-		25,789-	100.00	60,000-	60,000-	100.00	
019010-0009	RECOVERED COSTS-WORKER'S COMP.											
019010-0010	NWRT METH GRANT (RECOVERED COS											

		Prior Years		Amended	Current	Year	Dept Request			Admin Request		
		FY/2018	FY/2019	Budget	2019/12	Projected	Inc./Dec.	%	FY/2021	Inc./Dec.	%	FY/2021
						Expenditure						
019010-0011	DATA PROCESSING FEES - 1220											
019010-0012	NREP RSC OFFICER RECOVERED COS											
019010-0013	RECOVERED COSTS-LANDFILL											
019010-0014	PURCHASING CARD REBATE	156,282-	205,316-	200,000-	216,723-		16,723-	8.36	216,000-	16,000-	8.00	
019010-0015	RECOVERED COSTS-IT/GIS	27,261-	27,261-	27,261-	15,000-		12,261	44.98-	27,261-			
019010-0016	RECOVERED COSTS-P&R FEE RECOVER	875,635-	575,442-	521,281-	160,397-		360,884	69.23-	526,004-	4,723-	.91	
019010-0017	RECOVERED COSTS-INSPECTIONS											
019010-0018	RECOVERED COST-FIRE COMPANIES	130,435-	206,148-	131,698-	173,430-		41,732-	31.69	130,354-	1,344	1.02-	
019010-0018	RECOVERED COSTS-SHERIFF	45,988-	56,250-	50,000-	51,463-		1,463-	2.93	65,000-	15,000-	30.00	
		1,313,282-	1,148,059-	964,040-	673,363-				1,056,419-			
	--TOTAL DEPARTMENT--	1,313,282-	1,148,059-	964,040-	673,363-		290,677	30.15-	1,056,419-	92,379-	9.58	
019020	REIMBURSEMENT OF EXPENSES-CIRC											
019020-0001	REIMBURSEMENT - CLARKE COUNTY											
019020-0002	REIMBURSEMENT - COMMONWEALTH -	12,769-	14,560-	12,000-	4,198-		7,802	65.02-	12,000-			
019020-0003	REIMBURSEMENT - CIRCUIT COURT											
019020-0004	IDA AERIAL PHOTO											
019020-0005	REIMB.-P.WORKS/PLANNING CLEAN	1,609-	2,275-		725-		725-	100.00				
		14,378-	16,835-	12,000-	4,923-				12,000-			
	--TOTAL DEPARTMENT--	14,378-	16,835-	12,000-	4,923-		7,077	58.98-	12,000-			
019040-0001	CONTAINER FEES - CLARKE CO. -	54,567-	63,537-	71,856-	25,082-		46,774	65.09-	62,244-	9,612	13.38-	
019040-0002	CONTAINER FEES - FRED.CO.SCH.B											
019040-0003	CONTAINER FEES CITY OF WINCHES	40,571-	43,101-	45,300-	19,889-		25,411	56.09-	46,080-	780-	1.72	
019040-0004	REFUSE DISPOSAL FEES	96,085-	115,905-	129,720-	51,886-		77,834	60.00-	116,700-	13,020	10.04-	
019040-0005	COMPACTOR FEES											
019040-0006	RECYCLING REVENUE	67,131-	57,626-	61,300-	14,543-		46,757	76.28-	31,000-	30,300	49.43-	
019040-0007	FOSTER PARENT RECRUIT.WINC/CLA											
019040-0008	ECHO VILLAGE SEWER											
019040-0009	LITTER CONTROL CHARGES-CLARKE											
019040-0010	SHERIFF RESTITUTION		3,702-		251-		251-	100.00				
019040-0011	FIRE & RESCUE MERCHANDISE (RES		230-									
019040-0012	CONTAINER FEES - BOWMAN LIBRAR	1,859-	2,040-	1,956-	942-		1,014	51.84-	2,496-	540-	27.61	
019040-0013	CONTAINER FEES - OTHER											
019040-0014	RESTITUTION-OTHER		2,339-	3,000-	3,180-		180-	6.00		3,000	100.00-	
019040-0015	LITTER-THON/KEEP VA BEAUTIFUL		2,485-	3,245-	750-		2,495	76.89-		3,245	100.00-	
019040-0016	RESTITUTION-VICTIM WITNESS											
		260,213-	290,965-	316,377-	116,523-				258,520-			
	--TOTAL DEPARTMENT--	260,213-	290,965-	316,377-	116,523-		199,854	63.17-	258,520-	57,857	18.29-	
019050-0001	GASOLINE TAX REFUNDS - VPA - 5											
019050-0002	REFUNDS - VPA CLIENTS											
019060	JAIL COSTS											
019060-0001	SHARE OF JAIL COSTS - COMMONWE											
019060-0002	PRISONER BOARD - OTHER LOCAL -											

		Prior Years		Amended	Current	Year	Dept Request			Admin Request		
		FY/2018	FY/2019	Budget	2019/12	Projected	Inc./Dec.	%	FY/2021	Inc./Dec.	%	FY/2021
	JAIL COSTS											
019060-0003	REIMB.COURT SECURITY CITY OF W											
019070-0001	REIMB. OF EXPENSES-GEN. DIST.	30,899-	29,963-	32,500-	13,673-		18,827	57.93-	29,000-	3,500	10.77-	
019070-0002	REIMB-PUBLIC WORK SALARIES	20,000-	20,000-	20,000-			20,000	100.00-	20,000-			
019070-0003	REIMB.-PROJECT MANAGEMENT											
		50,899-	49,963-	52,500-	13,673-				49,000-			
	--TOTAL DEPARTMENT--	50,899-	49,963-	52,500-	13,673-		38,827	73.96-	49,000-	3,500	6.67-	
019080-0001	REIMB. OF EXPENSES - J & D COU											
019090-0001	REIMB. - HEALTH DEPARTMENT - 5											
019100-0001	REIMB. COMMONWEALTH -ATTY.'S F											
019100-0003	WINCHESTER EDC											
019100-0004	FREDERICK W.RELEASE											
019100-0005	CLARKE W.RELEASE											
019100-0006	REIMB. LYNCHBURG											
019100-0010	STATE SAL. REIMB.HAZ MAT											
019100-0011	REIMB. - TREASURER ASSOC.											
019110	REIMBURSEMENTS											
019110-0001	REIMBURSEMENT-LPSW CONSERVATIO											
019110-0002	REIMB. - VA. TECH. - EXTENSION											
019110-0003	REIMB.TASK FORCE	59,962-	69,025-	60,000-	36,010-		23,990	39.98-	70,000-	10,000-	16.67	
019110-0004	C & P - JAIL											
019110-0005	REIMB.-GYPSY MOTH											
019110-0006	RABBIES CLINIC FEES											
019110-0007	EDC REVENUE/RECOVERED COSTS											
019110-0008	SIGN DEPOSITS-PLANNING											
019110-0009	EDC REIMBURSEMENTS BROCHURES											
019110-0010	RECYCLING REIMB. FROM LANDFILL											
019110-0011	CASH PROFFERS MACEDONIA ROAD											
019110-0012	REIMBURSEMENT-CONSTRUCTION PRO											
019110-0013	REIMB.-SHERANDO WATER LINE											
019110-0014	REIMB - ELECTIONS		3,843-		1,803-		1,803-	100.00				
019110-0015	WESTMINSTER CANTERBURY LIEBU OF	37,304-	37,614-	37,304-	18,962-		18,342	49.17-	37,304-			
019110-0016	REIMB.-CALEB HEIGHTS											
019110-0017	REIMB. STREET SIGNS											
019110-0018	LABOR-GROUNDS MAINT.FRED CO.SC	359,795-	409,152-	230,174-	107,405-		122,769	53.34-	312,500-	82,326-	35.77	
019110-0019	REIMB.- ORCHARDALE											
019110-0020	CHAMBER REIMBURSEMENT-EDC											
019110-0021	REIMB-CITY SHARE CLERKS PRINCE											
019110-0022	REIMBURSEMENT FEASIBILITY STUD											
019110-0023	REIMB. - NW WORKS											
019110-0024	TUITION REIMBURSEMENT											
019110-0025	PROFFERS - WOODSIDE ESTATES											
019110-0026	CONTRIBUTIONS - GRIM PROPERTY											
019110-0027	COMCAST - PEG GRANT	87,034-	88,039-	27,000-	44,770-		17,770-	65.81		27,000	100.00-	
019110-0028	PROFFERS - SARATOGA MEADOWS											
019110-0029	PROFFERS - FIRE DEPT.											

022000	NON-CATEGORICAL AID
022010	NON-CATEGORICAL AID

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.	Dept Request	Inc./Dec.	Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure		% FY/2021		% FY/2021	
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
NON-CATEGORICAL AID											
022010-0001	ABC PROFITS					_____		_____			_____
022010-0002	WINE TAXES					_____		_____			_____
022010-0003	MOTOR VEHICLE CARRIERS TAX	22,886-	38,825-	38,000-	36,458-	_____	1,542	4.06-	38,000-		_____
022010-0005	MOBILE HOME TITLING TAXES	116,248-	87,258-	118,000-	60,990-	_____	57,010	48.31-	90,000-	28,000	23.73-
022010-0006	1999 PP STATE REIMB.					_____		_____			_____
022010-0007	2000 PP STATE REIMB.					_____		_____			_____
022010-0008	2001 PP STATE REIMB.					_____		_____			_____
022010-0009	2002 PP STATE REIMB.					_____		_____			_____
022010-0010	2003 P/P STATE REIMB.					_____		_____			_____
022010-0011	2004 P/P STATE REIMB.					_____		_____			_____
022010-0012	2005 P/P STATE REIMB.					_____		_____			_____
022010-0013	2006 PP STATE REIMB.					_____		_____			_____
022010-0014	2007 P/P STATE REIMB.					_____		_____			_____
022010-0015	2008 P/P STATE REIMB.					_____		_____			_____
022010-0016	2009 P/P STATE REIMB.					_____		_____			_____
022010-0017	2010 P/P STATE REIMB.					_____		_____			_____
022010-0018	2011 P.P. STATE REIMB.					_____		_____			_____
022010-0019	2012 P/P STATE REIMB.					_____		_____			_____
022010-0020	RECORDATION TAXES	416,353-	480,518-	453,824-	220,379-	_____	233,445	51.44-	480,000-	26,176-	5.77
022010-0021	AUTO RENTAL TAX	108,824-	158,283-	108,000-		_____	108,000	100.00-	158,000-	50,000-	46.30
022010-0022	P/P STATE REIMB.	12,741,898-	12,741,898-		6,526,528-	_____	6,526,528-	100.00	_____		_____
022010-0023	STATE NONCATEGORICAL FUNDING					_____		_____			_____
		13,406,209-	13,506,782-	717,824-	6,844,355-				766,000-		
	--TOTAL DEPARTMENT--	13,406,209-	13,506,782-	717,824-	6,844,355-		6,126,531-	853.49	766,000-	48,176-	6.71
TOTAL - NON-CATEGORICAL AID		13,406,209-	13,506,782-	717,824-	6,844,355-		6,126,531-	853.49	766,000-	48,176-	6.71
023000	SHARED EXPENSES - CATEGORICAL										
023010-0001	SHARED EXPENSES - COMM. ATTORN	555,709-	554,693-	555,487-	182,996-	_____	372,491	67.06-	608,159-	52,672-	9.48
		555,709-	554,693-	555,487-	182,996-				608,159-		
	--TOTAL DEPARTMENT--	555,709-	554,693-	555,487-	182,996-		372,491	67.06-	608,159-	52,672-	9.48
023020-0001	SHARED EXPENSES - SHERIFF	2,568,837-	2,604,652-	2,655,540-	828,085-	_____	1,827,455	68.82-	2,776,082-	120,542-	4.54
		2,568,837-	2,604,652-	2,655,540-	828,085-				2,776,082-		
	--TOTAL DEPARTMENT--	2,568,837-	2,604,652-	2,655,540-	828,085-		1,827,455	68.82-	2,776,082-	120,542-	4.54
023030-0001	SHARED EXPENSES-COMM. OF REVEN	226,214-	227,350-	201,871-	76,544-	_____	125,327	62.08-	215,460-	13,589-	6.73
		226,214-	227,350-	201,871-	76,544-				215,460-		
	--TOTAL DEPARTMENT--	226,214-	227,350-	201,871-	76,544-		125,327	62.08-	215,460-	13,589-	6.73
023040-0001	SHARED EXPENSES - TREASURER -	176,285-	177,894-	164,000-	56,595-	_____	107,405	65.49-	178,000-	14,000-	8.54
		176,285-	177,894-	164,000-	56,595-				178,000-		
	--TOTAL DEPARTMENT--	176,285-	177,894-	164,000-	56,595-		107,405	65.49-	178,000-	14,000-	8.54

[illegible]



		Prior Years FY/2018	Prior Years FY/2019	Amended Budget	Current Year Actual On 2019/12	Year Projected Expenditure	Inc./Dec.	%	Dept Request FY/2021	Inc./Dec.	%	Admin Request FY/2021
OTHER CATEGORICAL AID												
024040-0025	CRIME ANALYSIS GRANT											
024040-0026	STATE GRANT- EMERGENCY SERVICE		6,520-	182,547-	39,646-		142,901	78.28-	122,297-	60,250	33.01-	
024040-0027	STATE REIMBURSE - ELECTIONS											
024040-0028	PARKS - STATE GRANTS	10,985-	24,792-		190,846-		190,846-	100.00	101,000-	101,000-	100.00	
024040-0029	GRANTS-PLANNING											
024040-0030	SHERIFF STATE GRANTS	36,828-	72,036-	45,000-	36,329-		8,671	19.27-	50,000-	5,000-	11.11	
024040-0031	SHERIFF COMM. TRAFFIC GRANT											
024040-0032	GRANTS SOIL & WATER											
024040-0033	JJC GRANT - JUVENILE JUSTICE	128,358-	178,052-	128,358-	64,180-		64,178	50.00-	128,358-			
024040-0034	CLERK'S FRINGE REIMBURSEMENT											
024040-0035	RENT/LEASE PAYMENTS	270,185-	235,664-	238,424-	100,773-		137,651	57.73-	265,502-	27,078-	11.36	
024040-0036	RECORDS PRESERVATION											
024040-0037	SPAY/NEUTER ASSISTANCE-STATE	2,168-	2,559-	2,205-			2,205	100.00-	2,355-	150-	6.80	
024040-0038	STATE REIMBURSEMENT - EDC											
024040-0039	VDEM GRANT - SHERIFF	22,291-										
024040-0040	HISTORIC RESOURCES GRANT(court											
024040-0041	WORK FORCE INVESTMENT ACT											
024040-0042	WIRELESS 911 GRANT	72,072-	257,533-	249,588-	110,263-		139,325	55.82-	249,588-			
024040-0043	GYPSY MOTH PROGRAM - STATE											
024040-0044	VDOT-ROADS											
024040-0045	STATE FORFEITED ASSET FUNDS	28,279-	21,934-		5,185-		5,185-	100.00				
024040-0046	VA DEPT OF HEALTH		93,034-									
024040-0047	VICTIM WITNESS-COMMONWEALTH OF	37,921-	45,959-	207,471-	51,988-		155,483	74.94-	207,470-	1		
024040-0048	SOCIAL SERVICES TANF CFS GRANT											
024040-0049	Social Services VOCA Grant											
024040-0050	STATE FUNDS-COMMUNICATIONS CEN			248,569-			248,569	100.00-	124,152-	124,417	50.05-	
024040-0051	F/R OEMS REIMB.	128-										
024040-0052	AUTO RENTAL TAX											
024040-0053	REIMB. PURCHASE DEV RIGHTS											
024040-0054	IT/GIS GRANTS											
		960,692-	1,399,813-	1,708,940-	899,781-				1,643,722-			
	--TOTAL DEPARTMENT--	960,692-	1,399,813-	1,708,940-	899,781-		809,159	47.35-	1,643,722-	65,218	3.82-	
TOTAL - CATEGORICAL AID												
		2,527,695-	2,937,521-	6,794,046-	3,252,964-		3,541,082	52.12-	7,238,500-	444,454-	6.54	
031000	PAYMENTS IN LIEU OF TAXES											
031010	PAYMENTS IN LIEU OF TAXES											
031010-0001	PAYMENTS IN LIEU OF TAXES	14,762-	15,894-		142-		142-	100.00				
031010-0002	WESTMINSTER CANTERBURY LIEU OF											
		14,762-	15,894-		142-							
	--TOTAL DEPARTMENT--	14,762-	15,894-		142-		142-					
TOTAL - PAYMENTS IN LIEU OF TAXES												
		14,762-	15,894-		142-		142-					

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.		Dept Request	Inc./Dec.	Admin Request
		FY/2018	FY/2019	Budget	2019/12	Expenditure		%	FY/2021		% FY/2021
		-----	-----	-----	-----	-----	-----	-	-----	-----	- -----
032000	CATEGORICAL AID - FEDERAL										
032040-0001	CETA GRANTS - 8101										
033000	CATEGORICAL AID - FEDERAL										
033010-0001	TELECOMMUTING CENTER										
033010-0002	FEDERAL BUREAU OF PRISONS										
033010-0003	NATIONAL PARK SERVICE										
033010-0004	FEDERAL GRANT-SHERIFF-use 10FN										
033010-0005	JUSTICE GRANT		35,399-								
033010-0006	DMV GRANTS - FEDERAL	26,897-	27,040-								
033010-0007	CDB GRANT PLANNING - FEDERAL										
033010-0008	PUBLIC ASSISTANCE GRANTS - FED	3,606,417-	3,726,233-								
033010-0009	JCC GRANT - JUVENILE GRANT-FED										
033010-0010	FEDERAL GRANTS - DCJS	18,000-									
033010-0011	CLEAN GRANT - FEDERAL										
033010-0012	DCJS SHERIFF - FEDERAL										
033010-0013	CRIME ANALYSIS GRANT										
033010-0014	OTHER REVENUE - FEDERAL										
033010-0015	GYPSEY MOTH PROGRAM - FEDERAL										
033010-0016	CRIME VICTIM ASST.FEDERAL										
033010-0017	DRUG CONTROL FEDERAL (SHERIFF)										
033010-0018	HUD GRANT- COURTROOM										
033010-0019	EMERGENCY SERVICES										
033010-0020	FED FORFEITED ASSETS - DOJ	1,549-	981-	736-	737-		1-	.14		736	100.00-
033010-0021	EPA GRANT										
033010-0022	HOUSING ILLEGAL ALIENS-FEDERAL		25,345-		15,175-		15,175-	100.00			
033010-0023	FEDERAL VEC GRANT										
033010-0024	METH GRANT 2008+										
033010-0025	FEDERAL FUNDS-SHERIFF	27,015-	56,826-		22,760-		22,760-	100.00			
033010-0026	VICTIM WITNESS FEDERAL	113,768-	137,878-								
033010-0027	ARRA SHERIFF SPFS FUNDS										
033010-0028	PUBLIC ASSISTANCE GRANTS ARRA										
033010-0029	CDBG										
033010-0030	EMERGENCY SERVICES GRANT-FEDER	127,341-		76,000-			76,000	100.00-		76,000	100.00-
033010-0031	FED FORFEITED ASSETS - TREASUR	1,822-									
		3,922,809-	4,009,702-	76,736-	38,672-						
	--TOTAL DEPARTMENT--	3,922,809-	4,009,702-	76,736-	38,672-		38,064	49.60-		76,736	100.00-
	TOTAL - CATEGORICAL AID - FEDERAL	3,922,809-	4,009,702-	76,736-	38,672-		38,064	49.60-		76,736	100.00-
041000	NON-REVENUE RECEIPTS										
041010-0001	INSURANCE RECOVERIES		3,104-		7,703-		7,703-	100.00			
041010-0002	HEALTH INSURANCE										
			3,104-		7,703-						
	--TOTAL DEPARTMENT--		3,104-		7,703-		7,703-				

		----- Current Year -----									
		Prior Years	Prior Years	Amended	Actual On	Projected	Inc./Dec.	Dept Request	Inc./Dec.	Admin Request	
		FY/2018	FY/2019	Budget	2019/12	Expenditure		% FY/2021		% FY/2021	
		-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
041040-0001	LOAN PROCEEDS										
041040-0002	SALE OF LAND										
TOTAL - NON-REVENUE RECEIPTS			3,104-		7,703-		7,703-				
051000	TRANSFERS										
051010-0009	NEW ELEMENTARY SCHOOL #3										
051010-0010	GAINESBORO										
051010-0017	TRANSFER OF FUNDS TO AIRPORT A										
051010-0018	TRANSFERS TO CONSOLIDATED SERV										
051020	TRANSFERS										
051020-0001	SCHOOL OPERATING FUND										
051020-0002	SALES TAX FUND										
051020-0003	SCHOOL CONSTRUCTION FUNDS										
051020-0004	SALES TAX FUND	7-	7-								
051020-0005	REVENUE SHARING TRUST FUND										
051020-0006	INDIAN HOLLOW ELEM.SCHOOL CAP.										
051020-0007	DOWELL J. HOWARD-NREP PROJECT										
051020-0008	TRANSFER FROM ANIMAL SHELTER F										
051020-0009	TRANSFER FROM CO CAPITAL FD (BO			3,783,654-	3,783,655-		1-		3,783,654	100.00-	
051020-0010	NEW ELEMENTARY SCHOOL #3										
051020-0011	NEW HIGH SCHOOL #1										
051020-0012	FREDERICK COUNTY MIDDLE SCHOOL										
051020-0013	TR FROM FUND ADM.RENOVATION										
051020-0021	REG.JAIL PROJECT FD 11										
051020-0022	TRANSFERS OTHER		52,896-								
051020-0030	ADMINISTRATION BUILDING										
051020-0031	TRANSFER FROM FD.84 (AIRPORT)										
051020-0032	TRANSFER FROM JAMES WOOD (fund										
051020-0033	TRANSFER FROM FD.20 CENTRAL ST										
051020-0034	TRANSFER FROM FUND 21										
051020-0035	TRANSFER FOR HEALTH INS FUND										
051020-0036	TRANSFER FROM LIBRARY CONST.FU										
051020-0037	TRANSFER FROM CAP PROJ (26)										
		7-	52,903-	3,783,654-	3,783,655-						
--TOTAL, DEPARTMENT--		7-	52,903-	3,783,654-	3,783,655-		1-		3,783,654	100.00-	
TOTAL - TRANSFERS		7-	52,903-	3,783,654-	3,783,655-		1-		3,783,654	100.00-	
TOTAL FOR FUND		178,467,061-	186,558,728-	194,570,907-	91,181,105-		103,389,802	53.14-	197,018,945-	2,448,038-	1.26
FINAL TOTAL		178,467,061-	186,558,728-	194,570,907-	91,181,105-		103,389,802	53.14-	197,018,945-	2,448,038-	1.26



FUND #-010                      GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT FY/2021	ADMIN FY/2021	ADOPTED FY/2021	DEPT FY/2022	ADMIN FY/2022	ADOPTED FY/2022
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPME											
8700	LAND											
8800	BUILDINGS			2,104,371	2,104,371							
	..CAPITAL OUTLAY.....			2,104,371	2,104,371							
	TOTAL FOR DEPT	251,907	249,783	2,502,657	2,241,823		409,431					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12010	COUNTY ADMINISTRATOR											
0000	COUNTY ADMINISTRATOR											
1000	PERSONNEL SERVICES											
1001	COUNTY ADMINISTRATOR	621,713	565,765	703,905	298,087		713,910					
1003	INTERN											
1005	OVERTIME	115										
1009	ACCURED SALARIES		20,579									
	..PERSONAL SERVICES....	621,828	586,344	703,905	298,087		713,910					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	39,442	38,481	48,429	18,129		49,429					
2002	RETIREMENT - V. S. R. S.	50,706	60,420	67,496	31,817		69,892					
2005	HOSPITAL/MEDICAL PLANS	75,035	73,799	92,512	40,624		112,080					
2006	GROUP INSURANCE	6,627	7,416	9,032	3,923		9,352					
2008	SHORT & LONG TERM DISABILITY	160	199	830	95		800					
2011	WORKER'S COMPENSATION -COMMO	560	509	620	268		643					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCURED FRINGES		1,751									
	..EMPLOYEE BENEFITS....	172,530	182,575	218,919	94,856		242,196					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES		2,838	12,000	965		12,000					
3004	REPAIR AND MAINTENANCE-EQUIP.											
3005	MAINTENANCE SERVICE CONTRACTS											
3006	PRINTING AND BINDING	597	234	750			500					
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	597	3,072	12,750	965		12,500					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES - COPIES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	3,674	4,000	4,188	1,529		3,900					
5300	INSURANCE											
5305	MOTOR VEHICLE INSURANCE											
5306	SURETY BONDS	35	34	50	43		50					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	3,149	6,991	11,500			6,000					
5408	VEHICLE AND POWERED EQUIPMENT											
5410	UNIFORMS & WEARING APPAREL											
5411	BOOKS AND SUBSCRIPTIONS	151	108	500			500					
5413	OTHER OPERATING SUPPLIES				15							
5415	OTHER EXPENSES											
5506	TRAVEL	3,980	4,785	12,000	4,056		10,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	4,080	4,139	6,000	1,518		6,000					
	..OTHER CHARGES.....	15,069	20,057	34,238	7,161		26,450					



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12020	COUNTY ATTORNEY											
0000	COUNTY ATTORNEY											
1000	PERSONNEL SERVICES											
1001	COUNTY ATTORNEY	280,596	295,920	328,192	162,969		328,193					
1003	SUMMER INTERN											
1009	ACCRUED SALARIES		8,394									
	..PERSONAL SERVICES....	280,596	304,314	328,192	162,969		328,193					
2000	FRINGE BENEFITS											
2001	F.I.C.A	17,981	18,985	20,679	8,910		21,063					
2002	RETIREMENT - VRS	25,815	28,934	30,246	16,067		32,130					
2005	HOSPITAL / MEDICAL	43,807	45,732	50,648	25,374		55,920					
2006	GROUP INSURANCE	3,676	3,876	4,047	2,150		4,299					
2008	SHORT & LONG TERM DISABILITY	422	450	506	228		450					
2011	WORKER'S COMPENSATION	253	266	278	147		361					
2019	ACCRUED FRINGES		912									
	..EMPLOYEE BENEFITS....	91,954	99,155	106,404	52,876		114,223					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER	1,918	489	22,500	529		25,000					
3004	REPAIRS/MAINT.- EQUIPMENT			150			150					
3006	PRINTING & BINDING	109		200			200					
3007	ADVERTISING			150			150					
	..PURCHASED SERVICES...	2,027	489	23,000	529		25,500					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - COPIES	853	948	1,275	368		1,275					
	..INTERNAL SERVICES....	853	948	1,275	368		1,275					
5000												
5204	POSTAGE & TELEPHONE	1,088	1,298	1,650	1,167		2,000					
5306	SURETY BONDS	17	17	150	16		150					
5401	OFFICE SUPPLIES	566	2,733	2,350	277		2,350					
5411	BOOKS & SUBSCRIPTIONS	1,208	1,486	1,600	134		1,750					
5413	OTHER OPERATING	132	177	400	67		400					
5506	TRAVEL	4,112	3,299	4,050	1,723		4,200					
5801	DUES & MEMBERSHIPS	1,905	2,052	2,325	2,022		2,400					
	..OTHER CHARGES.....	9,028	11,062	12,525	5,406		13,250					
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	TOTAL FOR DEPT	384,458	415,968	471,396	222,148		482,441					









## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12090	COMMISSIONER OF THE REVENUE											
0000	COMMISSIONER OF THE REVENUE											
1000	PERSONNEL SERVICES											
1001	COMMISSIONER OF THE REVENUE	975,423	1,044,505	1,106,510	556,130		1,108,433					
1003	PART TIME/EXTRA HELP											
1005	OVERTIME											
1009	ACCRUED SALARIES		26,146									
	..PERSONAL SERVICES....	975,423	1,070,651	1,106,510	556,130		1,108,433					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	74,993	80,127	82,792	41,810		84,795					
2002	RETIREMENT - V. S. R. S.	89,739	102,296	106,821	54,622		108,516					
2005	HOSPITAL/MEDICAL PLANS	165,496	192,792	219,888	111,066		241,920					
2006	GROUP INSURANCE	12,779	13,700	14,293	7,309		14,520					
2008	SHORT & LONG TERM DISABILITY	1,053	1,105	1,200	548		1,110					
2011	WORKER'S COMPENSATION - COMMO	5,698	6,035	7,477	3,782		7,495					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCRUED FRINGES		3,414									
	..EMPLOYEE BENEFITS....	349,758	399,469	432,471	219,137		458,356					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER											
3004	REPAIR AND MAINTENANCE-EQUIP.	230		1,094			600					
3005	MAINTENANCE SERVICE CONTRACTS	156					600					
3006	PRINTING AND BINDING						500					
3007	ADVERTISING	107	113	700			1,000					
3010	OTHER CONTRACTUAL SERVICES	5,694	1,772	9,800	156		9,800					
	..PURCHASED SERVICES...	6,187	1,885	11,594	156		12,500					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES	2,171	823	1,800	389		2,000					
	..INTERNAL SERVICES....	2,171	823	1,800	389		2,000					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	11,894	10,109	23,000	4,630		15,000					
5300	INSURANCE											
5305	MOTOR VEHICLE INSURANCE	2,047	2,043	2,048	2,049		2,049					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	23,296	21,963	10,000	4,115		21,725					
5408	VEHICLE AND POWERED EQUIPMENT											
5411	BOOKS AND SUBSCRIPTIONS	1,739	3,225	5,000	1,189		5,000					
5415	OTHER EXPENSES		25									
5500	TRAVEL											
5506	TRAVEL	8,205	8,438	6,800	5,202		9,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	1,560	1,785	2,200	1,215		2,200					
	..OTHER CHARGES.....	48,741	47,588	49,048	18,400		54,974					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT			29,288								
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	..CAPITAL OUTLAY.....			29,288								
9001	LEASE/RENT OF EQUIPMENT											
	TOTAL FOR DEPT	1,382,280	1,520,416	1,630,711	794,212		1,636,263					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12100	REASSESSMENT/BOARD OF ASSESSOR											
0000	REASSESSMENT/BOARD OF ASSESSOR											
1000	PERSONNEL SERVICES											
1001	COMPENSATION OF APPRAISORS	201,058	214,859	275,069	122,413		274,157					
1003	PART TIME	10,003										
1005	OVERTIME											
1006	COMPENSATION OF BOARD - OF AS		2,200		800							
1009	ACCURED SALARIES		4,786									
	..PERSONAL SERVICES....	211,061	221,845	275,069	123,213		274,157					
2000	FRINGE BENEFITS											
2001	F.I.C.A.	11,639	11,436	20,796	7,063		20,973					
2002	RETIREMENT - V.S.R.S.	18,497	21,137	26,614	12,073		26,840					
2005	HOSPITAL/MEDICAL PLANS	59,327	58,215	83,296	34,003		84,040					
2006	GROUP INSURANCE	2,634	2,836	3,561	1,616		3,591					
2008	SHORT & LONG TERM DISABILITY	612	888	1,220	487		1,200					
2011	WORKER'S COMPENSATION	3,576	4,980	8,428	3,795		8,389					
2019	ACCURED FRINGES		564									
	..EMPLOYEE BENEFITS....	96,285	100,056	143,915	59,037		145,033					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES	33,444		20,420	20,420							
3004	REPAIR AND MAINTENANCE-EQUIP.	2,801	1,260	2,500	2,072		3,000					
3005	MAINTENANCE SERVICE CONTRACTS						2,000					
3006	PRINTING/BINDING						300					
3007	ADVERTISING		1,389	1,762			2,000					
3010	OTHER CONTRACTUAL	5,337	5,145	5,200	5,049		5,400					
	..PURCHASED SERVICES...	41,582	7,794	29,882	27,541		12,700					
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES- GAS	1,181	885	1,600	542		1,800					
	..INTERNAL SERVICES....	1,181	885	1,600	542		1,800					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	321	29,021	16,898	1,268		30,000					
5305	MOTOR VEHICLE INSURANCE	1,535	1,532	2,048	2,049		2,000					
5400	MATERIAL AND SUPPLIES											
5401	OFFICE SUPPLIES	12,386	10,773	10,551	265		13,000					
5408	VEHICLE & POWERED EQUIP SUPPLI											
5411	BOOKS & SUBSCRIPTIONS	2,208	7,189	5,039	2,300		7,500					
5506	TRAVEL	5,101	4,247	2,865	1,436		4,800					
5801	DUES/MEMBERSHIPS	1,805	1,635	1,350	225		1,700					
	..OTHER CHARGES.....	23,356	54,397	38,751	7,543		59,000					
8000	LEASES AND RENTALS											
8001	LEASE/RENT OF EQUIPMENT											
8002	FURNITURE/FIXTURES											
8005	MOTOR VEHICLES AND EQUIPMENT		28,827									
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	..CAPITAL OUTLAY.....		28,827									
	TOTAL FOR DEPT	373,465	413,804	489,217	217,876		492,690					



FUND #-010                      GENERAL OPERATING FUND

						DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
						FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
						REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
8007	INTEGRATED TECHNOLOGY EQUIPMEN	5,195									
	..CAPITAL OUTLAY.....	5,195									
	TOTAL FOR DEPT	1,418,327	1,552,206	1,681,627	757,329	1,746,955					



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12140	FINANCE DEPARTMENT											
0000	FINANCE DEPARTMENT											
1000	PERSONNEL SERVICES											
1001	FINANCE DIRECTOR	619,905	638,719	760,514	361,507		780,386					
1005	OVERTIME											
1009	ACCRUED SALARIES		26,613									
	..PERSONAL SERVICES....	619,905	665,332	760,514	361,507		780,386					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	44,635	45,766	56,436	25,144		57,824					
2002	RETIREMENT - V. S. R. S.	57,031	62,531	74,453	35,497		76,400					
2005	HOSPITAL/MEDICAL PLANS	72,442	83,833	104,728	54,308		134,460					
2006	GROUP INSURANCE	8,121	8,367	9,962	4,750		10,223					
2008	SHORT & LONG TERM DISABILITY			566	20		250					
2011	WORKER'S COMPENSATION - COMMO	559	567	684	274		702					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCRUED FRINGES		1,977									
	..EMPLOYEE BENEFITS....	182,788	203,041	246,829	119,993		279,859					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER	156	207	500	84		500					
3004	REPAIR AND MAINTENANCE-EQUIP.	365		500			500					
3005	MAINTENANCE SERVICE CONTRACTS	144		500			150					
3006	PRINTING AND BINDING	1,741	960	2,000	2,112		2,500					
3007	ADVERTISING	401	636	1,000			1,000					
	..PURCHASED SERVICES...	2,807	1,803	4,500	2,196		4,650					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES	5,466	5,206	5,000	1,865		5,500					
	..INTERNAL SERVICES....	5,466	5,206	5,000	1,865		5,500					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	2,834	2,805	3,500	689		3,500					
5306	SURETY BONDS	40	39	40	43		63					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	11,472	17,089	18,318	11,576		11,100					
5410	UNIFORMS & WEARING APPAREL											
5411	BOOKS AND SUBSCRIPTIONS	347	260	1,000	156		1,000					
5413	OTHER OPERATING SUPPLIES	45	6	1,000			1,000					
5500	TRAVEL											
5506	TRAVEL	2,018	984	7,815	1,968		4,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	1,952	2,250	3,000	2,147		3,000					
	..OTHER CHARGES.....	18,708	23,433	34,673	16,579		23,663					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	TOTAL FOR DEPT	829,674	898,815	1,051,516	502,140		1,094,058					





## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12220	MANAGEMENT INFORMATION SYSTEMS											
0000	MANAGEMENT INFORMATION SYSTEMS											
1000	PERSONNEL SERVICES											
1001	DIRECTOR - MIS	381,366	392,892	408,675	203,681		408,678					
1005	OVERTIME											
1009	ACCRUED SALARIES		14,514									
	..PERSONAL SERVICES....	381,366	407,406	408,675	203,681		408,678					
2000	FRINGE BENEFITS											
2001	F.I.C.A.	28,085	28,638	30,476	14,492		30,416					
2002	RETIREMENT - V.R.S.	35,086	38,423	40,009	20,005		40,010					
2005	HOSPITAL/MEDICAL PLANS	47,625	49,621	54,864	27,472		60,760					
2006	GROUP INSURANCE	4,996	5,147	5,353	2,677		5,354					
2008	SHORT & LONG TERM DISABILITY	481	495	500	235		475					
2011	WORKER'S COMPENSATION	343	354	368	183		368					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCRUED FRINGES		1,224									
	..EMPLOYEE BENEFITS....	116,616	123,902	131,570	65,064		137,383					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER	15,922	15,769	33,600	31,126		36,700					
3004	REPAIR AND MAINTENANCE-EQUIP.			3,000			3,000					
3005	MAINTENANCE SERVICE CONTRACTS	24,187	15,641	16,150	16,123		19,992					
3006	PRINTING AND BINDING											
3007	ADVERTISING											
	..PURCHASED SERVICES...	40,109	31,410	52,750	47,249		59,692					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - COPIES											
5200	COMMUNICATIONS											
5204	POSTAGE AND TELEPHONE	684	790	700	272		700					
5299	INTERNET ACCESS	1,148	1,163	1,260	534		1,284					
5305	MOTOR VEHICLE INSURANCE											
5306	SURETY BONDS											
5401	OFFICE SUPPLIES	19,105	17,640	33,000	21,177		33,000					
5411	BOOKS AND SUBSCRIPTIONS			200			200					
5413	OTHER OPERATING SUPPLIES	2,321	4,681	5,950			7,000					
5506	TRAVEL	1,277	870	2,700	2,588		2,700					
5801	DUES AND ASSOC. MEMBERSHIPS		219	220			220					
	..OTHER CHARGES.....	24,535	25,363	44,030	24,571		45,104					
8000	CAPITAL OUTLAY											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8005	MOTOR VEHICLES AND EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPMEN	5,077										
	..CAPITAL OUTLAY.....	5,077										
9001	LEASE/RENT OF EQUIPMENT	7,606	29,643	24,700	17,660		36,500					
	..OTHER USES OF FUNDS..	7,606	29,643	24,700	17,660		36,500					
	TOTAL FOR DEPT	575,309	617,724	661,725	358,225		687,357					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
12240	OTHER											
0000	OTHER											
1000	PERSONNEL SERVICES											
1001	TEMPORARY DIRECTOR											
2000	PRINCE BENEFITS											
2001	F.I.C.A.											
2002	RETIREMENT- V.R.S.											
2005	HOSPITAL/MEDICAL PLANS											
2006	GROUP INSURANCE											
2011	WORKER'S COMPENSATION- COMD	192,850-	239,466-									
	..EMPLOYEE BENEFITS....	192,850-	239,466-									
3000	CONTRACTUAL SERVICES											
3001	PROFESSIONAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER	167,033	168,240	183,110	87,797		283,110					
3004	REPAIR & MAINTENANCE-EQUIPMENT											
3005	MAINTENANCE SERVICE CONTRACTS	375		375			375					
3006	PRINTING AND BINDING											
3010	OTHER CONTRACTUAL SERVICES	28,662	27,882	32,400	12,950		33,000					
	..PURCHASED SERVICES...	196,070	196,122	215,885	100,747		316,485					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES-COPIES											
5204	TELEPHONE & POSTAGE											
5300	INSURANCE											
5302	FIRE INSURANCE	3,274	2,708	700	530		700					
5303	CYBER RISK INSURANCE			6,660	6,660		10,500					
5307	PUBLIC OFFICIALS LIABILITY INS	72,790	73,179	69,300	60,029		62,000					
5308	GENERAL LIABILITY INSURANCE	34,765	35,588	42,700	42,688		44,000					
5309	LINE OF DUTY PROGRAM	125,741	126,508	140,000	103,441		150,000					
5400	MATERIALS AND SUPPLIES											
5415	OTHER EXPENSES	408,464	453,026	550,500	204,906		648,000					
5506	TRAVEL											
5600	ECONOMIC DEVELOPMENT INCENTIVE											
5604	CONTRIBUTIONS TO CIVIC AND COM	2,340,453	2,411,247	2,952,319	2,224,792		2,463,679					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS											
5808	INTEREST AND TAX REFUNDS	171,341	210,575	68,343	68,343							
	..OTHER CHARGES.....	3,156,828	3,312,831	3,830,522	2,711,389		3,378,879					
8000	LEASES AND RENTALS											
8001	EQUIPMENT MAIL MACHINE											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
9001	LEASE/RENT OF EQUIPMENT	495	660	2,400	165		2,400					
	..OTHER USES OF FUNDS..	495	660	2,400	165		2,400					
	TOTAL FOR DEPT	3,160,543	3,270,147	4,048,807	2,812,301		3,697,764					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
13010	ELECTORAL BOARD AND OFFICIALS											
0000	ELECTORAL BOARD AND OFFICIALS											
1000	PERSONNEL SERVICES											
1003	PART TIME/EXTRA HELP	10,199	9,290	12,000	5,520		18,000					
1005	OVERTIME						7,500					
1006	COMPENSATION OF BOARD OF ELECT	68,530	41,156	49,147	34,941		72,813					
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	78,729	50,446	61,147	40,461		98,313					
2000	FRINGE BENEFITS											
2001	FICA	1,458	1,368	1,740	738		2,797					
2008	SHORT & LONG TERM DISABILITY											
2011	WORKER'S COMPENSATION	8	7	55	4		88					
2019	ACCURED FRINGES											
	..EMPLOYEE BENEFITS....	1,466	1,375	1,795	742		2,885					
3000	CONTRACTUAL SERVICES											
3004	REPAIR AND MAINTENANCE-EQUIP.						5,000					
3005	MAINTENANCE SERVICE CONTRACTS		13,500	13,500	13,500		13,500					
3007	ADVERTISING	401	200	1,000	200		1,000					
3010	OTHER CONTRACTUAL SERVICES	30,809	18,096	50,760	11,323		50,260					
	..PURCHASED SERVICES...	31,210	31,796	65,260	25,023		69,760					
4000	INTERNAL SERVICES											
5204	POSTAGE AND TELEPHONE	182	374	4,388	25		4,438					
5300	INSURANCE											
5302	PROPERTY INSURANCE			300	290		300					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	3,715	1,959	5,802	699		6,584					
5411	BOOKS AND SUBSCRIPTIONS											
5413	OTHER OPERATING SUPPLIES	120										
5506	TRAVEL	1,433	707	3,752	466		3,752					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	180	180	300	180		300					
	..OTHER CHARGES.....	5,630	3,220	14,542	1,660		15,374					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8009	MISCELLANEOUS EQUIPMENT											
8011	ALTERATIONS TO OLD BUILDINGS											
9000	LEASES AND RENTALS											
9001	LEASE/RENTAL OF EQUIPMENT	2,130	2,130	2,400			2,400					
	..OTHER USES OF FUNDS..	2,130	2,130	2,400			2,400					
	TOTAL FOR DEPT	119,165	88,967	145,144	67,886		188,732					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
13020	REGISTRAR											
0000	REGISTRAR											
1000	PERSONNEL SERVICES											
1001	DIRECTOR OF ELECTIONS/GR	116,101	126,184	122,164	63,966		122,165					
1003	ASST. REGISTRAR P/T	13,217	10,613	17,500	7,826		16,000					
1005	OVERTIME	1,639	3,187	6,000	2,382		4,500					
1009	ACCURED SALARIES		4,917									
	..PERSONAL SERVICES....	130,957	144,901	145,664	74,174		142,665					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	9,957	10,622	11,591	5,258		10,914					
2002	RETIREMENT-V.R.S.	10,681	12,631	12,537	5,980		11,960					
2005	HOSPITAL/MEDICAL PLANS	15,429	15,235	24,432	11,472		26,880					
2006	GROUP INSURANCE	1,521	1,690	1,677	800		1,600					
2008	SHORT & LONG TERM DISABILITY		17		206		390					
2011	WORKER'S COMPENSATION - COMMO	117	125	142	63		128					
2019	ACCURED FRINGES		400									
	..EMPLOYEE BENEFITS....	37,705	40,720	50,379	23,779		51,872					
3000	CONTRACTUAL SERVICES											
3004	REPAIR AND MAINT.EQUIPMENT											
3005	MAINTENANCE SERVICE CONTRACTS	13										
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	13										
4000	INTERNAL SERVICES											
5204	POSTAGE AND TELEPHONE	6,406	7,387	7,360	3,428		4,860					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	3,496	5,586	8,336	1,127		5,849					
5407	REPAIR AND MAINTENANCE SUPPLIE											
5410	UNIFORMS/WEARING APPARAL											
5411	BOOKS AND SUBSCRIPTIONS	125	125	280	140		125					
5506	TRAVEL	3,279	3,530	2,000	1,476		2,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	200	170	300	30		400					
	..OTHER CHARGES.....	13,506	16,798	18,276	6,201		13,234					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8009	MISCELLANEOUS EQUIPMENT											
9000	LEASES AND RENTALS											
9001	LEASE/RENT OF EQUIPMENT	2,130	2,130	2,400	2,130		2,400					
	..OTHER USES OF FUNDS..	2,130	2,130	2,400	2,130		2,400					
	TOTAL FOR DEPT	184,311	204,549	216,719	106,284		210,171					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
21010	CIRCUIT COURT											
0000	CIRCUIT COURT											
1009	MERIT RESERVE											
3000	CONTRACTUAL SERVICES											
3010	JURY-OTHER CONTRACTUAL SERVICE	6,690	7,490	9,500	652		9,500					
	..PURCHASED SERVICES...	6,690	7,490	9,500	652		9,500					
6005	CITY OF WINCHESTER - CIRCU	61,615	67,421	70,000	66,893		70,000					
	..MATERIALS & SUPPLIES.	61,615	67,421	70,000	66,893		70,000					
8002	FURNITURE AND FIXTURES											
	TOTAL FOR DEPT	68,305	74,911	79,500	67,545		79,500					



## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
21020	GENERAL DISTRICT COURT											
0000	GENERAL DISTRICT COURT											
1000	PERSONNEL SERVICES											
1003	PART TIME/EXTRA HELP	6,772	5,719	8,000	4,610		40,950					
1005	OVERTIME											
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	6,772	5,719	8,000	4,610		40,950					
2001	F.I.C.A.	518	438	612	353		3,133					
2011	WORKERS COMP.	6	5	7	4		37					
2013	EDUCATION - TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	524	443	619	357		3,170					
3000	CONTRACTUAL SERVICES											
3004	REPAIR AND MAINTENANCE-EQUIP.		288	400			400					
3005	MAINTENANCE SERVICE CONTRACTS			100								
3010	CONTRACTUAL SERVICES	4,512	5,192	6,280	2,578		6,280					
	..PURCHASED SERVICES...	4,512	5,480	6,780	2,578		6,680					
4000	INTERNAL SERVICES											
5200	COMMUNICATION											
5201	POSTAL SERVICES											
5203	TELECOMMUNICATIONS											
5204	POSTAGE AND TELEPHONE		38	100			100					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	1,652	922	2,000			2,000					
5410	UNIFORMS AND WEARING APPAREL		401	525			525					
5411	BOOKS AND SUBSCRIPTIONS	439	487	600	170		500					
5506	TRAVEL	75	193	400			400					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	171		400	100		400					
	..OTHER CHARGES.....	2,337	2,041	4,025	270		3,925					
8000	LEASES AND RENTALS											
8001	LEASE/RENT OF EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
9001	LEASE/RENT OF EQUIPMENT	3,648	3,706	4,000	1,809		4,000					
	..OTHER USES OF FUNDS..	3,648	3,706	4,000	1,809		4,000					
	TOTAL FOR DEPT	17,793	17,389	23,424	9,624		58,725					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
21050	JUVENILE AND DOMESTIC COURT											
0000	JUVENILE AND DOMESTIC COURT											
1003	PART TIME/EXTRA HELP	2,260	3,394	3,500	560		29,900					
1005	OVERTIME											
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	2,260	3,394	3,500	560		29,900					
2000	FRINGE BENEFITS-GRANT											
2001	FICA-GRANT	173	260	267	43		2,287					
2002	RETIREMENT-V.S.R.S.-GRANT											
2005	HOSPITAL/MEDICAL-GRANT											
2006	GROUP INSURANCE - GRANT											
2011	WORKER'S COMPENSATION-GRANT	1	1	3			27					
2013	EDUCATION - TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	174	261	270	43		2,314					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-LEGAL FE											
3004	REPAIR AND MAINTENANCE-EQUIP.											
3005	MAINTENANCE SERVICE CONTRACTS											
3010	OTHER CONTRACTUAL SERVICES	3,486	4,493	5,340	2,235		4,600					
	..PURCHASED SERVICES...	3,486	4,493	5,340	2,235		4,600					
4000	INTERNAL SERVICES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	4,699	4,637	5,800	277		5,800					
5410	UNIFORMS AND WEARING APPAREL			500			500					
5411	BOOKS AND SUBSCRIPTIONS	479	369	400			590					
5506	TRAVEL	1,338	710	2,000			2,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	185	350	400	250		400					
	..OTHER CHARGES.....	6,701	6,066	9,100	527		9,290					
8000	LEASES AND RENTALS											
8002	FURNITURE AND FIXTURES											
8900	IMPROVEMENTS OTHER THAN BLDG.											
9000	LEASE/RENT OF EQUIPMENT	8,142	7,137	9,009	2,671		9,000					
	..OTHER USES OF FUNDS..	8,142	7,137	9,009	2,671		9,000					
	TOTAL FOR DEPT	20,763	21,351	27,219	6,036		55,104					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
21060	CLERK OF THE CIRCUIT COURT											
0000	CLERK OF THE CIRCUIT COURT											
1000	PERSONNEL SERVICES											
1001	CLERK	461,359	477,819	512,112	246,074		512,121					
1003	PART TIME/EXTRA HELP	55,537	39,104	91,449	17,065		87,000					
1005	OVERTIME											
1006	COMPENSATION OF CLERK											
1009	ACCURED SALARIES		9,459									
	..PERSONAL SERVICES....	516,896	526,382	603,561	263,139		599,121					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	36,490	36,406	44,717	17,635		43,719					
2002	RETIREMENT - V. S. R. S.	42,445	46,794	50,136	24,783		50,137					
2005	HOSPITAL/MEDICAL PLANS	90,732	94,183	109,944	53,633		122,960					
2006	GROUP INSURANCE	6,044	6,268	6,708	3,316		6,709					
2008	SHORT & LONG TERM DISABILITY	611	637	692	319		650					
2011	WORKER'S COMPENSATION - COMMO	465	465	543	237		539					
2019	ACCURED FRINGES		1,654									
	..EMPLOYEE BENEFITS....	176,787	186,407	212,740	99,923		224,714					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER	2,059	2,098	4,000			4,000					
3004	REPAIR AND MAINTENANCE-EQUIP.	277	156	1,000			1,000					
3005	MAINTENANCE SERVICE CONTRACTS	688		3,000			1,500					
3006	PRINTING AND BINDING			4,000			4,000					
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	3,024	2,254	12,000			10,500					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	5,374	6,845	7,000	1,297		7,000					
5306	SURETY BONDS	52	50	75	49		75					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	30,028	31,897	41,681	14,942		46,277					
5415	OTHER EXPENSES											
5506	TRAVEL	289		1,200			1,200					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	345	345	575	345		345					
	..OTHER CHARGES.....	36,088	39,137	50,531	16,633		54,897					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8800	BUILDINGS											
8900	IMPROVEMENTS OTHER THAN BLDG.											
9001	LEASE/RENT OF EQUIPMENT	6,267	6,202	8,000	2,461		8,000					
9002	LEASE/RENT OF BUILDING	1,601	1,485	2,000	1,485		1,485					
	..OTHER USES OF FUNDS..	7,868	7,687	10,000	3,946		9,485					
	TOTAL FOR DEPT	740,663	761,867	888,832	383,641		898,717					







FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5506	TRAVEL	12,046	14,738	17,300	10,634		20,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	4,565	6,040	6,300	6,170		7,500					
	..OTHER CHARGES.....	39,536	59,162	84,874	29,426		63,350					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT	30,779										
8007	INTEGRATED TECHNOLOGY EQUIPMENT											
	..CAPITAL OUTLAY.....	30,779										
9001	LEASE/RENT OF EQUIPMENT	6,285	6,738	5,800	2,202		7,000					
	..OTHER USES OF FUNDS..	6,285	6,738	5,800	2,202		7,000					
	TOTAL FOR DEPT	1,453,555	1,694,076	1,859,556	857,112		1,857,095					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
22020	VICTIM WITNESS PROGRAM											
0000	VICTIM WITNESS PROGRAM											
1000	PERSONNEL SERVICES											
1001	VICTIM WITNESS PROGRAM MANAGER	130,501	133,295	144,349	68,270		144,849					
1003	PART TIME/EXTRA HELP		795		1,180							
1005	OVERTIME											
1009	ACCRUED SALARIES		1,595									
	..PERSONAL SERVICES....	130,501	135,685	144,349	69,450		144,849					
2000	FRINGE BENEFITS											
2001	F.I.C.A.	9,659	10,000	11,042	5,151		11,081					
2002	RETIREMENT - V.S.R.S.	12,061	13,192	14,131	6,831		14,181					
2005	HOSPITAL/MEDICAL PLANS	8,982	8,670	36,648	6,877		40,320					
2006	GROUP INSURANCE	1,717	1,765	1,890	916		1,898					
2008	SHORT & LONG TERM DISABILITY	151	154	190	70		175					
2011	WORKER'S COMPENSATION - COMMO	117	122	129	63		130					
2019	ACCRUED FRINGES		407									
	..EMPLOYEE BENEFITS....	32,687	34,310	64,030	19,908		67,785					
3002	PROFESSIONAL SERVICES OTHER											
3004	REPAIR AND MAINTENANCE-EQUIPME			350			350					
3005	MAINTENANCE SERVICE CONTRACTS											
3007	ADVERTISING											
	..PURCHASED SERVICES...			350			350					
4003	CENTRAL STORES-OFFICE SUPPLIES											
5101	ELECTRICAL SERVICES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	2,896	3,234	3,000	1,401		3,000					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	7,208	11,761	3,985	692		3,985					
5411	BOOKS & SUBSCRIPTIONS											
5413	OTHER OPERATING SUPPLIES											
5415	OTHER EXPENSES											
5506	TRAVEL	3,926	1,254	4,000	3,410		4,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC.MEMBERSHIPS	200	50	400			400					
	..OTHER CHARGES.....	14,230	16,299	11,385	5,503		11,385					
8001	LEASE/RENT OF EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	TOTAL FOR DEPT	177,418	186,294	220,114	94,861		224,369					





## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5309	LAW ENFORCEMENT	360	340	1,500			500					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	24,832	67,691	70,912	14,487		115,108					
5402	DOG FOOD/K-9 MAINTENANCE	12,249	18,412	20,000	4,707		20,000					
5404	MEDICAL & LABORATORY		82									
5408	VEHICLE & POWERED EQUIPMENT	85,586	63,568	44,633	18,589		21,000					
5409	POLICE SUPPLIES	318,394	258,332	314,557	51,966		300,800					
5410	UNIFORMS AND WEARING APPAREL	86,474	115,261	117,747	63,480		225,503					
5411	BOOKS AND SUBSCRIPTIONS	802	999	1,855	1,841		28,301					
5413	OTHER OPERATING SUPPLIES	75,394	65,190	63,899	29,875		54,000					
5414	MERCHANDISE FOR RESALE											
5506	TRAVEL	81,552	100,561	163,925	54,268		132,925					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	5,625	6,441	6,720	6,789		7,585					
5802	CLAIMS & BOUNTIES	728	772	1,000			1,000					
	..OTHER CHARGES.....	887,928	875,934	1,002,645	401,508		1,178,106					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT		40,285									
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT			45,622	11,984							
8005	MOTOR VEHICLES AND EQUIPMENT	668,715	1,091,843	570,809	533,051							
8007	INTEGRATED TECHNOLOGY EQUIPMENT											
8800	BUILDINGS											
8900	IMPROVEMENTS OTHER THAN BUILDI			40,020								
	..CAPITAL OUTLAY.....	668,715	1,132,128	656,451	545,035							
9001	LEASE/RENT OF EQUIPMENT & VEHI	11,943	107,307	12,820	4,363		13,420					
9002	LEASE/RENT OF BUILDING											
	..OTHER USES OF FUNDS..	11,943	107,307	12,820	4,363		13,420					
	TOTAL FOR DEPT	14,150,155	15,684,033	16,537,127	8,593,130		16,535,357					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
32020	VOLUNTEER FIRE DEPARMENTS											
0000	VOLUNTEER FIRE DEPARMENTS											
2005	HOSPITAL/MEDICAL INSURANCE VOL	90,236	93,896	93,900	76,200		91,000					
2013	EDUCATION-TUITION ASSISTANCE											
	..EMPLOYEE BENEFITS....	90,236	93,896	93,900	76,200		91,000					
3010	OTHER CONTRACTUAL SERVICES											
5305	MOTOR VEHICLE INSURANCE						151,506					
5408	VEHICLE - FUEL COSTS						197,077					
5506	TRAVEL-TRAINING	11,751	6,985	13,200			13,200					
5604	MISCELLANEOUS CONTRIBUTIONS	1,099,547	1,002,430	1,083,228	517,839		2,966,582					
	..OTHER CHARGES.....	1,111,298	1,009,415	1,096,428	517,839		3,328,365					
	TOTAL FOR DEPT	1,201,534	1,103,311	1,190,328	594,039		3,419,365					





FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
33030	JUVENILE COURT PROBATION											
0000	JUVENILE COURT PROBATION											
1001	EARLY INTERVENTION OFFCR	6,787	27,036	73,583	31,563		73,684					
1003	PART TIME OFFICE STAFF	960	12,480		960							
1005	EXTRA HELP/OVERTIME				140							
1009	MERIT RESERVE		1,521									
	..PERSONAL SERVICES....	7,747	41,037	73,583	32,663		73,684					
2000	FRINGE BENEFITS (grant)											
2001	FICA(grant)	575	2,996	5,629	2,379		5,637					
2002	RETIREMENT-VSRS (grant)	590	2,680	7,204	3,010		7,214					
2005	HOSPITAL/MEDICAL (grant)	1,179	4,551	24,432	9,056		26,880					
2006	GROUP INSURANCE (grant)	84	359	963	403		965					
2008	SHORT & LONG DISABILITY	38	161	440	100		210					
2011	WORKERS COMP (grant)	191	994	1,770	913		1,768					
2019	ACCURED FRINGES		180									
	..EMPLOYEE BENEFITS....	2,657	11,921	40,438	15,861		42,674					
3002	SUPERVISION PLAN SERVICES	75,542	57,922	31,245	3,055		31,245					
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES	2,400	2,400	2,400	1,200		2,400					
	..PURCHASED SERVICES...	77,942	60,322	33,645	4,255		33,645					
5204	POSTAGE AND TELEPHONE	4,431	4,509	4,500	1,613		5,640					
5401	OFFICE SUPPLIES	1,755	231	4,000	124		2,000					
5404	MEDICAL SUPPLIES-DRUG TESTING											
5413	PAYMENTS RETURNED TO STATE	18,896	73,291	17,853	36,963							
5506	TRAVEL & TRAINING(grant)											
5800	MISCELLANEOUS											
5810	PAYMENT OF UNEMPLOYMENT CLAIMS											
	..OTHER CHARGES.....	25,082	78,031	26,353	38,700		7,640					
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	TOTAL FOR DEPT	113,428	191,311	174,019	91,479		157,643					



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5801	DUES AND ASSOC. MEMBERSHIPS	760	605	1,080	225		1,080					
5806	RESERVE FOR CONTINGENCIES											
	..OTHER CHARGES.....	30,846	31,477	40,334	19,057		36,450					
8000	LEASES AND RENTALS											
8001	LEASE/RENT OF EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT	27,379	55,571									
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	..CAPITAL OUTLAY.....	27,379	55,571									
9001	LEASE/RENT OF EQUIPMENT	2,869	2,869	2,880	1,196		2,880					
	..OTHER USES OF FUNDS..	2,869	2,869	2,880	1,196		2,880					
	TOTAL FOR DEPT	1,238,158	1,376,296	1,464,113	684,547		1,535,966					



## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
35050	FIRE AND RESCUE											
0000	FIRE AND RESCUE											
1000	PERSONNEL SERVICES											
1001	FIRE & RESCUE DEPUTY CHIEF	6,108,533	6,938,520	8,252,294	3,982,916		8,238,520					
1003	COMPENSATION OF EMERGENCY SERV	104,508	85,341	87,464	50,294		139,200					
1005	OVERTIME	1,166,394	889,903	1,703,897	707,807		1,727,290					
1007	INCENTIVE PAY	282,957	556,284	87,920	230,088		264,000					
1009	ACCURED SALARIES		140,551									
	..PERSONAL SERVICES....	<u>7,662,392</u>	<u>8,610,599</u>	<u>10,131,575</u>	<u>4,971,105</u>		<u>10,369,010</u>					
2000	FRINGE BENEFITS											
2001	F.I.C.A.	559,695	617,304	768,626	362,548		793,229					
2002	RETIREMENT - V.S.R.S.	556,282	675,581	784,275	392,013		806,551					
2005	HOSPITAL/MEDICAL PLANS	1,252,514	1,451,748	1,716,348	907,134		1,888,320					
2006	GROUP INSURANCE	79,413	90,489	104,486	52,455		107,925					
2008	SHORT & LONG TERM DISABILITY	185	364	400	260		450					
2011	WORKERS COMPENSATION - COMMO	320,880	355,406	478,125	220,791		534,926					
2013	EDUCATION-TUITION ASSISTANCE	1,703	1,399									
2019	ACCURED FRINGES		31,830									
	..EMPLOYEE BENEFITS....	<u>2,770,672</u>	<u>3,224,121</u>	<u>3,852,260</u>	<u>1,935,201</u>		<u>4,131,401</u>					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER											
3003	TEMPORARY HELP SERVICE FEES											
3004	REPAIR AND MAINTENANCE-EQUIP.	147,221	138,530	259,875	38,106		277,375					
3005	MAINTENANCE SERVICE CONTRACTS	2,282	125	1,189	1,189		1,200					
3006	PRINTING AND BINDING	4,077	10,538	15,800	3,849		15,800					
3007	ADVERTISING	23,573	19,239	22,000	3,289		22,000					
3009	CENRAL DISPATCH	14,009	14,871	14,871	14,871		14,871					
3010	OTHER CONTRACTUAL SERVICES	136,583	135,809	173,007	42,267		186,997					
	..PURCHASED SERVICES...	<u>327,745</u>	<u>319,112</u>	<u>486,742</u>	<u>103,571</u>		<u>518,243</u>					
4000	INTERNAL SERVICES											
4003	CENRAL STORES - GASOLINE	22,964	23,354	35,000	11,262		35,000					
	..INTERNAL SERVICES....	<u>22,964</u>	<u>23,354</u>	<u>35,000</u>	<u>11,262</u>		<u>35,000</u>					
5100	UTILITIES											
5101	ELECTRICAL SERVICES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	15,942	18,757	20,004	5,655		21,804					
5299	INTERNET ACCESS	15,076	14,583	15,752	4,465		15,752					
5302	FIRE INSURANCE			1,735	1,736		3,000					
5305	MOTOR VEHICLE INSURANCE	12,274	12,251	14,844	14,844		17,280					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	17,598	29,394	40,575	23,715		32,950					
5402	FOOD SUPPLIES	2,410	2,398	3,600	497		3,600					
5403	AGRICULTURAL SUPPLIES			500			500					
5404	MEDICAL AND LABORATORY SUPPLIE	19,141	8,612	78,250	8,387		58,250					
5407	REPAIR AND MAINTENANCE SUPPL	17,363	31,027	41,647	8,631		41,647					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5408	VEHICLE AND POWERED EQUIPMENT	15,485	18,353	75,117	11,394		34,550					
5409	POLICE SUPPLIES	8,333	17,299	6,700	1,926		6,700					
5410	UNIFORMS & WEARING APPAREL	200,987	223,530	497,434	63,855		439,905					
5411	BOOKS AND SUBSCRIPTIONS	24,439	33,176	63,081	23,402		57,131					
5413	OTHER OPERATING SUPPLIES	36,890	69,421	117,154	30,215		190,651					
5415	OTHER EXPENSES											
5506	TRAVEL	37,474	47,728	49,566	28,938		79,066					
5600	PAYMENTS TO OTHER MUNIC			257,018								
5604	TOP OF VA SEARCH/RESCUE											
5605	COUNTY SHARE - SARA, TITLE III	32,388	27,233	57,745	5,013		57,745					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	2,279	2,134	3,375	1,017		3,375					
5806	RESERVE FOR CONTINGENCIES											
	..OTHER CHARGES.....	<u>458,079</u>	<u>555,896</u>	<u>1,344,097</u>	<u>233,690</u>		<u>1,063,906</u>					
8001	LEASE/RENT OF EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT		48,968	32,483								
8005	MOTOR VEHICLES AND EQUIPMENT		176,043	89,526	54,697							
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8009	MISCELLANEOUS EQUIPMENT	2,634,240	77,925	77,619	58,704							
	..CAPITAL OUTLAY.....	<u>2,634,240</u>	<u>302,936</u>	<u>199,628</u>	<u>113,401</u>							
9001	LEASE/RENT OF EQUIPMENT	23,357	23,000	11,644	5,254		11,644					
9201	CONTINGENCY FOR POSITIONS											
	..OTHER USES OF FUNDS..	<u>23,357</u>	<u>23,000</u>	<u>11,644</u>	<u>5,254</u>		<u>11,644</u>					
	TOTAL FOR DEPT	<u>13,899,449</u>	<u>13,059,018</u>	<u>16,060,946</u>	<u>7,373,484</u>		<u>16,129,204</u>					





FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
41020	ROAD ADMINISTRATION											
0000	ROAD ADMINISTRATION											
1009	MERIT RESERVE											
3006	PRINTING & BINDING											
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES	12,310	10,347	18,500	3,338		18,500					
	..PURCHASED SERVICES...	12,310	10,347	18,500	3,338		18,500					
5204	POSTAGE AND TELEPHONE											
5400	MATERIALS AND SUPPLIES											
5413	OTHER OPERATING SUPPLIES											
5415	OTHER EXPENSES											
8001	MACHINERY AND EQUIPMENT											
	TOTAL FOR DEPT	12,310	10,347	18,500	3,338		18,500					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
41040	STREET LIGHTS/STAR FORT FEES											
0000	STREET LIGHTS/STAR FORT FEES											
3002	STAR FORT RESTORATION	8,190	8,280	8,190			8,200					
	..PURCHASED SERVICES...	8,190	8,280	8,190			8,200					
5100	UTILITIES	24,313	20,070	29,860	6,893		23,912					
5101	ELECTRICAL SERVICES											
	..OTHER CHARGES.....	24,313	20,070	29,860	6,893		23,912					
	TOTAL FOR DEPT	32,503	28,350	38,050	6,893		32,112					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
42010	GENERAL ENGINEERING/ADMINISTRA											
0000	GENERAL ENGINEERING/ADMINISTRA											
1000	PERSONNEL SERVICES											
1001	SR PROJECT MANAGER	240,581	264,500	275,173	137,143		275,175					
1003	COMPACTOR OPERATOR											
1005	OVERTIME											
1009	ACCRUED SALARIES		7,832									
	..PERSONAL SERVICES....	240,581	272,332	275,173	137,143		275,175					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	17,186	19,127	21,050	9,800		21,051					
2002	RETIREMENT - V. S. R. S.	21,713	25,857	26,939	13,470		26,940					
2005	HOSPITAL/MEDICAL PLANS	55,193	57,570	62,864	31,900		70,260					
2006	GROUP INSURANCE	3,092	3,465	3,604	1,802		3,605					
2008	SHORT & LONG TERM DISABILITY	332	455	470	216		440					
2011	WORKER'S COMPENSATION - COMMO	4,727	5,239	6,635	3,307		6,551					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCRUED FRINGES		785									
	..EMPLOYEE BENEFITS....	102,243	112,498	121,562	60,495		128,847					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER											
3004	REPAIR AND MAINTENANCE-EQUIP.	831	2,560	5,150	776		5,150					
3005	MAINTENANCE SERVICE CONTRACTS	153										
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	984	2,560	5,150	776		5,150					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - GASOLINE	3,117	2,917	4,638	1,195		4,638					
	..INTERNAL SERVICES....	3,117	2,917	4,638	1,195		4,638					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	3,693	3,754	4,680	1,229		4,680					
5300	INSURANCE											
5305	MOTOR VEHICLE INSURANCE	2,047	2,043	2,400	2,049		2,400					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	5,973	5,878	2,912	1,349		4,016					
5407	REPAIR/MAINTENANCE SUPPLIES											
5408	VEHICLE AND POWERED EQUIPMENT											
5411	BOOKS AND SUBSCRIPTIONS			250			250					
5412	EDUCATIONAL SUPPLIES											
5413	OTHER OPERATING SUPPLIES	55	1,401	2,540	428		1,870					
5500	TRAVEL											
5506	TRAVEL	3,868	1,277	4,000	1,048		4,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	292	223	400			400					
	..OTHER CHARGES.....	15,928	14,576	17,182	6,103		17,616					







## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5506	TRAVEL	49	1,003	1,500			1,500					
5801	DUES AND ASSOC. MEMBERSHIPS	212	537	375	223		225					
	..OTHER CHARGES.....	47,598	57,637	124,088	24,405		62,352					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	LEASE/RENT OF LAND											
8005	MOTOR VEHICLES AND EQUIPMENT											
8006	CONSTRUCTION VEHICLES AND EQUIPMENT	16,860	75,300									
8007	INTEGRATED TECHNOLOGY EQUIPMENT											
8700	LAND											
8800	BUILDINGS											
8900	IMPROVEMENTS OTHER THAN BUILDINGS	1,058,992	309,789	1,689,200	28,534							
	..CAPITAL OUTLAY.....	1,075,852	385,089	1,689,200	28,534							
9001	LEASE/RENT OF EQUIPMENT	734	988	1,320	422		2,400					
9003	LEASE/RENT OF LAND	6,000	6,000	6,020	6,000		8,000					
	..OTHER USES OF FUNDS..	6,734	6,988	7,340	6,422		10,400					
	TOTAL FOR DEPT	2,332,463	1,716,573	3,538,930	630,145		1,727,159					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
42040	REFUSE DISPOSAL											
0000	REFUSE DISPOSAL											
1009	MERIT RESERVE											
3000	CONTRACTUAL SERVICES											
3009	COUNTY PAYMENTS - CITIZENS COL	534,281	614,476	686,880	255,503		651,360					
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	534,281	614,476	686,880	255,503		651,360					
5810	EEOC Claims											
8000												
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	TOTAL FOR DEPT	534,281	614,476	686,880	255,503		651,360					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
42050	LITTER CONTROL GRANT											
0000	LITTER CONTROL GRANT											
1001	LITTER CREW - LABORER II											
1003	LITTER CREW - PART-TIME	10,231	10,038	15,925	6,269		16,900					
1005	OVERTIME											
1009	MERIT RESERVE											
	..PERSONAL SERVICES....	10,231	10,038	15,925	6,269		16,900					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	783	768	1,218	480		1,293					
2011	WORKER'S COMPENSATION	628	616	970	382		1,109					
	..EMPLOYEE BENEFITS....	1,411	1,384	2,188	862		2,402					
3000	CONTRACTED SERVICES											
3004	REPAIR AND MAINTENANCE-VEHICLE	1,716	1,224	2,000	870		2,000					
3006	PRINTING AND BINDING	259	342	300			300					
3007	ADVERTISING	330	490	1,125	263		1,125					
3010	OTHER CONTRACTED SERVICES											
	..PURCHASED SERVICES...	2,305	2,056	3,425	1,133		3,425					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - GASOLINE	1,531	1,614	2,014	767		2,380					
	..INTERNAL SERVICES....	1,531	1,614	2,014	767		2,380					
5204	POSTAGE AND TELEPHONE	100	9	100	6		100					
5214	LITTERTRON PROGRAM		1,978									
5300	INSURANCE											
5305	MOTOR VEHICLE INSURANCE	512	511	600	512		600					
5400	MATERIALS & SUPPLIES											
5401	OFFICE SUPPLIES											
5405	LAUNDRY/HOUSEKEEPING AND JANIT	1,144	1,664	2,003	274		2,053					
5407	REPAIR & MAINTENANCE SUPPLIES		375	724	451		849					
5408	VEHICLE AND POWERED EQUIPMENT	98	5	200			200					
5410	UNIFORMS											
5412	EDUCATIONAL SUPPLIES	266	718	675	354		675					
5413	OTHER OPERATING SUPPLIES	364	305	700	200		750					
5500	TRAVEL											
5506	TRAVEL											
5600	CONTRIBUTIONS TO CIVIC & COMMU											
5604	OTHER PAYMENTS TO CIVIC ORGAN											
	..OTHER CHARGES.....	2,484	5,565	5,002	1,797		5,227					
8005	MOTOR VEHICLES AND EQUIPMENT											
	TOTAL FOR DEPT	17,962	20,657	28,554	10,828		30,334					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
43010	MAINTENANCE ADMINISTRATION											
0000	MAINTENANCE ADMINISTRATION											
1000	PERSONNEL SERVICES											
1001	CUSTODIAL SUPERVISOR	345,649	357,062	389,993	190,604		397,581					
1003	PART TIME/EXTRA HELP	85,811	73,118	77,790	32,807		78,000					
1005	OVERTIME	30	1,328	2,500	64		2,500					
1009	ACCRUED SALARIES		11,579									
	..PERSONAL SERVICES....	431,490	443,087	470,283	223,475		478,081					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	31,290	31,153	36,879	16,133		36,573					
2002	RETIREMENT - V. S. R. S.	31,800	34,932	38,286	18,825		38,923					
2005	HOSPITAL/MEDICAL PLANS	89,064	97,715	119,106	54,425		120,960					
2006	GROUP INSURANCE	4,528	4,677	5,124	2,519		5,208					
2008	SHORT & LONG TERM DISABILITY	292	301	425	177		290					
2011	WORKER'S COMPENSATION - COMMO	7,065	7,199	9,028	3,870		8,892					
2019	ACCRUED FRINGES		1,360									
	..EMPLOYEE BENEFITS....	164,039	177,337	208,848	95,949		210,846					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER											
3004	REPAIR AND MAINTENANCE-EQUIP.	848	1,337	1,650	102		1,650					
3005	MAINTENANCE SERVICE CONTRACTS											
3007	ADVERTISING											
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	848	1,337	1,650	102		1,650					
4003	CENTRAL STORES - COPIES	2,021	2,125	3,400	771		3,000					
	..INTERNAL SERVICES....	2,021	2,125	3,400	771		3,000					
5101	ELECTRICAL SERVICES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	3,353	3,209	4,000	1,189		4,000					
5305	MOTOR VEHICLE INSURANCE	1,535	1,532	2,048	2,049		1,650					
5401	OFFICE SUPPLIES	2,634	1,106	1,600	843		1,600					
5408	VEHICLE & POWERED EQUIP. SUPPL	177	35	250	5		250					
5506	TRAVEL		185	250			250					
	..OTHER CHARGES.....	7,699	6,067	8,148	4,086		7,750					
8001	MACHINERY & EQUIPMENT											
8002	FURNITURE & FIXTURES											
8005	MOTOR VEHICLES&EQUIPMENT		29,801									
8800	BUILDINGS											
8900	IMPROVEMENTS OTHER THAN BUILDI											
	..CAPITAL OUTLAY.....		29,801									
	TOTAL FOR DEPT	606,097	659,754	692,329	324,383		701,327					



FUND #-010 GENERAL OPERATING FUND

	FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
	ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
						REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
8900 IMPROVE.OTHER THAN BLDGS.-CAB											
..CAPITAL OUTLAY.....	57,733	95,746	71,103	31,735							
9001 LEASE/RENT OF EQUIPMENT	3,690	51									
..OTHER USES OF FUNDS..	3,690	51									
TOTAL FOR DEPT	1,098,545	1,210,607	1,572,140	576,256		1,500,947					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
43050	ANIMAL SHELTER											
0000	ANIMAL SHELTER											
1000	PERSONNEL SERVICES											
1001	ANIMAL SHELTER MANAGER	305,766	343,158	357,753	179,205		355,816					
1003	PART TIME HELP	40,679	33,266	56,160	18,431		65,000					
1005	OVERTIME	178	801	5,000	147		5,000					
1009	ACCRUED SALARIES		13,167									
	..PERSONAL SERVICES....	346,623	390,392	418,913	197,783		425,816					
2000	FRINGE BENEFITS											
2001	F.I.C.A.	24,620	27,062	32,000	14,302		32,575					
2002	RETIREMENT - V.S.R.S.	28,130	33,595	34,964	17,223		34,834					
2005	HOSPITAL/MEDICAL PLANS	90,621	98,154	111,728	50,386		111,820					
2006	GROUP INSURANCE	4,006	4,495	4,678	2,305		4,661					
2008	SHORT & LONG TERM DISABILITY	161	327	360	141		310					
2011	WORKER'S COMPENSATION - COMMO	4,437	4,826	6,023	2,847		6,089					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCRUED FRINGES		1,178									
	..EMPLOYEE BENEFITS....	151,975	169,637	189,753	87,204		190,289					
3000	CONTRACTED SERVICES											
3001	PROFESSIONAL HEALTH SERVICES	23,753	39,532	43,093	19,043		26,355					
3002	PROFESSIONAL SERVICES - OTHER	65,073	44,135	36,901	5,895		15,500					
3003	TEMPORARY HELP SERVICE FEES											
3004	REPAIR AND MAINTENANCE	11,667	6,823	15,140	6,853		14,140					
3005	MAINTENANCE SERVICE CONTRACTS	170		365			365					
3006	PRINTING AND BINDING	787	845	1,500	187		1,500					
3007	ADVERTISING	928	898	1,200	579		1,200					
3010	OTHER CONTRACTUAL SERVICES	5,917	6,025	9,400	1,490		9,400					
	..PURCHASED SERVICES...	108,295	98,258	107,599	34,047		68,460					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES-COPIES	963	1,264	1,325	544		2,120					
	..INTERNAL SERVICES....	963	1,264	1,325	544		2,120					
5100	UTILITIES											
5101	ELECTRICAL SERVICES	18,861	20,560	27,684	10,021		28,236					
5102	HEATING SERVICES	8,025	9,008	11,628	815		11,856					
5103	WATER AND SEWER	5,401	6,615	7,860	2,441		8,016					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	150	137	236	63		236					
5300	INSURANCE											
5301	BOILER INSURANCE	253	272	400	275		400					
5302	FIRE INSURANCE	2,388	2,383	3,000	2,402		3,400					
5305	MOTOR VEHICLE INSURANCE	1,535	1,022	1,800	1,024		1,800					
5306	SURETY BONDS	40	45	55	43		55					
5308	GENERAL LIABILITY INSURANCE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	1,927	3,549	2,780	249		2,780					



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5402	DOG FOOD	304	206	5,300	2,017		4,500					
5404	MEDICAL AND LABORATORY SUPPL	8,173	7,951	12,220	4,666		12,220					
5405	LAUNDRY/HOUSEKEEPING AND JANIT	7,506	9,191	15,000	4,746		15,000					
5407	REPAIR AND MAINTENANCE SUPPL	2,629	2,518	5,580	809		5,580					
5408	VEHICLE & POWERED EQUIPMENT SU											
5410	UNIFORMS AND WEARING APPAREL		30	250			250					
5413	OTHER OPERATING SUPPLIES	15,730	12,843	15,076	6,112		16,232					
5506	TRAVEL	280	2,091	1,375			1,375					
5801	DUES AND ASSOC. MEMBERSHIPS	90	90	421			421					
5802	CLAIMS & BOUNTIES											
	..OTHER CHARGES.....	73,292	78,511	110,665	35,683		112,357					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8005	MOTOR VEHICLES AND EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8009	MISCELLANEOUS EQUIPMENT											
8011	ALTERATIONS TO OLD BUILDINGS											
8800	BUILDINGS											
	TOTAL FOR DEPT	681,148	738,062	828,255	355,261		799,042					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
51010	LOCAL HEALTH DEPARTMENT											
0000	LOCAL HEALTH DEPARTMENT											
5600	CONTRIBUTIONS TO OTHER ENIT											
5601	PAYMENT TO LOCAL HEALTH DEPAR	398,774	416,243	436,439	218,220		479,246					
	..OTHER CHARGES.....	398,774	416,243	436,439	218,220		479,246					
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
	TOTAL FOR DEPT	398,774	416,243	436,439	218,220		479,246					



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
53050	AREA AGENCY ON THE AGING											
0000	AREA AGENCY ON THE AGING											
5600	CONTRIBUTIONS TO CIVIC AND COM											
5605	LOCAL CONTRIBUTION	63,000	63,000	63,000	31,500		63,000					
	..OTHER CHARGES.....	63,000	63,000	63,000	31,500		63,000					
6000	PAYMENT TO JOINT OPERATIONS											
	TOTAL FOR DEPT	63,000	63,000	63,000	31,500		63,000					





FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
53160	DEPARTMENT OF SOCIAL SERVICES											
0000	DEPARTMENT OF SOCIAL SERVICES											
1001	SALARIES	3,602,220	3,806,427	4,421,332	1,885,864		4,421,332					
1005	ON CALL COMPENSATION/OT	31,902	41,957	29,700	38,895		50,000					
1006	BOARD COMPENSATION	2,950	2,850	4,800	2,300		4,800					
1009	ACCRUED SALARIES		99,344									
	..PERSONAL SERVICES....	3,637,072	3,950,578	4,455,832	1,927,059		4,476,132					
2001	F.I.C.A.	264,990	279,946	340,526	137,398		342,320					
2002	RETIREMENT VRS	322,509	362,654	421,687	175,381		413,338					
2005	error	780,220	863,703	1,191,343	493,095		1,406,958					
2006	LIFE INSURANCE	45,979	48,527	57,080	23,462		56,136					
2008	SHORT & LONG TERM DISABILITY	6,628	8,365	11,764	4,235		12,461					
2009	UNEMPLOYMENT INSURANCE		5,921	10,000	1,745		10,000					
2011	WORKERS COMPENSATION	6,251	7,553	13,674	8,291		14,593					
2013	EDUCATION-TUITION ASSISTANCE											
2019	ACCRUED FRINGES		11,379									
	..EMPLOYEE BENEFITS....	1,426,577	1,588,048	2,046,074	843,607		2,255,806					
3001	PROFESSIONAL SERVICES-OTHER											
3002	CONTRACT SERVICES-LEGAL	105,753	116,104	110,000	69,046		150,000					
3005	MAINTENANCE SERVICE CONTRACTS	13,520	9,340	15,500	7,262		15,500					
3007	ADVERTISEMENT	1,125	990	2,500	1,375		2,500					
3010	CONTRACTUAL SERVICES-NON LEGAL	56,083	66,952	67,700	29,166		67,700					
	..PURCHASED SERVICES...	176,481	193,386	195,700	106,849		235,700					
4002	GASOLINE/REPAIRS-VEHICLES	18,218	20,311	28,000	10,146		28,000					
	..INTERNAL SERVICES....	18,218	20,311	28,000	10,146		28,000					
5201	POSTAGE	12,956	13,080	17,000	5,208		17,000					
5202	TELECOMMUNICATIONS	34,266	17,445	35,000	9,753		35,000					
5300	INSURANCE	9,455	10,040	14,000	11,084		14,000					
5401	OFFICE SUPPLIES	36,889	76,978	98,950	17,914		60,000					
5405	TRAINING	3,043	5,894	7,500	3,416		7,500					
5506	TRAVEL	7,580	13,242	10,000	4,091		15,000					
5584	COURT ORDERED FEES											
5600	CONTRIB/SHELTER FOR ABUSED WOM	6,000	6,000	6,000	6,000		10,000					
5801	DUES&ASSOC.MEMBERSHIP	1,545	1,150	3,000	300		3,000					
5807	RESERVE FOR SALARY INCREASES											
	..OTHER CHARGES.....	111,734	143,829	191,450	57,766		161,500					
8005	MOTOR VEHICLES&EQUIPMENT	21,131	22,977									
8007	INTEGRATED TECH. EQUIPMENT											
	..CAPITAL OUTLAY.....	21,131	22,977									
9001	LEASE/RENT OF EQUIPMENT	6,512	6,512	6,600	3,256		6,600					
9002	LEASE/RENT OF BUILDING	232,028	199,810	200,000	115,689		250,000					
	..OTHER USES OF FUNDS..	238,540	206,322	206,600	118,945		256,600					
	TOTAL FOR DEPT	5,629,753	6,125,451	7,123,656	3,064,372		7,413,738					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
53170	PUBLIC ASSISTANCE											
0000	PUBLIC ASSISTANCE											
5804	AUXILIARY GRANT	79,823	77,428	90,000	39,397		90,000					
5808	TANF MANUAL CHECKS	1,020-	1-	600	2,230-		600					
5810	TANF EMERGENCY ASSISTANCE											
5811	AFDC- FOSTER CARE	403,215	284,727	300,000	286,370		523,488					
5812	ADOPTION SUBSIDY	747,819	804,586	810,000	389,814		810,000					
5813	GENERAL RELIEF	8,141	7,952	10,000	1,500		10,000					
5814	FOSTERING FUTURES IVE FC	27,759	50,757	49,000	22,207		49,000					
5817	SPECIAL NEEDS ADOPTION	321,368	230,490	230,000	137,448		290,025					
5819	REFUGEE RESETTLEMENT	1,424										
5820	ADOPTION INCENTIVE PAYMENT	3,084	2,940	3,000	105		3,000					
5824	OTHER PURCHASED SERVICES											
5825	STRENGTHENING FAMILIES INNOV.											
5828												
5829	FAMILY PRESERVATION	8,587	10,386	15,000	4,113		15,000					
5830	CHILD WELFARE SUBSTANCE ABUSE	17,016	14,443	15,000	6,641		20,940					
5833	ADULT SERVICES	105,130	80,767	122,000	36,632		122,000					
5848	TANF-UP MANUAL CHECKS	40		400			400					
5861	ILF EDUCATION&TRAINING	4,964	9,696	3,000	11,720		3,000					
5862	INDEPENDENT LIVING-BASIC	7,233	4,711	3,000	1,596		3,000					
5864	FOSTER PARENT RESPITE CARE	1,700	1,005	3,500	475		3,500					
5866	PROMOTING SAFE AND STABLE	34,701	32,583	40,000	15,449		40,000					
5867	WINGS TO SUCCESS GRANT											
5871	VIEW WORKING&TRANS.CHILD CARE											
5872	VIEW PURCHASE SERVICE	74,392	49,206	110,000	28,959		110,000					
5873	FOSTER PARENT TRAINING-LOCAL S	11,894	9,466	15,300	832		15,300					
5875	CFR TRAININGS	390	40	1,050			1,050					
5878	HEAD START CHILD CARE											
5881	NON-VIEW CHILD CARE 90%											
5882	NON-VIEW CHILD CARE POS PASS T											
5883	NON-VIEW CHILD CARE 100%											
5890	QUALITY INITIATIVE CHILD CARE	11,818	11,663	12,500	5,088		12,500					
5895	ADULT PROTECTIVE SERVICES	12,899	6,712	8,967	1,286		8,967					
5900	VOCA GRANT											
	..OTHER CHARGES.....	1,882,377	1,689,557	1,842,317	987,402		2,131,770					
	TOTAL FOR DEPT	1,882,377	1,689,557	1,842,317	987,402		2,131,770					





## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
71010	PARKS AND RECREATION ADMINISIR											
0000	PARKS AND RECREATION ADMINISIR											
1000	PERSONNEL SERVICES											
1001	PARKS & RECREATION, DIRECTOR	643,932	576,881	618,383	298,327		746,508					
1003	COMPENSATION OF EXTRA HELP											
1005	NO LONGER USED	189	2,107		199							
1006	COMMISSION MEMBER PAY	7,200	7,200	7,200	3,600		7,200					
1009	ACCURED SALARIES		22,381									
	..PERSONAL SERVICES....	651,321	608,569	625,583	302,126		753,708					
2000	FRINGE BENEFITTS											
2001	F. I. C. A.	48,196	43,473	49,586	22,881		57,659					
2002	RETIREMENT - V. S. R. S.	54,752	55,889	62,753	29,490		73,083					
2005	HOSPITAL/MEDICAL PLANS	100,502	85,968	112,944	42,129		147,840					
2006	GROUP INSURANCE	6,485	6,129	8,397	3,946		9,779					
2008	SHORT & LONG TERM DISABILITY	75	411	475	372		1,150					
2011	WORKER'S COMPENSATION - COMMO	11,451	11,301	12,488	6,175		18,133					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCURED FRINGES		1,868									
	..EMPLOYEE BENEFITTS....	221,461	205,039	246,643	104,993		307,644					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER	60,888	35,289	257,647	41,813		29,500					
3004	REPAIR AND MAINTENANCE-EQUIP.											
3005	MAINTENANCE SERVICE CONTRACTS	11,921	9,874	9,938	960		18,978					
3006	PRINTING AND BINDING						26,730					
3007	ADVERTISING						67,640					
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	72,809	45,163	267,585	42,773		142,848					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	31,355	35,587	31,800	12,741		36,800					
5300	INSURANCE											
5302	PROPERTY INSURANCE	217	296	300	339		340					
5305	MOTOR VEHICLE INSURANCE	12,293	14,311	14,848	14,861		14,870					
5306	SURETY BONDS	156	151	156	146		156					
5308	GENERAL LIABILITY INSURANCE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	8,919	14,110	11,400	2,431		12,920					
5404	MEDICAL SUPPLIES											
5407	REPAIR AND MAINTENANCE SUPPLIE											
5408	VEHICLE AND POWERED EQUIPMENT											
5410	UNIFORMS											
5411	BOOKS AND SUBSCRIPTIONS	437	466	240	135		350					
5412	RECREATION SUPPLIES											
5413	OTHER OPERATING SUPPLIES	49,475	51,720	55,000	22,110		66,000					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5415	PROCESSING FEES	4,296	6,995	4,500	4,334		7,000					
5500	TRAVEL											
5506	TRAVEL	14,576	28,048	28,200	25,337		33,000					
5604	WINC.-FRED. CO. YOUTH FOOTBALL	25,000	25,000	25,000	6,250		25,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	1,035	2,320	1,035			2,000					
	..OTHER CHARGES.....	147,759	179,004	172,479	88,684		198,436					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	LEASE/RENT OF LAND											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8700	LAND											
8800	BUILDINGS											
8900	IMPROVEMENTS OTHER THAN BUILDI											
9001	LEASE/RENT OF EQUIPMENT	5,107	7,139	5,200	2,295		7,200					
9003	LEASE/RENT OF LAND			2			1					
	..OTHER USES OF FUNDS..	5,107	7,139	5,202	2,295		7,201					
	TOTAL FOR DEPT	1,098,457	1,044,914	1,317,492	540,871		1,409,837					





## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
71040	RECREATION CENTERS AND PLAYGRO											
0000	RECREATION CENTERS AND PLAYGRO											
1000	PERSONNEL SERVICES											
1001	COMPENSATION OF SUPT. OF REC	779,606	818,059	854,453	426,198		747,689					
1003	COMPENSATION OF ADMIN.	723,068	761,386	829,454	548,739		1,061,286					
1005	OVERTIME	3,450	2,625		4,047							
1009	ACCRUED SALARIES		17,784									
	..PERSONAL SERVICES....	1,506,124	1,599,854	1,683,907	978,984		1,808,975					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	112,178	117,091	128,733	73,312		138,387					
2002	RETIREMENT - V. S. R. S.	71,141	79,973	83,540	41,826		73,199					
2005	HOSPITAL/MEDICAL PLANS	190,977	232,191	246,104	140,998		283,480					
2006	GROUP INSURANCE	11,441	12,058	11,179	5,597		9,795					
2008	SHORT & LONG TERM DISABILITY	1,075	1,222	1,300	587		1,200					
2011	WORKER'S COMPENSATION -COMMO	32,962	35,003	40,119	22,051		47,938					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCRUED FRINGES		9,948									
	..EMPLOYEE BENEFITS....	419,774	487,486	510,975	284,371		553,999					
3000	CONTRACTUAL SERVICES											
3003	TEMPORARY HELP SERVICES FEES											
3006	PRINTING AND BINDING	21,550	22,958	24,230	12,225							
3007	ADVERTISING	51,477	68,284	64,140	23,671							
3010	CONTRACTUAL SERVICES-ADMINISTR	178,493	160,457	223,209	87,777		199,738					
3011	TRIPS AND EXCURSIONS - ADMIN.	64,949	59,544	86,050	29,071		77,590					
3012	CONTRACTED RENTAL - ADMIN.	93,850	106,824	100,746	22,549		107,300					
	..PURCHASED SERVICES...	410,319	418,067	498,375	175,293		384,628					
5100	UTILITIES											
5200	COMMUNICATION											
5204	POSTAGE/ADMINISTRATION											
5205	TELEPHONE/ADMINISTRATION											
5300	INSURANCE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES - ADMIN											
5402	FOOD SUPPLIES - ADMIN.	46,381	57,473	62,422	29,337		86,922					
5404	MEDICAL AND LABORATORY SUPPLIE	3,550	5,837	5,076	16		6,867					
5405	LAUNDRY, HOUSEKEEPING,AND JANI	2,064	2,453	2,400	8							
5407	REPAIR & MAINTENANCE SUPPLIES	261	149									
5410	UNIFORMS / ADMINISTRATION	42,447	55,458	66,060	30,995		61,954					
5411	BOOKS AND SUBSCRIPTIONS											
5412	EDUCATIONAL & RECREATIONAL SUP	51,510	49,927	83,888	31,788		79,391					
5413	OTHER OPERATING SUPPLIES/ADM.	388	200									
5414	MERCHANDISE FOR RESALE	17,508	8,127	13,700	1,507		3,550					
5415	AWARDS/ADMINISTRATION	11,513	24,810	27,879	15,143		27,097					
5506	TRAVEL											
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	3,215	2,610	3,225			5,400					
	..OTHER CHARGES.....	178,837	207,044	264,650	108,794		271,181					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT	22,712										
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
8900	IMPROVEMENTS OTHER THAN BUILDI			29,900	14,292							
	..CAPITAL OUTLAY.....	22,712		29,900	14,292							
9000	LEASES AND RENTALS											
	TOTAL FOR DEPT	2,537,766	2,712,451	2,987,807	1,561,734		3,018,783					







## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
71100	SHERANDO PARK											
0000	SHERANDO PARK											
1000	PERSONNEL SERVICES											
1001	PARK MANAGER	238,973	218,860	228,394	116,115		242,553					
1003	COMPENSATION OF EXTRA HELP	145,525	125,598	166,454	63,884		167,187					
1005	NO LONGER USED EXTRA HELP	576	2,169	1,500	1,033		1,500					
1009	ACCRUED SALARIES		6,259									
	..PERSONAL SERVICES....	385,074	352,886	396,348	181,032		411,240					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	29,072	25,950	31,647	13,172		31,460					
2002	RETIREMENT - V.R.S.	21,985	20,967	24,058	11,180		23,746					
2005	HOSPITAL/MEDICAL PLANS	39,495	47,070	73,296	31,006		80,640					
2006	GROUP INSURANCE	3,131	2,810	3,219	1,496		3,177					
2008	SHORT AND LONG TERM DISABILITY	399	420	430	153		320					
2011	WORKER'S COMPENSATION - COMMO	8,955	7,980	9,887	4,264		10,898					
2019	ACCRUED FRINGES		1,351									
	..EMPLOYEE BENEFITS....	103,037	106,548	142,537	61,271		150,241					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER											
3004	REPAIR AND MAINTENANCE-EQUIP.	47,561	9,626	47,089	16,021		57,000					
3010	OTHER CONTRACTUAL SERVICES	34,866	1,050	19,286	750		7,900					
	..PURCHASED SERVICES...	82,427	10,676	66,375	16,771		64,900					
5100	UTILITIES											
5101	ELECTRICAL SERVICES	26,188	33,873	36,304	12,393		41,749					
5102	HEATING SERVICES	2,530	3,743	2,530			2,909					
5103	WATER AND SEWER SERVICES	11,197	19,654	11,197	8,428		24,000					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE											
5300	INSURANCE											
5302	FIRE INSURANCE	2,573	2,587	2,500	2,660		2,665					
5308	GENERAL LIABILITY INSURANCE											
5400	MATERIALS AND SUPPLIES											
5403	AGRICULTURAL SUPPLIES	22,888	23,735	30,640	2,526		28,500					
5405	LAUNDRY/HOUSEKEEPING	7,985	2,709	10,000	1,585		11,250					
5407	REPAIR AND MAINTENANCE	27,177	17,250	31,125	4,356		32,225					
5408	VEHICLE & POWER EQUIPMENT	35,406	40,232	42,453	17,069		42,453					
5410	UNIFORMS & WEARING APPAREL	2,678	2,865	2,500	899		2,500					
5412	EDUCATIONAL/RECREATIONAL	9,680	4,439	7,500	4,931		3,150					
5413	OTHER OPERATING SUPPLIES	46,610	46,821	47,740	11,864		52,500					
5414	MERCHANDISE FOR RESALE											
	..OTHER CHARGES.....	194,912	197,908	224,489	66,711		243,901					
8001	MACHINERY AND EQUIPMENT	18,482					31,250					
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT	29,709	18,353	46,260	46,260							



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
73020	REGIONAL LIBRARY											
0000	REGIONAL LIBRARY											
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES											
5600	CONTRIBUTIONS-WASHINGTON EAR											
5605	HANDLEY LIBRARY	1,087,901	1,153,332	1,218,200	609,100		1,297,050					
	..OTHER CHARGES.....	<u>1,087,901</u>	<u>1,153,332</u>	<u>1,218,200</u>	<u>609,100</u>		<u>1,297,050</u>					
8800	BUILDINGS											
	TOTAL FOR DEPT	<u>1,087,901</u>	<u>1,153,332</u>	<u>1,218,200</u>	<u>609,100</u>		<u>1,297,050</u>					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
81010	PLANNING											
0000	PLANNING											
1000	PERSONNEL SERVICES											
1001	PLANNING & DEVELOPMENT DIRECTO	732,764	762,072	790,088	393,419		790,096					
1003	EXTRA HELP											
1005	OVERTIME											
1006	COMPENSATION OF PLANNING COMMI	43,650	42,750	46,800	21,600		46,800					
1009	ACCURED SALARIES		16,023									
	..PERSONAL SERVICES....	776,414	820,845	836,888	415,019		836,896					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	56,300	58,329	64,022	30,078		64,023					
2002	RETIREMENT - V. S. R. S.	67,414	74,560	77,350	38,675		77,350					
2005	HOSPITAL/MEDICAL PLANS	136,524	145,447	155,376	81,606		179,840					
2006	GROUP INSURANCE	9,600	9,983	10,350	5,175		10,350					
2008	SHORT & LONG TERM DISABILITY	549	565	600	268		550					
2011	WORKER'S COMPENSATION -COMMO	4,633	4,763	5,914	2,934		5,846					
2013	EDUCATION - TUITION ASSISTANCE											
2019	ACCURED FRINGES		2,429									
	..EMPLOYEE BENEFITS....	275,020	296,076	313,612	158,736		337,959					
3000	CONTRACTUAL SERVICES											
3001	WARRIOR DRIVE CONSTRUCTION											
3002	PROFESSIONAL SERVICES-OTHER	14,380	62,421	10,000	1,219		10,000					
3003	TEMPORARY HELP SERVICES FEES											
3004	REPAIR AND MAINTENANCE-EQUIP.	572	200	6,000	714		5,500					
3005	MAINTENANCE SERVICE CONTRACTS	445		800			800					
3006	PRINTING AND BINDING		141	1,000			1,000					
3007	ADVERTISING	9,124	4,621	12,000	2,626		10,000					
3010	OTHER CONTRACTUAL SERVICES											
	..PURCHASED SERVICES...	24,521	67,383	29,800	4,559		27,300					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES	907	985	2,000	373		2,000					
	..INTERNAL SERVICES....	907	985	2,000	373		2,000					
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	9,909	9,911	11,000	3,402		10,000					
5300	INSURANCE											
5302	FIRE INSURANCE											
5305	MOTOR VEHICLE INSURANCE	2,047	1,532	2,500	2,049		2,500					
5306	SURETY BONDS	23	22	45	22		45					
5308	GENERAL LIABILITY INSURANCE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	6,552	11,244	13,000	1,777		12,489					
5408	VEHICLE AND POWERED EQUIPMENT			300			300					
5410	UNIFORMS & WEARING APPAREL											
5411	BOOKS AND SUBSCRIPTIONS	2,130	2,095	3,000	1,168		3,000					

## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
5413	OTHER OPERATING SUPPLIES	2,038	1,412	11,650	1,179		11,650					
5500	TRAVEL											
5506	TRAVEL	7,070	6,778	8,000	4,280		8,000					
5600	CONTRIBUTIONS TO OTHER ENITT											
5604	ECONOMIC DEVELOPMENT COMMI											
5605	CITY TRANSPORTATION											
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	2,692	2,347	3,000	1,787		3,000					
	..OTHER CHARGES.....	<u>32,461</u>	<u>35,341</u>	<u>52,495</u>	<u>15,664</u>		<u>50,984</u>					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT		6,200									
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT		28,447									
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
	..CAPITAL OUTLAY.....		<u>34,647</u>									
9001	LEASE/RENT OF EQUIPMENT											
	TOTAL FOR DEPT	<u>1,109,323</u>	<u>1,255,277</u>	<u>1,234,795</u>	<u>594,351</u>		<u>1,255,139</u>					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
81020	ECONOMIC DEVELOPMENT COMMISSIO											
0000	ECONOMIC DEVELOPMENT COMMISSIO											
1000	PERSONNEL SERVICES											
1001	PERSONNEL SERVICES											
1003	PART TIME/EXTRA HELP											
1005	OVERTIME											
1009	MERIT RESERVE											
2000	FRINGE BENEFITS											
2001	F.T.C.A.											
2002	RETIREMENT-VSRS											
2005	HOSPITAL/MEDICAL PLANS											
2006	GROUP INSURANCE											
2008	SHORT & LONG TERM DISABILITY											
2011	WORKER'S COMP.-COMMON CARRIER											
3000	CONTRACTUAL SERVICES											
3001	REPAIR & MAINTENANCE -VEHICLE											
3002	PROFESSIONAL SERVICES - OTHER											
3004	REPAIR AND MAINTENANCE - EQUIP											
3005	MAINTENANCE/SERVICE CONTRACTS											
3006	PRINTING & BINDING											
3007	ADVERTISING											
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - COPIES											
5101	UTILITIES											
5200	COMMUNICATION											
5204	POSTAGE & TELEPHONE											
5305	MOTOR VEHICLE INSURANCE											
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES											
5408	VEHICLE EQUIPMENT SUPPLIES											
5411	BOOKS AND SUBSCRIPTIONS											
5413	OTHER OPERATING SUPPLIES											
5415	OTHER EXPENSES											
5500	TRAVEL											
5506	TRAVEL											
5600	CONTRIBUTIONS											
5800	MISCELLANEOUS											
5801	DUES & MEMBERSHIPS											
5880	CONTRIBUTION TO EDA (FD31)	2,582,770	571,282	593,057			608,066					
	..OTHER CHARGES.....	2,582,770	571,282	593,057			608,066					
8000	LEASES AND RENTALS											
8001	LEASE/RENT OR EQUIPMENT- (CAR L											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8005	MOTOR VEHICLES AND EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
9001	LEASE/RENT OF EQUIPMENT (CAR LE											
9002	LEASE/RENT OF BUILDING											
	TOTAL FOR DEPT	2,582,770	571,282	593,057			608,066					

FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
81040	ZONING BOARD											
0000	ZONING BOARD											
1000	PERSONNEL SERVICES											
1006	COMPENSATION OF MEMBERS	2,550	1,500	4,200	150		4,200					
	..PERSONAL SERVICES....	2,550	1,500	4,200	150		4,200					
2001	FICA	188	100	321	8		321					
	..EMPLOYEE BENEFITS....	188	100	321	8		321					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER											
3007	ADVERTISING	3,167	1,273	2,000			2,000					
	..PURCHASED SERVICES...	3,167	1,273	2,000			2,000					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES - OFFIC											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	96	61	300	3		300					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES			200			200					
5500	TRAVEL											
5506	TRAVEL			800	70		800					
	..OTHER CHARGES.....	96	61	1,300	73		1,300					
	TOTAL FOR DEPT	6,001	2,934	7,821	231		7,821					



FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
81060	BUILDING APPEALS BOARD											
0000	BUILDING APPEALS BOARD											
1000	PERSONNEL SERVICES											
1006	COMPENSATION OF MEMBERS			150	75		150					
	..PERSONAL SERVICES....			150	75		150					
2001	F.I.C.A.			11	2		11					
	..EMPLOYEE BENEFITS....			11	2		11					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES-OTHER			270			270					
3007	ADVERTISING			50			50					
	..PURCHASED SERVICES...			320			320					
4000	INTERNAL SERVICES											
4003	CENTRAL STORES-COPIES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE			30			30					
5401	OFFICE SUPPLIES			50			50					
	..OTHER CHARGES.....			80			80					
	TOTAL FOR DEPT			561	77		561					





## FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
83010	AGRICULTURE											
0000	AGRICULTURE											
1000	PERSONNEL SERVICES											
1001	COMPENSATION OF EXTENSION AGEN	93,932	96,766	100,673	50,174		100,674					
1003	P/T COMP OF GYPSY MOTH - TECH											
1005	OVERTIME											
1009	ACCRUED SALARIES		4,032									
	..PERSONAL SERVICES....	93,932	100,798	100,673	50,174		100,674					
2000	FRINGE BENEFITS											
2001	F. I. C. A.	6,482	6,703	7,702	3,480		7,702					
2002	RETIREMENT - V. S. R. S.	8,642	9,473	9,855	4,928		9,856					
2005	HOSPITAL/MEDICAL PLANS	36,795	38,380	42,432	21,267		46,880					
2006	GROUP INSURANCE	1,230	1,268	1,319	659		1,319					
2008	SHORT & LONG TERM DISABILITY											
2011	WORKER'S COMPENSATION - COMMO	85	87	90	45		91					
2019	ACCRUED FRINGES		279									
	..EMPLOYEE BENEFITS....	53,234	56,190	61,398	30,379		65,848					
3000	CONTRACTUAL SERVICES											
3002	PROFESSIONAL SERVICES - OTHER	66,204	74,226	93,636	16,248		92,288					
3004	REPAIR AND MAINTENANCE-EQUIP.			250			500					
3005	MAINTENANCE CONTRACT											
3007	ADVERTISING	307	155									
	..PURCHASED SERVICES...	66,511	74,381	93,886	16,248		92,788					
4000	INTERNAL SERVICES											
4001	DATA PROCESSING SERVICES											
4003	CENTRAL STORES-COPIES											
5200	COMMUNICATION											
5204	POSTAGE AND TELEPHONE	2,445	1,594	3,000	618		2,500					
5400	MATERIALS AND SUPPLIES											
5401	OFFICE SUPPLIES	6,644	6,975	5,447	3,635		6,550					
5411	BOOKS AND SUBSCRIPTIONS	503	372	525	237		500					
5413	OTHER OPERATING SUPPLIES											
5415	OTHER EXPENSES - 4-H CAMP	3,825	3,825	3,825			4,000					
5500	TRAVEL											
5506	TRAVEL	1,140	2,786	2,500	1,630		3,000					
5800	MISCELLANEOUS											
5801	DUES AND ASSOC. MEMBERSHIPS	615	375	1,150	460		700					
	..OTHER CHARGES.....	15,172	15,927	16,447	6,580		17,250					
8000	LEASES AND RENTALS											
8001	MACHINERY AND EQUIPMENT											
8002	FURNITURE AND FIXTURES											
8003	COMMUNICATIONS EQUIPMENT											
8007	INTEGRATED TECHNOLOGY EQUIPMEN											
9002	LEASE/RENT OF BUILDING	1,584	1,683	1,788	1,788		1,800					
	..OTHER USES OF FUNDS..	1,584	1,683	1,788	1,788		1,800					
	TOTAL FOR DEPT	230,433	248,979	274,192	105,169		278,360					







FUND #-010 GENERAL OPERATING FUND

		FY/2018	FY/2019	AMENDED	2019/12	PROJECTED	DEPT	ADMIN	ADOPTED	DEPT	ADMIN	ADOPTED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	ACTUAL	FY/2021	FY/2021	FY/2021	FY/2022	FY/2022	FY/2022
							REQUEST	RECOMMEND	BUDGET	REQUEST	RECOMMEND	BUDGET
93010	TRANSFERS/CONTINGENCY											
0000	TRANSFERS/CONTINGENCY											
2011	WORKER'S COMP FOR WELLNESS	3	4		55							
	..EMPLOYEE BENEFITS....	3	4		55							
5800	MISCELLANEOUS											
5807	RESERVE FOR MERIT/COLA INCREAS	6,300	5,200	11,749,684	11,508,220		1,500,000					
5890	OPERATIONAL CONTINGENCY			495,327			300,000					
5891	BOS CONTINGENCY	4,323,620										
5899	CAPITAL CONTINGENCY											
	..OTHER CHARGES.....	4,329,920	5,200	12,245,011	11,508,220		1,800,000					
	TOTAL FOR DEPT	4,329,923	5,204	12,245,011	11,508,275		1,800,000					
	FUND TOTAL	182,325,098	181,027,606	209,403,555	109,104,264		198,184,880					
	FINAL TOTAL	182,325,098	181,027,606	209,403,555	109,104,264		198,184,880					



## FY 2020-2021 PRIORITIZED CAPITAL REQUEST LIST (BY DEPT) - GENERAL FUND

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Capital Amount</u>	<u>Associated Operating</u>	<u>Total per Department</u>
1101 - Board of Supervisors	8003	Land Mobile Radio System - P25 Phase II simulcast, 8 sites (trunked), 6 channels Mutual-aid overlay/backup consolettes/dispatch consoles Backhaul Network Facilities - tower sites Project Management Microwave system options (MPLS networking) Site enhancement contingencies (tower modifications at 4 sites)	3,045,996  945,115 2,467,355 163,371 54,454 178,115		6,854,406
1210 - Reassessment	8005	New vehicle to replace 2005 Chevrolet	27,000		27,000
1220 - Information Technology	8005 5305 4003 5413 8007 8007	2019 Ram ProMaster City - Pickup truck Vehicle Insurance Gasoline Tool Cabinets and Installation Trimble GPS unit to replace 8-year old device for 911 addressing Drone to integrate into GIS/Public Works/Public Safety Operations	23,408    5,000 15,000	521 1,000 2,000	46,929
2102 - General District Court	8002	Furniture- installation of 12 workstations to replace old desks in office - total = \$22,636 - County/City split cost	11,318		11,318
3102 - Sheriff	8001 8001 8001 8003  8005 8005 8005 8005	Cameras (2) for interview room-plus installation/add'l memory Handheld crime scene measurement device Matrice 210 unmanned Aircraft Apex 8000 portable radios - 25 @ \$8,000 each to update portable radio system 35 replacement police interceptor SUV @ \$38,000 each 2 F150 trucks Animal Control @ \$37,000 each Equipment for 35 replacement vehicles @ \$17,635 each Mobile radios for 35 replacement vehicles @ \$8,000 each	15,000 8,755 9,400 200,000  1,330,000 74,000 617,225 280,000		

**FY 2020-2021 PRIORITIZED CAPITAL REQUEST LIST (BY DEPT) - GENERAL FUND**

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Capital Amount</u>	<u>Associated Operating</u>	<u>Total per Department</u>
	8005	1 Cargo van - Civil - for prisoner transport	65,132		
	8005	1 boat w/trailer, engine & onboard radio - replace current boat that is approx. 25 years old	38,000		
	8005	Off road Utility Vehicle w/trailer	17,000		
	8005	License Plate Reader - 5 @ \$11,000 each	55,000		
	8005	Speed Trailer	6,500		
	8800	8 Bay Steel Building to house specialized vehicles & equipment	379,000		
					3,095,012
3505 - Fire and Rescue	8005	Ford 4WD Pick-Up ALS-1 (Replacement) & related equipment	74,400		
	3004	Repairs/Maintenance		1,250	
	5305	Vehicle Insurance		530	
	8005	Ford 4WD Pick-Up BC (Replacement) & related equipment	84,900		
	3004	Repairs/Maintenance		1,250	
	5305	Vehicle Insurance		530	
	8003	Portable Radio Communication(100 replacement radios) year 1	909,500		
	8005	Ford 4WD Pick-Up EM (NEW) & related equipment	65,500		
	3004	Repairs/Maintenance		1,250	
	5305	Vehicle Insurance		530	
	8005	Ford 4WD Pick-Up TR (NEW) & related equipment	65,500		
	3004	Repairs/Maintenance		1,250	
	5305	Vehicle Insurance		530	
	8009	Forcible Entry Door Prop	9,500		
					1,216,420
3506 - Public Safety Communications	8003	Complete upgrade on NG 9-1-1 system	123,000		
					123,000
4203 - Refuse Collection	8800	Storage/lean-to/bay garage @ Stephenson site for repair and maintenance area - to replace multiple smaller sheds	60,000		
					60,000
4304 - County Office Buildings	8002	Kitchen cabinets - Rount Hill Fire Station	8,000		

**FY 2020-2021 PRIORITIZED CAPITAL REQUEST LIST (BY DEPT) - GENERAL FUND**

<u>Department</u>	<u>Line Item</u>	<u>Description</u>	<u>Capital Amount</u>	<u>Associated Operating</u>	<u>Total per Department</u>
	8900	Concrete ramp at bay doors - Millwood Fire Station	23,000		
	8900	Remove and replace entire vehicle bay area floor Millwood	225,000		256,000
4305 - Animal Shelter	8005	Ford Explorer 4WD - to replace 2003 Blazer	31,000		31,000
5316 - Social Services	8005	Vehicle	25,000		25,000
7101-7110 Parks & Recreation	8900	Abrams Creek Greenway Design - Admin	101,000		
	8900	Snowden Bridge Property Development - Clearbrook	2,310,000		
	8900	Clearbrook Pool Secondary Disinfectent System	16,000		
	8900	Sherando Pool Secondary Disinfectent System	16,000		
	8900	Indoor Aquatic Facility Design	795,270		
	8001	Tractor - Sherando	40,000		
	8900	Clearbrook Pool Water Feature	20,000		
	8900	Sherando Pool Water Feature	20,000		
	8001	Z-Turn Mower - Sherando	16,000		
	8001	Z-Turn Mower - Clearbrook	16,000		
	8900	SH Park Rec Access Phase II Design - Admin	87,465		
	8900	SH Softball Complex Design - Admin	108,266		
	8900	Gym Addition Jordan Springs Elem Design - Admin	66,150		
	8900	Replace Field #5 Backstop Sherando	16,000		3,628,151
8101 - Planning	8007	iPad replacements for Planning Commission members	10,000		10,000

**Total Capital Requests - General Fund**

**15,384,236**

## FY 2020-2021 NEW POSITION REQUESTS - GENERAL FUND

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
1203	Human Resources	<b>Human Resource Assistant</b>	34,882
		FICA	2,668
		VRS	3,415
		Health/Dental	13,440
		Life	457
		Worker's Compensation	31
		Disability	185
		Office Supplies - Computer & supplies	3,400
		1 Position Total Cost	58,478
1220	Information Technology	<b>Deputy Chief Technology Officer</b>	100,000
		FICA	7,650
		VRS	9,790
		Health/Dental	13,440
		Life	1,310
		Disability	530
		Worker's Compensation	90
		1 Position Total Cost	132,810
1302	Registrar	<b>Assistant Registrar</b>	34,791
		FICA	2,662
		VRS	3,406
		Health/Dental	13,440
		Life	456
		Disability	184
		Worker's Compensation	31
		Office Supplies - Computer/telephone	1,250
		1 Position Total Cost	56,220
3102	Sheriff	<b>Deputy I Patrol - 4 x \$61,460 (salary/fringes)</b>	245,840
		<b>Deputy I Civil - 3 x \$61,460 (salary/fringes)</b>	184,380
		<b>Investigator - 2 x \$78,817 (salary/fringes)</b>	157,634
		<b>Deputy I CRT - 2 x \$61,460 (salary/fringes)</b>	122,920
		Operating Costs - 7 Patrol/Civil Positions \$21,443 each	150,101
		Capital Costs - 7 Patrol/Civil Positions \$71,635 each	501,445
		Operating Costs - 2 Investigator Positions \$8,050 each	16,100
		Capital Costs - 2 Investigator Positions \$23,000 each	46,000
		Operating Costs - 2 CRT Positions \$12,050 each	24,100
		Capital Costs - 2 CRT Positions \$71,635 each	143,270
		11 Positions Total Cost	1,591,790

<b>Dept Code</b>	<b>Department</b>	<b>New Position Plus Fringes</b>	<b>Amount</b>
3505	Fire and Rescue	<b>Firefighter/EMT (Asst. Fire Marshal) \$79,995 (salary/fringes)</b> <b>Firefighter/EMT - 15 x \$79,995 (salary/fringes)</b> Operating Costs for 1 Firefighter/EMT (Asst. Fire Marshal) Capital Costs for 1 Firefighter/EMT (Asst. Fire Marshal) Operating Costs for 15 Firefighter/EMT Positions	79,995 1,199,925 46,359 69,500 137,805
		16 Positions Total Cost	1,533,584
4201	Engineering	<b>Environmental Inspector</b> FICA VRS Health/Dental Life Worker's Compensation Disability Operating Costs - Computer Vehicle	45,563 3,486 4,461 13,440 597 1,394 241 1,200 30,000
		1 Position Total Cost	100,382
4301	Maintenance	<b>Maintenance Specialist</b> FICA VRS Health/Dental Life Worker's Compensation Disability Operating Costs - Telephone	49,191 3,763 4,816 13,440 644 915 261 2,000
		1 Position Total Cost	75,030
5316	Social Services	<b>Benefit Program Manager</b> FICA VRS Health/Dental Life Worker's Compensation Disability Operating Costs - Office Supplies	65,000 4,973 6,364 26,004 852 410 345 2,000
		1 Position Total Cost	105,948
7101 7104 7104	Parks	<b>Marketing Coordinator</b> <b>basicREC Coordinator</b> <b>Recreation Technician</b> FICA VRS Health/Dental	43,516 39,638 31,775 8,792 11,252 40,320

<u>Dept Code</u>	<u>Department</u>	<u>New Position Plus Fringes</u>	<u>Amount</u>
		Life	1,506
		Worker's Compensation	3,045
		Disability	609
		Operating Costs - Office Supplies - Computers	3,900
		3 Positions Total Cost	184,353
8102	EDA	<b>Research/Project Manager</b>	60,000
		FICA	4,590
		VRS	5,874
		Health/Dental	13,440
		Life	786
		Worker's Compensation	54
		Disability	318
		1 Position Total Cost	85,062

**37 General Fund Positions Total Cost 3,923,657**

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT	Human Resources	DEPARTMENT CODE	1203
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DEPARTMENT	Human Resources	DEPARTMENT CODE	1203
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DEPARTMENT	Human Resources	DEPARTMENT CODE	1203
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**PLEASE INCLUDE:**

- NEW POSITION TITLE, ASSOCIATED FRINGES, AND ALL OPERATING AND CAPITAL ASSOCIATED WITH NEW POSITION ON THIS FORM
- JUSTIFICATION FOR NEW POSITION ON SEPARATE SHEET - REQUIRED
- ONLY ONE NEW POSITION AND ASSOCIATED OPERATING AND CAPITAL PER PAGE

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<b>EXPENDITURE LINE ITEM</b>	<b>DESCRIPTION</b>	<b>DETAIL AMOUNT</b>	<b>TOTAL AMOUNT (PER LINE ITEM)</b>
4-010-012030-1001-000-046	Human Resource Assistant	34,882	34,882
4-010-031020-2001-000-000	F.I.C.A.	2,668	2,668
4-010-031020-2002-000-000	Retirement - V.R.S.	3,415	3,415
4-010-031020-2005-000-000	Hospital/Medical Plans	13,440	13,440
4-010-031020-2006-000-000	Group Life Insurance	457	457
4-010-012030-2008-000-000	Short & Long Term Disability	185	185
4-010-031020-2011-000-000	Worker's Compensation	31	31
4-010-012030-5401-000-000	Computer, 2 monitors, mouse and stand for New Postion	2,200	2,200
4-010-012030-3005-000-000	Adobe Acrobat Pro DC	200	200
4-010-012030-3005-000-000	LaserFiche Program	1,000	1,000
	Total Cost for New Position		58,479



## County of Frederick

**Michael J. Marciano**  
Director of Human Resources

(540) 665-5668  
Fax: (540) 665-5669  
Michael.Marciano@fcva.us

TO: Board of Supervisors

FROM: Michael J. Marciano

DATE: November 25, 2019

SUBJECT: Position Justification for Human Resources Assistant Position in the  
FY 2020/2021 Budget

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### **Overview of Department**

The Human Resources (HR) Department is comprised of a Director of Human Resources, Benefits Administrator, Human Resources Manager, Human Resources Generalist, Training and Development Specialist, and Human Resources Assistant.

The Department of Human Resources at Frederick County, VA administers comprehensive programs aimed at attracting, motivating, and retaining a professional and industrious workforce. The demands on this department continue to grow as the number of employees increases. This department provides nearly 800 full-time and about 180 part-time local government employees with services related to recruitment, selection and retention; compensation and benefits; performance management; employee relations; policy development and interpretation; organizational development; training and development; and employment law compliance.

### **Demands of the Department Continue to Grow**

While the Human Resources Department continues to look for ways to streamline processes and utilize technology to serve the needs of Frederick County's employees, it is increasingly clear that the work volume requires an additional Human Resources Assistant to help manage aspects of the workload, particularly in the benefits area. By way of example, since 2013, the number of full-time employees at Frederick County has grown by 120 employees, amounting to an increase of 20%.

Our department is understaffed, if we follow guidelines issues by The Society of Human Resources Management (SHRM). SHRM provides guidance to human resources professionals to make sure that all of a company's (or in this case, county's) employees have easy and efficient access to information when they have questions about company policies, benefit programs, or any other concerns that might crop up during the typical workday. SHRM's HR-



to-Staff Ratio Spreadsheet indicates that, if we were to increase the number of human resources professionals in our department to 7, we would be able to effectively support 700 employees – which is 100 employees fewer than we are currently asked to support.

Moreover, the HR Department needs greater assistance with employment law compliance. Employers, especially larger ones like Frederick County, often require a greater number of human resources professionals to ensure that compliance is maintained with all state and federal regulations governing an organization of that size. If the HR Department had an additional Human Resources Assistant to help out with other tasks, current staff members would be freed up to focus on pressing issues such as this.

### **Succession Planning is Required of the Human Resources Department**

Our department faces challenges not only in meeting our current workload, but also in planning for the future. We are fortunate to have a Benefits Administrator, Barbara Allegra, who has worked with the County nearly 35 years. While she has no imminent plans to retire, we need to prepare for that inevitable day. To that end, I foresee that the majority of a new Human Resources Assistant's time will be consumed by working with the Benefits Administrator. This staffing arrangement will enhance the efficient handling of all benefit plans, allow the staff member to learn from the Benefits Administrator, and enable the new HR Assistant to provide the necessary backup for this critical role. Currently, such a back-up scenario does not exist for the crucial position of Benefits Administrator. Additionally, it will allow both the Benefits Administrator and the new HR Assistant the ability to navigate the nuances built into the Virginia Retirement System Hybrid Plan. As we continue to move forward in time, our Hybrid participants will continue to increase, and we must become proficient in our ability to answer participant questions and manage this plan.

### **Conclusion**

The hiring of an additional Human Resources Assistant will provide the immediate support to address employees' requests on a daily basis, increase the efficiencies within the department, and prepare ourselves for the inevitable staffing succession in the area of benefits support. We recognize the importance of prudent fiscal management, and we believe that the benefits of adding the position will far outweigh the costs in terms of the current and future improvements to the department that will be realized with the creation of such a position.

## 2019-2020 NEW POSITION REQUEST

**DEPARTMENT** Information Technology

DEPARTMENT CODE 1220

**PLEASE INCLUDE:**

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EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
	Deputy Chief Technology Officer	100,000	100,000
	F.I.C.A.	7,650	7,650
	Retirement - V.R.S.	9,790	9,790
	Hospital/Medical Plans	13,440	13,440
	Hybrid Disability	530	530
	Group Insurance	1,310	1,310
	Worker's Compensation	90	90
	Total Cost for New Position		132,810



## COUNTY OF FREDERICK

Information Technologies  
(540) 665-5614

### MEMORANDUM

**To:** Budget Committee  
**From:** Scott Varner, Director of Information Technology and GIS  
**Subject:** Request for Deputy Director of Security  
**Date:** November 12, 2019

The Department of Information Technology is requesting to add an FTE to the Department organization chart. The position requested is a Deputy Director of Security. Governments have become prime targets for recent cyber-attacks and protection of our security plan, procedures and posture is vital. The consequences of a cyber security incident are significant; estimated by some at \$4 million on average, taking months to years to recover from, involving legal liability, insurance loopholes, and loss of public trust. To date, the department has handled the increasing workload of cybersecurity by delegating various portions of the response requirements. Our current staffing levels are already maxed with workloads that consistently require more than the 40-hour work week.

The importance of protecting our vital technology infrastructure warrants a position that will focus on the following areas:

- Oversight and Develop of Security Standards
- Employee Cybersecurity Training Program
- Security Monitoring and Response
- Policy Enforcement
- Building Access, Camera Surveillance, and Physical Security Oversight
- Liaison with Fusion Center and Local Enforcement
- Responsible for Department Operations when CTO is absent

The reality is that we will be subject to a cybersecurity attack at some point. Our preparation, monitoring, education, and response is crucial to keeping any breach contained and mitigated. The potential for a devastating breach increases significantly without a position dedicated to focusing on our security infrastructure. To date, we have had several Microsoft portal accounts compromised, an average of 50 targeted phishing attempts a day, at least one successful direct deposit scam, not to mention the 100+ attempts daily to get through our firewall.

The requested position would also be responsible for ensuring our compliance with new State mandates on Cybersecurity compliance as well as Federal regulations for the protection of personally identifiable information. Additionally, the position would act as the Director of Information Technology in the Directors absence. With the majority of our work force dependent on their desktop computer, phone, and network access to complete the majority of their duties at the Kent Building, Public Safety Building, NRADC, and all other remote sites, the importance of the technological infrastructure warrants having a deputy level position to maintain continuity and ensure any issue that interrupts the business of the County is handled swiftly and decisively.

Thank you for your consideration,

Allen Scott Varner

107 North Kent Street, Winchester, Virginia 22601-5039  
[svarner@fcva.us](mailto:svarner@fcva.us)

2020-2021 NEW POSITION REQUEST			
DEPARTMENT	Registrar	DEPARTMENT CODE	1302
<b>PLEASE INCLUDE:</b> <ul style="list-style-type: none"> <li>• NEW POSITION TITLE, ASSOCIATED FRINGES, AND ALL OPERATING AND CAPITAL ASSOCIATED WITH NEW POSITION ON THIS FORM</li> <li>• JUSTIFICATION FOR NEW POSITION ON SEPARATE SHEET - REQUIRED</li> <li>• ONLY <u>ONE</u> NEW POSITION AND ASSOCIATED OPERATING AND CAPITAL <u>PER PAGE</u></li> </ul> <b>**DO NOT INCLUDE NEW POSITIONS AND ASSOCIATED OPERATING AND CAPITAL IN DEPARTMENT BUDGET REQUEST - USE THIS FORM ONLY**</b>			
EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
4-010-013020-1001-000-003	Assistant Registrar	34,791	34,791
4-010-013020-2001-000-000	F.I.C.A.	2,662	2,662
4-010-013020-2002-000-000	Retirement - V.R.S.	3,406	3,406
4-010-013020-2005-000-000	Hospital/Medical Plans	13,440	13,440
4-010-013020-2006-000-000	Group Insurance	456	456
4-010-013020-2008-000-000	Short & Long Term Disability	184	184
4-010-013020-2011-000-000	Worker's Compensation	31	31
4-010-013020-5401-000-000	Personal Computer	950	950
4-010-013020-5401-000-000	Phone	300	300
Total Cost for New Position			56,220



## OFFICE OF VOTER REGISTRATION

Rich Venskoske, Director of Elections  
107 N. Kent Street, Suite 102, Winchester, VA 22601-5039  
E-mail: rich.venskoske@fcva.us Telephone: 540-665-5660

Date: December 12, 2019

Per Virginia Code 24.2-112; Assistants to general registrar; employees. The Electoral Board of each county shall determine the number of assistant registrars to serve in the office of the General Registrar, including any to serve full-time.

The compensation of any assistant registrar, other than those who agree to serve without pay, or any other employee of the general registrar shall be fixed and paid by the local governing body and shall be the equivalent of or exceed the minimum hourly wage established by federal law in 29 U.S.C 206(a)(1), as amended.

With the amount of daily transactions being processed within the General Registrar's office, it has been determined by the Frederick County Electoral Board that additional full-time help is needed.

This year, we have had 400 Re-registrants, 2,692 New voters, 7 Reinstated, 2,367 Transferred into Frederick County, 1,842 Changes – Moved within Frederick, Name Changes, etc. 1,843 Changed out of the county, 1,688 Transferred out of the county, 1,629 Registrants purged, 525 Deceased, 54 Felonies, 702 Transferred out of state, and 9 Canceled the registration. That's 13,758 transactions completed by our Deputy Registrar and Part-time assistant. This does not allow time for continued training, election preparation, walk-in customers and phone calls.

We are currently in the process of rewriting our Officer of Election (OOE) training material. With the constant change in Virginia voting laws, equipment and software, this is almost a full-time job itself.

The Virginia Freedom of Information Act (FOIA) guidelines allow us to destroy certain material. There has been little destroyed within the past 14 years. I cannot comprehend the amount of time it will take to have reports drawn up, submitted and have the material destroyed, within the laws of the state.

Starting October 2020, we will begin No Excuse Early Voting (NEEV). For this, we will need to provide additional training and create additional training material. During this period, I will also need a full-time employee with access to Virginia Election and Registration System (VERIS) entering in every voter that comes in to vote.

With redistricting and possible implementation of additional precincts in 2021, the registrar's office will need to update mapping, voter records and send new voter cards to those effected.

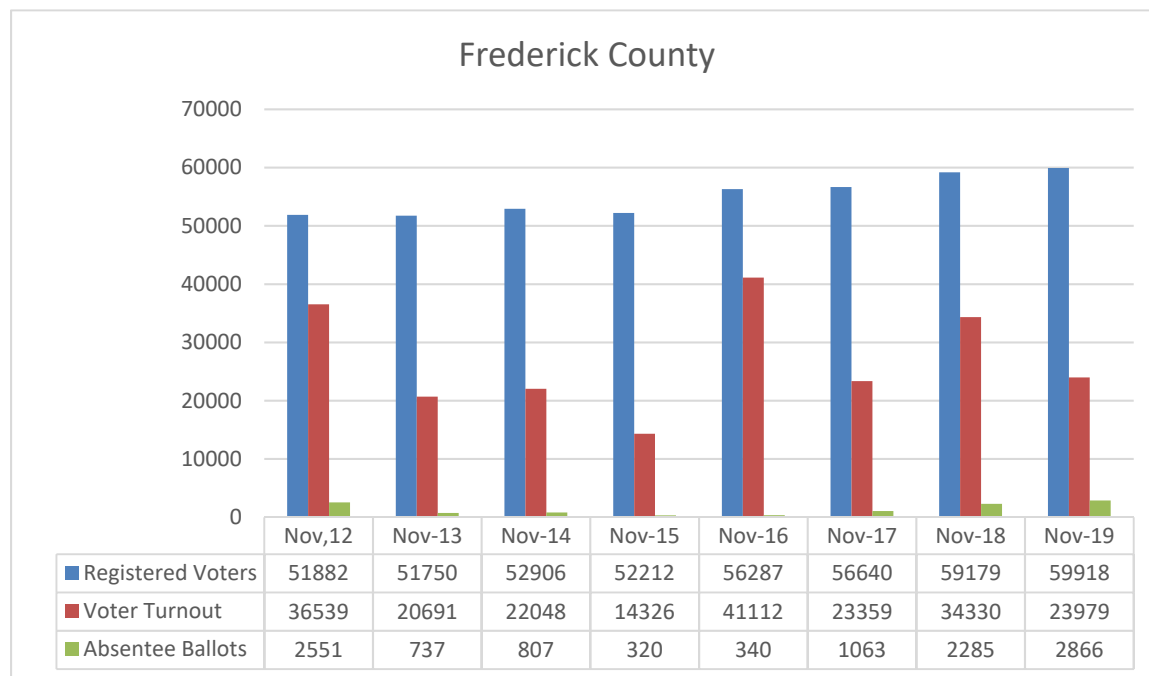
Our current Part-time Assistant Registrar works 24 hours a week, until a month or so before each election, at which time it increases to 40 hours or more. This is what has been budgeted for, but is currently not enough, for work this office needs to complete on a regular basis.

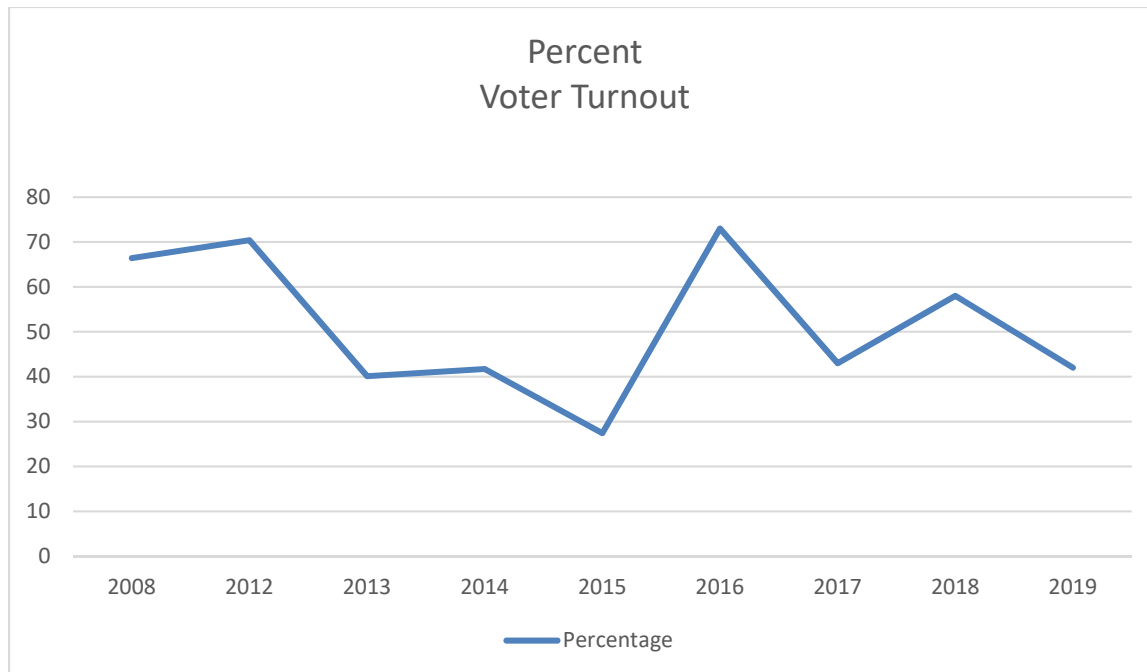
If a Full-time Assistant Registrar is hired, then a Part-time Assistant would only be needed on an seasonal basis or if we have an influx of Absentee Voters or for additional growth in the future.

Roanoke City, which has 60,260 voters, currently employees three Full-time and four Part-time employees averaging 20 to 30 hours a week.

Albemarle County, which has 77,500 voters, has the Director of Elections, a Deputy Registrar, a Senior Assistant Registrar and an Election Manager working Full-time and one Part-time employee working 32 hours a week.

The charts below indicate an upward trend by Frederick County voters. With every Presidential Election having a higher turnout than the last, next year's Presidential Election is expected to be at a record turnout. Since 2000, Virginia has averaged an increase of 7.44% registered voters during a Presidential election year.





The Five-Year Election Schedule is as follows:

<b><u>Election Date</u></b>	<b><u>Election Type</u></b>
March 3, 2020	Presidential Primary
June 9, 2020	Primary
November 3, 2020	Presidential Federal
June 8, 2021*	Primary
November 2, 2021	State/Local General
June 14, 2022	Primary
November 1, 2022	Federal
June 13, 2023	Primary

\*June Primary if held: Date to be determined by the 2021 General Assembly due to redistricting implementation.

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT

DEPARTMENT CODE

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4-010-031020-1001-000-043	Deputy - Patrol	39,638	39,638
4-010-031020-2001-000-000	F.I.C.A.	3,032	3,032
4-010-031020-2002-000-000	Retirement - V.R.S.	3,881	3,881
4-010-031020-2005-000-000	Hospital/Medical Plans	13,440	13,440
4-010-031020-2006-000-000	Group Insurance	519	519
4-010-031020-2011-000-000	Worker's Compensation	950	950
4-010-0310120-3001-000-000	Testing - Physicals & Psychological	525	525
4-010-031020-3005-000-000	Maintenance Contracts - Taser/Body cam	1,500	1,500
4-010-031020-3010-000-000	Contractual Services - Pay dues for the academy. Skyline Regional Academy	468	468
4-010-031020-3004-000-002	Repair/Maintenance Vehicles - installation of equipment	2,500	2,500
4-010-031020-5305-000-000	Motor Vehicle Insurance	550	550
4-010-031020-5401-000-000	Laptop and software	8,400	8,400
4-010-031020-5409-000-000	Police Supplies - Drug test kits, DNA swabs and holders, evidence tags fingerprint kits, syringe tubes, pill box, crime scene tape, shoe covers brown bags, rifle boxes, pistol boxes, knife boxes, PBT breath tubes rifles, flex ties, flashlights, department gun, taser	5,000	5,000
4-010-031020-5410-000-000	Uniforms - duty pants, shirts, ties, hats, coats, hat covers, traffic vests gun belt, belts, belt keepers, badges, leather gear, gloves, boots, patches Vests, outer vest & pouches	2,500	2,500
4-010-031020-8003-000-000	Communications Equipment - Radio	8,000	8,000
4-010-031020-8005-000-000	Motor Vehicles - Cruiser	38,000	38,000
	Vehicle and Powered Equipment - decals, push bumper, push bumper light channel, mobile radio, Radio antenna, GPS antenna, partition Light bar, siren box, siren speaker, siren box mounting kit, signal surface mount lights, mounting bracket kits, computer console, long gun locking device.	17,635	17,635
	Mobile radios	8,000	8,000
	<b>Total cost for new position</b>		<b>154,538</b>



## 2020-2021 NEW POSITION REQUEST

DEPARTMENT

DEPARTMENT CODE

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4-010-031020-1001-000-079	Deputy - Civil	39,638	39,638
4-010-031020-2001-000-000	F.I.C.A.	3,032	3,032
4-010-031020-2002-000-000	Retirement - V.R.S.	3,881	3,881
4-010-031020-2005-000-000	Hospital/Medical Plans	13,440	13,440
4-010-031020-2006-000-000	Group Insurance	519	519
4-010-031020-2011-000-000	Worker's Compensation	950	950
4-010-0310120-3001-000-000	Testing - Physicals & Psychological	525	525
4-010-031020-3005-000-000	Maintenance Contracts - Taser/Body cam	1,500	1,500
4-010-031020-3010-000-000	Contractual Services - Pay dues for the academy. Skyline Regional Academy	468	468
4-010-031020-3004-000-002	Repair/Maintenance Vehicles - installation of equipment	2,500	2,500
4-010-031020-5305-000-000	Motor Vehicle Insurance	550	550
4-010-031020-5401-000-000	Laptop and software	8,400	8,400
4-010-031020-5409-000-000	Police Supplies - Drug test kits, DNA swabs and holders, evidence tags fingerprint kits, syringe tubes, pill box, crime scene tape, shoe covers brown bags, rifle boxes, pistol boxes, knife boxes, PBT breath tubes rifles, flex ties, flashlights, department gun, taser	5,000	5,000
4-010-031020-5410-000-000	Uniforms - duty pants, shirts, ties, hats, coats, hat covers, traffic vests gun belt, belts, belt keepers, badges, leather gear, gloves, boots, patches Vests, outer vest & pouches	2,500	2,500
4-010-031020-8003-000-000	Communications Equipment - Radio	8,000	8,000
4-010-031020-8005-000-000	Motor Vehicles - Cruiser	38,000	38,000
	Vehicle and Powered Equipment - decals, push bumper, push bumper light channel, mobile radio, Radio antenna, GPS antenna, partition Light bar, siren box, siren speaker, siren box mounting kit, signal surface mount lights, mounting bracket kits, computer console, long gun locking device.	17,635	17,635
	Mobile radios	8,000	8,000
	<b>Total cost for new position</b>		<b>154,538</b>

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT

DEPARTMENT CODE

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4-010-031020-1001-000-082	Investigator	53,964	53,964
4-010-031020-2001-000-000	F.I.C.A.	4,128	4,128
4-010-031020-2002-000-000	Retirement - V.R.S.	5,283	5,283
4-010-031020-2005-000-000	Hospital/Medical Plans	13,440	13,440
4-010-031020-2006-000-000	Group Insurance	707	707
4-010-031020-2011-000-000	Worker's Compensation	1,295	1,295
4-010-031020-3004-000-002	Repair/Maintenance Vehicles - installation of equipment	2,000	2,000
4-010-031020-5305-000-000	Motor Vehicle Insurance	550	550
4-010-031020-5408-000-000	Vehicle and Powered Equipment - Light channel, mobile radio Radio antenna, GPS antenna, signal surface mount lights, mounting bracket kits, computer console.	3,000	3,000
4-010-031020-5409-000-000	Police Supplies - Cameras, recorders, evidence tags, crime scene tape, shoe covers and other items that will help with the investigation.	1,500	1,500
4-010-031020-5410-000-000	Uniforms - badges, boots, shirts	1,000	1,000
4-010-031020-8003-000-000	Communications Equipment - Radio	8,000	8,000
4-010-031020-8005-000-000	Motor Vehicles - Cruiser. Cost for used vehicles	15,000	15,000
<b>Total cost for new position</b>			<b>109,867</b>

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT		DEPARTMENT CODE	
PLEASE INCLUDE:			
<ul style="list-style-type: none"><li>NEW POSITION TITLE, ASSOCIATED FRINGES, AND ALL OPERATING AND CAPITAL ASSOCIATED WITH NEW POSITION ON THIS FORM</li><li>JUSTIFICATION FOR NEW POSITION ON SEPARATE SHEET - REQUIRED</li><li>ONLY ONE NEW POSITION AND ASSOCIATED OPERATING AND CAPITAL PER PAGE</li></ul>			
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4-010-031020-1001-083	Deputy - CRT	39,638	39,638
4-010-031020-2001-000-000	F.I.C.A.	3,032	3,032
4-010-031020-2002-000-000	Retirement - V.R.S.	3,881	3,881
4-010-031020-2005-000-000	Hospital/Medical Plans	13,440	13,440
4-010-031020-2006-000-000	Group Insurance	519	519
4-010-031020-2011-000-000	Worker's Compensation	950	950
4-010-031020-3005-000-000	Maintenance Contracts - Taser/Body cam	1,500	1,500
4-010-031020-3004-000-002	Repair/Maintenance Vehicles - installation of equipment	2,500	2,500
4-010-031020-5305-000-000	Motor Vehicle Insurance	550	550
4-010-031020-5409-000-000	Police Supplies - Drug test kits, DNA swabs and holders, evidence tags fingerprint kits, syringe tubes, pill box, crime scene tape, shoe covers brown bags, rifle boxes, pistol boxes, knife boxes, PBT breath tubes rifles, flex ties, flashlights,department gun, taser	5,000	5,000
4-010-031020-5410-000-000	Uniforms - duty pants, shirts, ties, hats, coats, hat covers, traffic vests gun belt, belts, belt keepers, badges, leather gear, gloves, boots, patches Vests, outer vest & pouches	2,500	2,500
4-010-031020-8003-000-000	Communications Equipment - Radio	8,000	8,000
4-010-031020-8005-000-000	Motor Vehicles - Cruiser	38,000	38,000
	Vehicle and Powered Equipment - decals, push bumper, push bumper light channel, mobile radio, Radio antenna, GPS antenna, partition Light bar, siren box, siren speaker, siren box mounting kit, signal surface mount lights, mounting bracket kits, computer console, long gun locking device.	17,635	17,635
	Mobile radios	8,000	8,000
	Total cost for new position		145,145

# FREDERICK COUNTY SHERIFF'S OFFICE



Sheriff Lenny Millholland

Major Steve A. Hawkins

1080 COVERSTONE DRIVE  
WINCHESTER, VIRGINIA 22602

540-662-6168  
FAX 540-504-6400

TO: Budget Committee  
FROM: Sheriff Lenny Millholland  
SUBJECT: FY21 Budget request for positions  
DATE: November 20, 2019

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The Frederick County Sheriff's Office is requesting 11 new positions for the FY21 budget. Adding more deputies to cover shifts to allow deputies to take time off after accumulating deserved PTO, vacation time etc. We are requesting the following:

4 Patrol units – With the increase of calls and types of calls that are handled, we need to bring Patrol up to workable level.

3 Civil Deputies – to help serve civil papers, transportation of inmates and TDO transport. One of the requested positions would be to fill from a deputy retiring this year and the other requested two position are to help with the other civil duties as two of our Civil deputies are assigned to other special assignments and cannot be used in our daily staffing.

2 Investigators to handle the increase of criminal cases that have put a bind on workload. We have some cases that are being passed over to handle the more serious cases

2 CRT Deputies – To help provide specialized public safety services to the Sheriff's Office and community. Some of these services are as followed: Probation and parole checks, Assist Social Services, assist federal law enforcement agencies seeking to apprehend federal fugitives in Frederick County. The requested positions will help patrol from doing these functions and it allows patrol to focus on primary calls for service.

Thank you

Sheriff Lenny Millholland

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT      Fire and Rescue

DEPARTMENT CODE      3505

**PLEASE INCLUDE:**

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3505-1001-121	Firefighter/EMT (Assistant Fire Marshal)	39,638	39,638
3505-1005-000	Extra Help/Overtime		9,856
	FLSA Time	3,889	
	Holiday	2,267	
	Training	2,350	
	Other/Incidental/Physical/Hold-Over	1,350	
3505-1007-000	Incentive Pay	5,000	5,000
3505-2001-000	F.I.C.A.	4,169	4,169
3505-2002-000	Retirement - V.R.S.	4,370	4,370
3505-2005-000	Hospital/Medical Plans	13,440	13,440
3505-2006-000	Group Insurance	585	585
3505-2011-000	Worker's Compensation	2,937	2,937
3505-3004-002	Repair and Maintenance - Vehicle	1,250	1,250
3505-3010-000	Other Contractual Services		1,133
	Pre-Employment Physical	750	
	Third Party Polygraph	300	
	Target Solutions Internet Based Training	83	
3505-5305-000	Motor Vehicle Insurance		530
	New Assistant Fire Marshal Vehicle	530	

<b>3505-5401-000</b>	<b>Office Supplies</b>		<b>3,000</b>
	Office Supplies, PC & Phone for New Assistant Fire Marshal	3,000	
<b>3505-5404-000</b>	<b>Medical Supplies</b>		<b>510</b>
	Active Shooter Medical Response Kit	510	
<b>3505-5409-000</b>	<b>Police Supplies</b>		<b>6,218</b>
	Patrol rifle and associated equipment	1,900	
	Duty-issued side arm	940	
	Ammunition for entry level training	900	
	Surveillance Equipment	763	
	Taser	1,715	
<b>3505-5410-000</b>	<b>Uniforms &amp; Wearing Apparel</b>		<b>9,868</b>
	Assistant Fire Marshal Uniform	2,410	
	Assistant Fire Marshal Body Armor	1,300	
	Personal Protective Equipment - Full Set	5,106	
	Class-A Uniform	1,052	
<b>3505-5413-000</b>	<b>Other Operating Supplies</b>		<b>6,750</b>
	Camera for New Assistant Fire Marshal	1,750	
	Scene Lighting & Tools for New Assistant Fire Marshal	5,000	
<b>3505-5506-000</b>	<b>Travel</b>		<b>17,100</b>
	Fire Marshal Academy (New Assistant FM)	9,500	
	Fire Investigator Training (New Assistant FM)	4,300	
	Fire Inspector Training (New Assistant FM)	3,300	
<b>3505-8005-000</b>	<b>Motor Vehicle &amp; Equipment</b>		<b>69,500</b>
	Ford 4WD Pick-Up	33,000	
	Complete Emergency Response Communications System	18,000	
	Bed cover / bedliner FM (New)	\$ 2,500.00	
	Lettering/stripping FM (New)	\$ 1,500.00	
	Emergency Lighting / Brush Guard / Console / Siren FM (New)	\$ 10,500.00	
	Installation of New Assistant Fire Marshal vehicle equipment	4,000	
	<b>TOTAL POSITION COST</b>		<b>195,854</b>

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT      Fire and Rescue

DEPARTMENT CODE      3505

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<b>3505-1001-122</b>	<b>Firefighter/EMT</b>	39,638	<b>39,638</b>
<b>3505-1005-000</b>	<b>Extra Help/Overtime</b>		<b>9,856</b>
	FLSA Time	3,889	
	Holiday	2,267	
	Training	2,350	
	Other/Incidental/Physical/Hold-Over	1,350	
<b>3505-1007-000</b>	<b>Incentive Pay</b>	5,000	<b>5,000</b>
<b>3505-2001-000</b>	<b>F.I.C.A.</b>	4,169	<b>4,169</b>
<b>3505-2002-000</b>	<b>Retirement - V.R.S.</b>	4,370	<b>4,370</b>
<b>3505-2005-000</b>	<b>Hospital/Medical Plans</b>	13,440	<b>13,440</b>
<b>3505-2006-000</b>	<b>Group Insurance</b>	585	<b>585</b>
<b>3505-2011-000</b>	<b>Worker's Compensation</b>	2,937	<b>2,937</b>
<b>3505-3010-000</b>	<b>Other Contractual Services</b>		<b>1,133</b>
	Pre-Employment Physical	750	
	Third Party Polygraph	300	
	Target Solutions Internet Based Training	83	
<b>3505-5410-000</b>	<b>Uniforms &amp; Wearing Apparel</b>		<b>8,054</b>
	Station Uniform	1,896	
	Personal Protective Equipment - Full Set	5,106	

	Class-A Uniform	1,052	
	TOTAL POSITION COST		89,182



**FREDERICK COUNTY FIRE AND RESCUE DEPARTMENT  
FISCAL YEAR 2021 BUDGET JUSTIFICATIONS**

Over the past few years, the County's growth and demands on emergency services has provided us with a very challenging mission. As our organization grows and changes to meet the new challenges within Frederick County, so do our budgetary needs. We are at a crossroads in the development of our Department and have critical decisions to make to determine which path will provide the necessary services to our community.

We are a unique organization to the county, as we encompass both career and volunteer staff, of which approximately 200 members are volunteer, 135 career uniformed and 7 civilian employees.

**Personnel Request**

**Compensation of Firefighter/EMT (16 total)**  
**\$634,208 requested (\$39,638/each)**

- **3505-1001-000-121**
  - **1 – Firefighter/EMT (Assistant Fire Marshal)**

Fire Prevention is the first line of defense in protecting the community from fire, it is incumbent on the organization to constantly reassess the effectiveness of these efforts to ensure an appropriate return on the investment being made.

In 2005 the population of Frederick County was 68,869. By 2018 the population had grown to 88,355, an increase of approximately 28%. During the same time the number of incidents that fire and rescue responded to in 2018 was 11,241, which is an approximate increase of 28% from the 8,772 in 2005. The increase in incidents are consistent throughout all Divisions of the Department.

The Life Safety Division in 2005 operated with four Full-Time Employees (FTEs). At present we continue to operate with only four FTEs even though our demand for service has risen with the obvious increase in population and incidents. As a result of these demands we are requesting one new FTE, to maintain current service levels.

It takes 18-24 months for a new Assistant Fire Marshal to acquire all the basic classes and training required by the Virginia Department of Fire Programs/Fire Marshal Academy to be able to perform their duties as assigned per Virginia Code. With, this new position if approved would not be fully operational until next fiscal year.

Our Assistant Fire Marshals are responsible for enforcing the Frederick County Fire Prevention Code, performing fire and life safety inspections for county businesses, investigating origin and cause of fires, explosions, environmental crimes and emergencies, issuing burning and explosive use and storage permits, plans reviews (site plans, master development, subdivision plans, fire suppression plans, alarm, etc.) and educating the public about fire safety.

Increasing our staffing level will allow the Life Safety Division to plan for the future as it is impacted by the County's growth and development on a daily basis due to plans review and

inspections. This ensures a continued safe living and working environment for residents, workers, visitors, business owners, and firefighters within Frederick County through education and enforcement.

- ✓ Increase officer safety by allowing Assistant Fire Marshal's to work in pairs during significant events;
  - ✓ To assist with Annual Life Safety Inspections and future growth of commercial properties in the County;
  - ✓ Decrease on-call hours for current Assistant Fire Marshals from one-third of the year to one-quarter of the year. On-call accounts for 6,290 total annual hours that the County offices are closed including after-hours, weekends, and holidays;
  - ✓ Allow for expansion of Public Education Programs for commercial businesses i.e. fire extinguisher training and fire evacuation preparation;
  - ✓ Develop a program that concentrates on increasing community awareness about preventing home fires; work with news and media to get fire prevention messages out to the public;
  - ✓ Increase availability of Investigators for fires, explosives & environmental incidents;
  - ✓ Improve the Plans Review turnaround timeline with a goal of five days or less
  - ✓ Increase employee morale
- **3505-1001-000-122,124 &145 Plus 3505-1001-000-152 through 3505-1001-000-163**
    - **15 - Full-Time Firefighter/EMTs**

Demands on the County's fire and rescue system continue to increase as the population grows. Emergency incident volume is increasing, with 4,141 calls dispatched in 1990 compared to 11,241 calls dispatched in 2018. The Department's projected incident volume for 2019 is approximately 12,000 calls. The expansion of the local community college, assisted living facilities, and other large warehouse facilities has created additional types of potential hazards.

Increases in both residential and non-residential development have created coverage deficiencies within the fire and rescue system. The system must now be able to handle not only rural hazards, but also an expanding suburban/urban area and the hazards that are associated with that as well. Daily assistance from Automatic Aid and Mutual Aid Jurisdictions has become necessary for the system to adequately respond to the increased demand.

The Fire and Rescue Department must actively evaluate and plan to catch up to meet the needs of our County due to increased growth. The volunteer system has done its best to provide adequate service to our citizens. With the introduction of career staff into the system in 1990, there was a realization that the volunteers alone could no longer meet the needs of our citizens and visitors, at which time career staff was hired to supplement volunteer staffing. Now the opposite is true. Career staff responds to most of all calls for EMS and fire service and are now supplemented by volunteers.

The Department staffs the fire stations 24-hours per day, 365 days per year. During the past two fiscal years, the Department has been able to staff 4 fire and rescue stations with 4 personnel on each shift which has offset some of the assistance required from Automatic Aid and Mutual Aid Jurisdictions but the incident demand is still higher than the availability of in-service units and personnel. If a post is vacant due to understaffing or for any reason, such as vacation time, injury, or special assignment, the Department will back-fill that position using built-in relief staffing when available or overtime when no additional staff is available. As the Department addresses the need to increase minimum staffing in order to meet the demands on the system, an increase in relief staffing is also necessary.

We must come to the realization that the current staffing levels and minimum station staffing is not meeting the needs of our citizens. One of the biggest challenges that we face on a daily basis is the size of the average adult is increasing across the Country. This size change requires additional personnel to safely lift and move the patient for not only their safety but for fire and rescue personnel as well. As the County continues to grow, the demands on staffing will continue to increase and the need to expand is evident. Ensuring the safety of our personnel, obtaining an acceptable level of service, and meeting new standards adopted by State and Federal agencies are the immediate challenges facing our Fire and Rescue Department.

- ✓ Allow multiple units from one station to respond to calls for service;
  - Decrease response times within 1<sup>st</sup> Due areas
  - Increase staffing at busiest stations
- ✓ Address safety concerns due to understaffing;
- ✓ Decrease the dependence of automatic aid/mutual aid resources;
- ✓ Address coverage for Vacation, Sick, Injury/FMLA, and Training Leave;
- ✓ Alleviate Overtime coverage for unexpected leave;
- ✓ Address issues with current staffing model;
- ✓ Improve employee morale;
- ✓ Decrease employee injuries.

### **3505-1003-003 Part-Time**

\$139,200 Requested

- No Increase Requested

### **3505-1005-000 Overtime**

\$1,884,986 Requested

- Increase of \$181,089

The requested funds in FLSA Pay include expenses related to scheduled hours worked over 2756. Currently, the three-shift 24/7/365 schedule worked by Fire and Rescue Operations Division staff totals 2,928 hours worked annually per employee. The Overtime budget should be an accurate depiction of overtime worked that is not easily accounted for due to its unpredictability. The table details the expected overtime expenses to be paid during FY21.

FLSA Time (current OPS employees)	666,670
Holiday (current OPS employees)	400,518
Shift Training (current OPS employees)	403,102
<b>NEW STAFF</b>	<b>157,696</b>
Hold-Over/Incidental Coverage	100,000
FM Response	45,000
Academies/Training Personnel	77,000
Other/Meetings/Physicals	35,000

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT      ENGINEERING

DEPARTMENT CODE      10-4201

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EXPENDITURE LINE ITEM	DESCRIPTION	DETAIL AMOUNT	TOTAL AMOUNT (PER LINE ITEM)
10-4201-1002-00	Environmental Inspector	45,563	45,563
10-4201-2001-00	F.I.C.A.	3,486	3,486
10-4201-2002-00	Retirement - V.R.S.	4,461	4,461
10-4201-2005-00	Hospital/Medical Plans	13,440	13,440
10-4201-2006-00	Group Insurance	597	597
10-4201-2008-00	Short and Long Term Disability	241	241
10-4201-2011-00	Worker's Compensation	1,394	1,394
10-4201-8005-00	Vehicle	30,000	30,000
10-4201-5401-00	Computer	1,200	1200
	Total Cost for New Position		100,382



MEMORANDUM

**TO:** Cheryl Shiffler, Director of Finance

**FROM:** Joe C. Wilder, Director of Public Works *JCW*

**SUBJECT:** Request to Fund Position, FY 2021 Engineering Budget

**DATE:** December 31, 2019

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In the proposed Fiscal Year 2021 budget for the Engineering Department, we are requesting the existing Environmental Inspector I position be funded. The line item for this position is 4201-1001-000-006. This position was funded for several years and then during the economic downturn, when the position became open, it was not filled.

Over the last year, it has become apparent that the need for this position is warranted. Due to increasing inspection requirements, we are requesting this position be funded. We have also seen additional state Department of Environmental Quality (DEQ) requirements come through that are requiring us to do more erosion and sediment control inspections and stormwater enforcement actions. Recently, DEQ has performed audits of our program and have recommended we bring more staff on board to perform more inspections.

Therefore, we are requesting funding for the Environmental Inspector I position at a salary of \$45,563.00. We will also need to purchase a new 4x4 pickup truck at a cost of \$30,000.00 since this position will be in the field. The total request to include office equipment, the new vehicle, the salary and fringe benefits will be \$100,382.00. We have submitted a new position request form in the Engineering budget packet.

The position request was endorsed by the Public Works Committee on December 3, 2019. If you should have any questions or need any further information, please do not hesitate to contact me.

JCW/kco

Attachments: as stated

cc: file

## 2020-2021 NEW POSITION REQUEST

<b>DEPARTMENT</b>	Maintenance	<b>DEPARTMENT CODE</b>	4301
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**PLEASE INCLUDE:**

- NEW POSITION TITLE, ASSOCIATED FRINGES, AND ALL OPERATING AND CAPITAL ASSOCIATED WITH NEW POSITION ON THIS FORM
- JUSTIFICATION FOR NEW POSITION ON SEPARATE SHEET - REQUIRED
- ONLY ONE NEW POSITION AND ASSOCIATED OPERATING AND CAPITAL PER PAGE

**\*\*DO NOT INCLUDE NEW POSITIONS AND ASSOCIATED OPERATING AND CAPITAL IN DEPARTMENT BUDGET REQUEST - USE THIS FORM ONLY\*\***

4-010-043010-1001-000-091	Maintenance Specialist	49,191	<b>49,191</b>
4-010-043010-2001-000-000	F.I.C.A.	3,763	<b>3,763</b>
4-010-043010-2002-000-000	Retirement - VRS	4,816	<b>4,816</b>
4-010-043010-2005-000-000	Hospital/Medical Plans	13,440	<b>13,440</b>
4-010-043010-2006-000-000	Group Insurance	644	<b>644</b>
4-010-043010-2008-000-000	Short & Long Term Disability	261	<b>261</b>
4-010-043010-2011-000-000	Worker's Compensation	915	<b>915</b>
4-010-043010-5204-000-000	Telephone	2,000	<b>2,000</b>
Total Cost for New Position			<b>75,030</b>



To: Board of Supervisors

From: Jay E. Tibbs, Deputy County Administrator

Date: November 25, 2019

Subject: Request to Fill Maintenance Specialist Position

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As part of Maintenance budget submission, we are proposing to fill the currently vacant Maintenance Specialist position. Staff has included in its budget packet a comparison of maintenance staffs of similarly located and like sized localities to include number of facilities and percentage of repairs completed in-house versus third party contractors. Frederick County currently has two trained maintenance staff, the maintenance supervisor and the assistant maintenance supervisor, who hold expertise in HVAC and electrical, respectively. We are seeking to add a third position with a variety of trade skills (e.g. carpentry, plumbing, painting, etc.), but who also holds a specialized trade license. The addition of this third trades person could help increase our number of in-house repairs, as well as reduce the use of third-party contractors.

The current trained maintenance staff are responsible for serving 200,000 square feet of facilities. In August 2019, the County acquired the property known as Sunnyside Plaza, which adds another 70,000 square feet of building for which this department will be responsible for servicing and maintaining. The addition of a third maintenance position would give us one FTE per 90,000 square feet of space. For comparison purposes, according to Facilitiesnet.com, the median average of square footage per maintenance staff is 1 FTE per 50,000 square feet.

In addition, some of the department's more senior positions are or will soon be eligible for retirement. The addition of this third specialized position could help with succession planning as they would have an opportunity to learn the facilities and systems, as well as work with some of our more specialized vendors thereby reducing the knowledge and service gap when those more senior positions retire.

As always, please let me know if you have any questions or would like to discuss the request.

<b>County of Frederick, Virginia</b>		
<b>Position Details</b>		
Position Title: Maintenance Specialist		Date Position Created:
Department: Maintenance Administration		Reports To: Maintenance Supervisor
<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	Date Prepared: 10/23/2013; Rev: 11/26/18	Prepared By: Deputy County Administrator
Range: 6	Step:	Salary: \$42,831-68,486
G/L Line Item: 4-010-043010-1001-000-023		
<b>Job Description</b>		
<p><b>Job Purpose:</b> Performs general building and equipment maintenance and repairs troubleshooting technical equipment and perform skilled maintenance tasks of increasing difficulty. Performs related duties as assigned.</p> <p>Work is performed with little or no supervision.</p>		
<b>Essential Functions</b>		
<ul style="list-style-type: none"> <li>• Performs tasks as assigned by department's work order system accurately and expeditiously, documenting completed tasks;</li> <li>• Maintain regular, punctual, responsible, and dependable attendance;</li> <li>• Participate in snow removal as required;</li> <li>• Assist other department employees with repairing, building, altering and finishing facilities and equipment;</li> <li>• Perform materials handling;</li> <li>• Repairs and maintains plumbing fixtures, door and window hardware;</li> <li>• Perform service and/or preventative maintenance on the buildings' various systems and other equipment;</li> <li>• Perform electrical tasks to include: Replace devices and fixtures; Troubleshoot over-load circuits; Basic electrical trouble shooting.</li> </ul>		
<b>Job Requirements:</b>		
<b>Education:</b> High school graduate/GED and/or completion of a vocational course or any combination of experience and training which provides the required knowledge, skills, and abilities.		
<b>Experience:</b> Experience in one or more specific trades (e.g. plumbing, electrical, carpentry, refrigeration/HVAC) licenses preferred.		
<b>Knowledge/Skills:</b> Excellent knowledge of standard practices and terminology within the trades of carpentry, plumbing, electrical, and HVAC; skilled in the use of appropriate tools; ability to follow verbal and written instructions; ability to work independently. Ability to establish and maintain effective working relationships with co-workers and provide appropriate leadership. Dependable and willing to be on emergency call and respond as required.		
<b>Special Requirements:</b> License/Certificate: A journeyman's license for trade designation from the Commonwealth of Virginia required. A master license for trade designation from the Commonwealth of Virginia preferred.		
<b>Working Conditions:</b>		
<b>Physical Demands:</b> Walking, talking, stooping, kneeling, bending, reaching, and gripping. Incumbent may be required on occasion to move and lift up to 30 lbs. (boxes, files, etc.).		
<b>Supervisory Responsibilities:</b>		
Number of Employees Supervised: 0	Number of Subordinate Supervisors Reporting to Job: 0	



## 2020-2021 NEW POSITION REQUEST

DEPARTMENT	Social Services	DEPARTMENT CODE	053160
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DEPARTMENT	Social Services	DEPARTMENT CODE	053160
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DEPARTMENT	Social Services	DEPARTMENT CODE	053160
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DEPARTMENT	Social Services	DEPARTMENT CODE	053160
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**PLEASE INCLUDE:**

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[illegible]



*Tamara Green*  
Director

**FREDERICK COUNTY  
DEPARTMENT OF SOCIAL SERVICES**

**107 N. KENT STREET, THIRD FLOOR  
WINCHESTER, VA 22601**

**(540) 665-5688**

**(540) 535-2146 FAX**

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## Memorandum

To: Finance Committee/Cheryl Shiffler  
Human Resources/Michael Marciano

From: Tamara Green, Director

Date: November 21, 2019

Subject: Request for new position: Benefit Programs Manager

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The Frederick County Department of Social Services is requesting one additional position for FY 2021 budget year. Upon recommendation from our Administrative Board this memo provides justification for the position request.

The Frederick County Department of Social Services currently has 33 Benefits Staff. The Benefits Division is composed of 7 program types that require a specific knowledge of policy and expertise. Due to the volume of cases, span of control, supervision of employees, and the complexity of cases there is a greater challenge to have adequate oversight and meet state and federal requirements. The proposed position would provide monitoring of benefits programs, ensure quality assurance of program requirements, analyze records, and assist with organizational improvement measures.

The impact on our budget to add the additional position is as follows: Benefit Programs Manager: total dollar amount of \$105,946 (\$30,724 Federal + 75,222 local)

My sincere appreciation for your time and consideration.

A handwritten signature in black ink, appearing to read "T. Green", is written over the name and title of the signatory.

Tamara Green, Director

[illegible]

## **New Position Justification Marketing Coordinator**

The Parks and Recreation Department currently has forty-one full time employees. This is the same number of Parks and Recreation full time employees in 2008 when Frederick County had a population of 74,180 (US Census Bureau). Frederick County's population has grown over 16% since. Several Frederick County departments have increased full time staff since 2008 to offset the obvious increased demands of this growth. Parks and Recreation needs to increase the number of full-time employees to effectively meet the demand in services this increase in population has created.

The Parks and Recreation 2019 Strategic Plan identifies a goal of seeking outside funding sources to supplement local spending to provide Parks and Recreation services.

Marketing parks and recreation is very important for the success of any agency reliant on non-tax based outside funding. The population of Frederick County has doubled since one full time staff member began focusing in this area during the early 1990s.

Parks and Recreation recovers 54% of its operating expenditures in revenue, far exceeding the national average of 29%. No comparisons in parks and recreation were found, maybe explaining the difference and focus on cost recovery.

This position will assist with the day to day functions of the advertisement of departmental programs and will allow the current Marketing Manager to focus more time seeking relationships with community partners to assist with the investment of non-tax dollars into the department.

Registration, reservation, and sponsorship fees will increase by at least 2.5%, offsetting all costs associated with the Marketing Coordinator positions.

Please find the attached job description for the Marketing Coordinator position.

## County of Frederick, Virginia

### Position Details

Position Title: Marketing Coordinator		Date Position Created:
Department: Parks and Recreation		Reports to: Superintendent of Recreation
<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-Exempt	Date Prepared: 2/1/2016	Prepared By: Melissa Banks
Range: 6	Grade:	Salary:

G/L Line Item: 7104-1001-000-031

### Job Description

**Job Purpose:** Performs complex administrative, technical, and professional work in providing information to the public on a broad range of programs, services, issues, and policies and coordination of fund raising activities. Develops and implements a comprehensive marketing and advertising program for the Department. May exercise supervision over support personnel and other part time personnel assigned to assist the carrying out of assigned responsibilities. Performs related duties as assigned. Work is performed under the general supervision of the Director or his/her designee.

### Essential Functions

- Develops public information and communication policies and procedures for the Department;
- Advises staff members with regards to public awareness aspects of their programs or projects;
- Coordinates the development and distribution of information regarding programs, services, activities, issues, policies and procedures of the organization;
- Coordinates the research, data collection, and preparation of communications, reports, and other written or visual material needed for grant applications, public presentations, and special projects, etc;
- Develops and creates all marketing, public relations, and advertising material reflecting the standards and mission of the department;
- Confers with staff to coordinate department activities, production schedules, and solve publication issues;
- Serves as the chief liaison and spokesperson between Frederick County Parks and Recreation and the media;
- Interviews individuals and attends gatherings to obtain items for publication, verify facts, and clarify information;
- Coordinates Department fund raising activities;
- Develops and implements a public relations/marketing plan for the Department;
- Organizes and directs the activities of production, circulation, and promotion of Departmental publications;
- Prepares or supervises the production of news or public relations releases, special brochures, or similar materials;
- Serves as the Webmaster for the Department and serves on appropriate related Frederick County public communication committees;
- Updates, for all Frederick County Government Departments, the Government Information Cable Channel;
- Coordinates and performs photography for the Department;
- Coordinates use and maintenance of Department audiovisual equipment.

### Job Requirements:

**Education:** Bachelor's Degree in Recreation, Business Administration, Marketing, Public Administration, or related field or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

**Experience:** Bachelor's Degree in Recreation, Business Administration, Marketing, Public Administration, or related field or any equivalent combination of experience and training which provides the required knowledge, skills and abilities.

**Knowledge/Skills:**

Thorough knowledge of Park and Recreation programs, facilities, and policies. An ability to exercise judgment in dealing with public relations and marketing. Ability to design and create materials for publications, web sites, and other media. Must possess the ability to communicate well with co-workers, civic and community organizations, and the general public.

**Working Conditions:**

**Physical Demands:** Walking, talking, stooping, kneeling, bending, reaching and gripping. May be required on occasion to move up to 30 lbs.

**Supervisory Responsibilities:**

**Number of Employees Supervised: 0**

**Number of Subordinate Supervisors Reporting to Job: 0**

**Approvals:**

Department Director:

Date:

HR Director:

Date:

Finance Director:

Date:

County Administrator:

Date:

Board of Supervisors Approval:

Date:

[illegible]

## **New Position Justification basicRec Coordinator**

The Parks and Recreation Department currently has forty-one full time employees. This is the same number of Parks and Recreation full time employees in 2008 when Frederick County had a population of 74,180 (US Census Bureau). Frederick County's population has grown over 16% since. Several Frederick County departments have increased full time staff since 2008 to offset the obvious increased demands of this growth. Parks and Recreation needs to increase the number of full-time employees to effectively meet the demand in services this increase in population has created.

The Parks and Recreation Commission is requesting a basicREC Coordinator be included in the Frederick County Salary Administration Program (SAP).

The basicREC Coordinator is a range 5 position with a starting salary of \$ 39,638 and will provide much needed support to the basicREC program. The basicREC program has grown to over 750 attendees for morning and/or afternoon recreation and 450 attendees a day for the full day summer program.

We will open eight Camp basicREC locations and a twelfth basicREC location in 2020. Camp basicREC and basicREC will recover all expenses including the full-time salary and benefits of the basicREC Coordinator.

The basicREC Coordinator will assist the basicREC Manager with day to day management of the program including staff scheduling, program monitoring, assisting with customer accounts, and responding to customer inquiries. There is no local government position comparable to the basicREC Coordinator. There is no cost to the local taxpayer for the basicREC Coordinator.

This position will strengthen the mission of the Department in assisting in the provision of quality recreational programs for the community and will help to ensure the continuation of the success of the basicRec and Camp basicRec programs.

Please find the attached job description for the basicREC Coordinator.



County of Frederick, Virginia			
Position Details			
Position Title: <b>basicREC Coordinator</b>		Date Position Created:	
Department: Parks and Recreation		Reports To: basicREC Manager	
<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	Date Prepared: 10/3/2019	Prepared By: Ashley Martin	
Range: <b>5</b>	Grade:	Salary:	
G/L Line Item:			
Job Description			
<p><b>Job Purpose:</b> Plans and supervises county-wide specialized recreation programs and activities; does related work as required.</p> <p>Conducts responsible, professional work in the organization and implementation of county-wide recreation programs within a division. The basicREC Coordinator will supervise the work of part-time professional staff, volunteer helpers and activity participants. The employee may be required to direct recreation activities of a highly specialized nature. General supervision is received from the basicREC Manager.</p>			
Essential Functions			
<p>The requirements for this position include, but are not limited to, those outlined below. All job functions, education and experience, general knowledge and abilities, and physical requirements are subject to possible modification to reasonably accommodate individuals with disabilities to enable them to perform the essential functions of the job. This document does not create an employment contract, implied or otherwise. It is the employer's discretion to add or change the duties or requirements of this position at any time.</p> <ul style="list-style-type: none"> <li>• Reports directly to the basicREC Manager in the Recreation Division;</li> <li>• Assists with the development, planning, implementation, and evaluation of basicREC and Camp basicREC programs;</li> <li>• Develops a comprehensive recreation program, including site procurement, recruitment, and preparation of promotional information and securing of community support;</li> <li>• Compiles figures to prepare budget recommendations for activities in assigned division;</li> <li>• Prepares and maintains administrative records and reports of revenues, expenditures, activities, work schedule, program attendance, supplies, and other recreational information;</li> <li>• Interacts with the Marketing Manager to prepare plan for promoting assigned activities through newsletters, program brochures, posters, and other promotional materials for programs;</li> <li>• Recruits, selects, trains, and supervises part-time, seasonal, and volunteer staff to fulfill program needs;</li> <li>• Serves as professional/technical liaison with various agency and interagency staff members, as well as community organizations and committees;</li> <li>• Assists with the basicREC program as needed including monitoring timesheets, substituting on site, and other tasks as defined;</li> <li>• Supervises all aspects of the basicREC and Camp basicREC program in absence of the basicREC Manager; and</li> <li>• Ability to assist other program areas as needed and based on availability.</li> </ul>			
Job Requirements:			
<p><b>Education:</b> Possession of, or ability to acquire in six months, CPR and Community First Aid certification, Ukeru Crisis Training, and Medication Administration Training (MAT) Certification. Must have the ability to acquire Ukeru Crisis Trainer and CPR/First Aid Trainer.</p>			

**Experience:** Any combination of education and/or experience equivalent to graduation from an accredited college with a degree in recreation or a related field or relevant experience.

**Knowledge/Skills:**

Thorough knowledge of the principles and practices of professional recreation work; good knowledge of one or more phases of community recreation activities; ability to schedule and coordinate a recreation program on a County-wide basis; ability to provide working leadership to a group of recreation personnel; knowledge of methods and principals involved in age appropriate recreational activities for both youth and adult; ability to act independently and make decisions; possession of good oral and written communication skills; ability to establish effective working relationships with other governmental agencies, co-workers, and program participants.

**Working Conditions:**

**Physical Demands:** Walking, talking, stooping, kneeling, bending, reaching and gripping. May be required on occasion to move up to 30 lbs.

**Supervisory Responsibilities:**

**Number of Employees Supervised:** 75

**Number of Subordinate Supervisors Reporting to Job:** 0

**Approvals:**

Department Director:

Date:

HR Director:

Date:

Finance Director:

Date:

County Administrator:

Date:

Board of Supervisors Approval:

Date:

[illegible]

## **New Position Justification Recreation Technician**

The Parks and Recreation Department currently has forty-one full time employees. This is the same number of Parks and Recreation full time employees in 2008 when Frederick County had a population of 74,180 (US Census Bureau). Frederick County's population has grown over 16% since. Several Frederick County departments have increased full time staff since 2008 to offset the obvious increased demands of this growth. Parks and Recreation needs to increase the number of full-time employees to effectively meet the demand in services this increase in population has created.

The Department is requesting a 12<sup>th</sup> Recreation Technician to oversee the basicREC program at Jordan Springs Elementary school that will be opening in the Fall of 2020. This Recreation Technician will also be a part of the staffing of eight Camp basicREC sites during the summer.

This position will support the program by providing a full-time supervisor to manage the part-time staff, the program participants, and to establish the line of communication between the department, parents, and school personnel as it relates to the basicREC and Camp basicREC programs.

The revenue from the basicREC and Camp basicREC program offsets all expenses, including the salary and benefits of the Recreation Technician position.

Please find attached the Recreation Technician job description.

<b>County of Frederick, Virginia</b>			
<b>Position Details</b>			
Position Title: Recreation Technician I		Date Position Created:	
Department: Parks and Recreation		Reports To: basicREC Manager	
<input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Non-Exempt	Date Prepared: 2/1/2016	Prepared By: Melissa Banks	
Range: 3	Grade:	Salary: starting at \$29,500	
G/L Line Item:			
<b>Job Description</b>			
<p><b>Job Purpose:</b> Performs difficult technical and administrative work in planning, supervising, implementing and assisting in the direction of County-wide specialized recreation programs, weekly summer camps and related activities primarily targeted for elementary – middle school aged children. May exercise supervision over part-time staff, volunteers, and activity participants. Performs related duties as assigned.</p>			
<b>Essential Functions</b>			
<p>The requirements for this position include, but are not limited to, those outlined below. All job functions, education and experience, general knowledge and abilities, and physical requirements are subject to possible modification to reasonably accommodate individuals with disabilities to enable them to perform the essential functions of the job. This document does not create an employment contract, implied or otherwise. It is the employer's discretion to add or change the duties or requirements of this position at any time.</p> <ul style="list-style-type: none"> <li>• Assists with the development, planning, implementation, and evaluation of recreation programs for assigned populations; engages in problem-solving activities as needed;</li> <li>• Assists with activity organization, procurement of materials and supplies, recruitment of participants, preparation and distribution of promotional information, and securing community support;</li> <li>• Assists with preparing and implementing budget recommendations for activities as assigned;</li> <li>• Prepares and maintains program documentation as required by the Department;</li> <li>• Assists with inventory management for the Division as needed;</li> <li>• Produces activity reports and other reports and projects as needed; and</li> <li>• May drive a County vehicle; valid driver's license and clean driving record required</li> </ul>			
<b>Job Requirements:</b>			
<p><b>Education:</b> Valid driver's license, Minimum age of 21 years, Community First Aid and Safety with CPR, Medication Administration Training (MAT)-/- MAT Certified, Computer programs: Excel, Word, Outlook, ability to learn RecTrac</p>			
<p><b>Experience:</b> Any combination of education and experience equivalent to graduation from an accredited college with an associate degree in recreation, or a related field.</p>			
<p><b>Knowledge/Skills:</b> Thorough knowledge and use of recreation principles and practices of professional recreation work. Thorough knowledge of various leisure needs of youth populations. Ability to provide leadership to various groups. Ability to act independently and make appropriate decisions. Ability to present ideas effectively both orally and in writing. Ability to establish and maintain effective working relationships with co-workers, other government agencies, program participants and the general public and possess excellent telephone etiquette.</p>			
<b>Working Conditions:</b>			
<p><b>Physical Demands:</b> Walking, talking, stooping, kneeling, bending, reaching and gripping. May be required on occasion to move up to 30 lbs.</p>			
<b>Supervisory Responsibilities:</b>			

<b>Number of Employees Supervised: 4</b>	<b>Number of Subordinate Supervisors Reporting to Job: 0</b>	
<b>Approvals:</b>		
Department Director:		Date:
HR Director:		Date:
Finance Director:		Date:
County Administrator:		Date:
Board of Supervisors Approval:		Date:

## 2020-2021 NEW POSITION REQUEST

DEPARTMENT	EDA FUND	DEPARTMENT CODE
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DEPARTMENT	EDA FUND	DEPARTMENT CODE
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DEPARTMENT	EDA FUND	DEPARTMENT CODE
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**PLEASE INCLUDE:**

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081020-1001-000-004	RESEARCH/PROJECT MANAGER	60,000	60,000
081020-2001-000-000	FICA	4,590	4,590
081020-2002-000-000	RETIREMENT - VRS	5,874	5,874
081020-2005-000-000	HOSPITAL/MEDICAL PLANS	13,440	13,440
081020-2006-000-000	GROUP INSURANCE	786	786
081020-2008-000-000	SHORT & LONG TERM DISABILITY	318	318
081020-2011-000-000	WORKER'S COMPENSATION	54	54
	Total		85,062

DATE: November 25, 2019

TO: Board of Directors,  
Frederick County Economic Development Authority

FROM: Patrick Barker, CEcD  
Executive Director

CC: Jay Tibbs  
Deputy County Administrator

RE: Justification for New Position FY21

Frederick County Economic Development Authority's 2021 budget request includes the addition of a full-time position, a Research Manager. The EDA has proposed funding this position through a combination of new funds and funding from its vacant part-time Project Specialist. The HR Committee and Board of Supervisors approved the full-time position back in 2016. The Research Manager position was part of the EDA's 2017 budget, but it was not funded. If this full-time position is not granted, the EDA desires to recapture the part-time assistance funding.

In the past 5 years, employers in Frederick County have experienced heightened workforce challenges. The local unemployment rate has plummeted by 50% to 2.3% since 2014. Visits by the EDA's Business Call Team reveal deepening workforce concerns by Frederick County's manufacturers and business service entities. Some examples of this growing issue since 2014 include a 65% increase of employers rating the availability of workers as low, 58% noted an increase in recruiting problems with any position or skills and a 60% increase in recruiting scientific or technical labor.

While the challenges are not unique to Frederick County, what is unique is Frederick County's creative solutions to this challenge. Frederick County, with partners, has proactively addressed these workforce challenges for over 20 years with a significant increase in programs in the past 5 years. Some of the recent creative, result driven workforce solutions include:

- Organizing four (4) times a design/build competition for local high schools (The Widget Cup)
- Assembling an annual discussion between over 100 business and education leaders on addressing local workforce challenges (Business & Education Summit)
- Conducting four (4) times a hands-on career exploration of 10 industry sectors for the region's 7th graders (Worlds of Work)
- Hosting two (2) events connecting companies with prospective job candidates, including those interested in summer jobs or internships, and offered workshops onsite (The Employer Expo)



- Creating two (2) week-long celebration of local manufacturing to coincide with National Manufacturing Week to increase awareness of the prosperity and innovation in manufacturing (Manufacturing Week)
- Producing an app which provides a directory of resources for a job seeker or employer and the means to contact them (Workforce 540 App)

These solutions required months of planning and detailed execution to obtain the high-quality deliverable that staff expected of themselves. EDA staff members already had a very full workload prior to executing these programs. To manage the extra workload, all inefficient programs were ceased and some of the responsibilities of one part-time position was shifted to support these programs.

EDA and its partners have constructed even more aggressive programming, listed below, to further meet our commitment to create workforce solutions for the County's employers. The conversion of the EDA's part-time Project Specialist to a full time Research Manager will expedite the delivery of this programming, responding to our commitment. Moreover, corporate decision makers and site consultants cite the availability of skilled workers ranked as the number one factor by when making business location and expansion decisions. As such, continued proactive workforce programming will make Frederick County even more attractive to its business targets.

The time is now to fast track the delivery of these programs, reaffirm our commitment and make Frederick County more attractive to its business targets.

- Implementing the Shenandoah Valley Talent Solutions Strategy
- Enhancing outreach/advocacy to students for work-based learning experiences and continuation and expansion of industry tours
  - Work based learning | Apprenticeship, internship, job shadowing
- Boosting community outreach/advocacy to parents, guardians, coaches, teachers, counselors
  - Advocating the best fit = interest and aptitude + support
- Ensuring broad knowledge of local opportunities + introducing students and parents to these opportunities
  - Engaging students to their career journey earlier
- Creating a manufacturing career workforce model
  - Replication of the medical career workforce model (Valley Health System partnership with regional school systems)
    - IT, Logistics & Transportation, and Construction to follow
- Supporting an increase in onsite business tours, virtual field trips, speakers' bureau
- Raising funding for the outreach campaign and advocacy projects
  - Leveraging partnerships



**OUTSIDE AGENCIES  
FY 2020-2021**

<b>Organizations W/OUT MOU/Funding Formula</b>	<b>2019-2020 Approved Budget</b>	<b>2020-2021 Budget Request</b>	<b>\$ Difference</b>	<b>% Difference</b>
Blue Ridge Legal Services <b>NEW REQUEST</b>	\$0	\$4,591	\$4,591	100%
Concern Hotline <b>NEW REQUEST</b>	\$0	\$3,500	\$3,500	100%
Our Health, Inc.	\$20,000	\$20,000	\$0	0%
NW Works, Inc.	\$25,000	\$25,000	\$0	0%
Access Independence, Inc.	\$11,000	\$11,000	\$0	0%
NSV Substance Abuse Coalition	\$60,000	\$60,000	\$0	0%
Lord Fairfax EMS Council, Inc.	\$16,000	\$16,800	\$800	5%
Health Department	\$436,439	\$479,246	\$42,807	10%
Northwestern Community Services	\$416,507	\$437,332	\$20,825	5%
Shenandoah Area Agency on Aging	\$63,000	\$63,000	\$0	0%
The Laurel Center	\$6,000	\$10,000	\$4,000	67%
Shenandoah Apple Blossom Festival	\$5,000	\$5,000	\$0	0%
Lord Fairfax SWCD	\$11,250	\$11,250	\$0	0%
<b>Total</b>	<b>\$1,070,196</b>	<b>\$1,146,719</b>	<b>\$76,523</b>	

<b>Organizations WITH MOU/Funding Formula</b>	<b>2019-2020 Approved Budget</b>	<b>2020-2021 Budget Request</b>	<b>\$ Difference</b>	<b>% Difference</b>
Tourism Program - City of Winchester	\$420,000	\$420,000	\$0	0%
Courthouse Museum	\$25,000	\$25,000	\$0	0%
Lord Fairfax Community College	\$81,308	\$85,125	\$3,817	5%
The Handley Library	\$1,218,200	\$1,297,050	\$78,850	6%
NSV Regional Commission	\$74,348	\$78,987	\$4,639	6%
<b>Total</b>	<b>\$1,818,856</b>	<b>\$1,906,162</b>	<b>\$87,306</b>	

**Total Both Categories      \$2,889,052      \$3,052,881      \$163,829**

**FY 2020-2021 BUDGET TOTALS - ALL NON-SCHOOL FUNDS**

<b><u>Fund #</u></b>	<b><u>Fund</u></b>	<b><u>2019-2020 Adopted Budget</u></b>	<b><u>2020-2021 Proposed Budget</u></b>	<b><u>Difference</u></b>	<b><u>% Change</u></b>
10	General Fund FY 20 does not reflect capital fund transfer	190,546,413	198,184,880	7,638,467	4.01%
11	NRADC	23,238,848	23,794,108	555,260	2.39%
12	Landfill	10,467,653	9,634,911	(832,742)	-7.96%
13	Division of Court Services	576,649	580,961	4,312	0.75%
16	Shawneeland	1,295,215	1,146,023	(149,192)	-11.52%
17	Airport Operating Airport Capital is adopted outside normal budget process	1,756,556	1,902,585	146,029	8.31%
29	Lake Holiday	779,998	779,998	0	0.00%
30	EMS Revenue Recovery	1,803,958	1,864,905	60,947	3.38%
31	EDA	631,802	634,116	2,314	0.37%