



## WINCHESTER REGIONAL AIRPORT

491 AIRPORT ROAD  
WINCHESTER, VIRGINIA 22602  
(540) 662-5786

### Monthly Business Meeting AGENDA

The Winchester Regional Airport Authority will meet in the Terminal Building Conference Room,  
November 14, 2019 at 5:00 P.M.

#### **Gene Fisher, Chairman, Presiding**

1. Open Meeting
2. Approve Meeting Agenda
3. Approve Minutes

October 10, 2019, WRAA Monthly Business Meeting

4. Comments – Audience
5. Chairman – Opening Remarks
6. Committee Reports
  - a. Financial Report – Secretary/Treasurer – J.J. Smith  
October 2019 Pre-Audit Financial Report
  - b. Building/Lease – Paul Anderson
  - c. Minimum Standards/Personnel/Security – David Reichert
  - d. Marketing/Development – Bill Pifer
7. Operations Review – Operations Supervisor
8. Comments – Executive Director
9. Comments – Board Members
10. Adjourn

## **OCTOBER 2019 Meeting Minutes Winchester Regional Airport Authority**

The Winchester Regional Airport Authority met in regular session in the conference room of the terminal building at 5:00 P.M. on October 10, 2019.

**Present:** Gene Fisher, Paul Anderson, Joey Bailey, Frank Haun, Bill Pifer, Dave Reichert, J.J. Smith

**Absent:** John Crawford, Archie Fox

### **OPEN MEETING**

Chairman Gene Fisher called the meeting to order at 5:00 P.M. A moment of silence was observed for the passing of former WRAA board member Ken Coleman.

### **APPROVE MEETING AGENDA**

**Motion:** Approve agenda as distributed – by Paul Anderson, second by Dave Reichert. Motion passed unanimously.

### **APPROVE MEETING MINUTES – September 4, 2019 Special Meeting**

**Motion:** Approve meeting minutes as distributed - by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

### **APPROVE MEETING MINUTES – September 12, 2019 Regular Business Meeting**

**Motion:** Approve meeting minutes as distributed - by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

### **COMMENTS – AUDIENCE**

None

### **CHAIRMAN – OPENING REMARKS**

Chairman Fisher commented that he intends to help staff find a solution to the ailing HVAC system in the main terminal. There are grant resources at the State that may be utilized in this effort.

### **COMMITTEE REPORTS**

**(a) Finance Report – J.J. Smith, Secretary/Treasurer** – J.J. provided an overview of the pre-audit September 2019 financial statements.

**Motion:** Accept finance report – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

**(b) Building/Lease Committee – Paul Anderson, Chair** – No meeting

**(c) Minimum Standards/Personnel Committee – David Reichert, Chair** – Dave provided a report on a Personnel Committee meeting held on October 10, 2019. Nick presented the

staffing and operations proposal (attached) to the board. The most significant changes are adjusting the staffed hours from 0600-2200 and adopting on-call procedures for service outside these times. Nick mentioned that outreach has been made to the Frederick County Sheriff's Office to institute regular, random patrols of airport grounds during unstaffed periods. Bill Pifer added that a primary objective of this plan is to enhance the customer service during the busiest periods. Additionally, Gene indicated that he tasked Nick with assessing operations in this manner when he first started, and this plan is the outcome of that directive. The Personnel Committee voted to recommend approval of the plan.

**Motion:** Approve the staffing and operations proposal as presented - by Paul Anderson, second by J.J. Smith. Motion passed unanimously.

**(d) Marketing Committee – Bill Pifer, Chair** – Bill stated that we have issued a notice of intent to award an on-call marketing services contract to FBO Partners and discussed marketing efforts for Hangar 509. Nick added that a client we were in talks with for a few months recently decided to decline the opportunity to lease space. Grassroots marketing is underway and we have seen steady interest in the facility. One of the initial tasks for FBO Partners is a tailored marketing plan for Hangar 509. Joey added that there were many positive highlights of the client visit, despite their ultimate decision to decline.

## **OPERATIONS REVIEW**

Dave gave an update on Hangar 509 preparation. There is phone and internet service to the building. Dave is in the midst of changing locks and has hosted various contractors to discuss separately metering gas and electric service to simplify utility billing for future tenants. Dave mentioned that he is in the midst of providing practical towing training for airport staff, since this a skill that has not been heavily utilized in recent years. The first quote for replacement of the terminal building HVAC has been received. The fuel farm painting and corrosion control project is on track to be completed by the end of the month. The project is supported in part by a maintenance grant from the Virginia Department of Aviation.

## **EXECUTIVE DIRECTOR COMMENTS**

Nick began his comments with a brief update on the fence project around Hangar 509. We will be submitting this as a security project to the State in February in hopes of gaining funding support.

The aviation fuel supplier RFP closed and we will be issuing notice of intent to award in the coming weeks. The new contract is set to begin on November 1, 2019.

Nick has been working with Mike Bryan to revise previous aircraft storage lease agreements for utilization for Hangar 509.

A package was submitted to the FAA requesting concurrence of the "Valor 5K" on March 28, 2020.

Members of the Chamber of Commerce visited the airport to assess whether an event at Hangar 509 was feasible in early 2020. More to follow on this potential event.

Nick provided an updated timeline of the terminal project. It appears that there will not be funds available in February to continue the next steps of the project (site improvement construction and building design). We will work with Delta Airport Consultants to position the Authority for submission of both projects in August.

The Authority provided a lease termination notice to Aero Engines, LLC effective October 1, 2019. We are negotiating space needs with Chris Collins, whom submitted a business application in

August, and also Aero Services. The board provided their concurrence on allowing the Executive Director to establish leases as appropriate to backfill the space.

On November 2<sup>nd</sup> the airport will host an AOPA Rusty Pilots seminar along with a FAA Safety Team presentation.

#### **COMMENTS – BOARD MEMBERS**

- (a) Paul Anderson** – Paul thanked Gene for his leadership on the hangar acquisition.
- (b) Frank Haun** – Frank thanked Gene and the board for recognizing Mr. Coleman's passing.
- (c) Bill Pifer** – Bill implored the board to consider the positive financial aspects of the hangar acquisition and thanked everyone for the efforts to finalize the deal.

#### **ADJOURNMENT**

**Motion:** There being no further business, a motion was made to adjourn at 5:43 P.M. – by Paul Anderson, second by Bill Pifer. Motion passed unanimously.

Respectfully submitted,

J.J. Smith, Secretary/Treasurer

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WRAA Adopted:

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# WINCHESTER REGIONAL AIRPORT

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## STAFFING/OPERATIONS PLAN PROPOSAL

*Purpose: Enhance the safety, customer service, and financial position of the Authority through better utilization of personnel resources*

### Observations

- The airport is staffed 24/7 although we are not fully capable those hours. For example, Night Flight Line Technician personnel are not tow-qualified, despite being a requirement in the job description.
- Overnight staffing serves two predominant purposes: Jet-A fueling capability and general security presence.
- Maintenance personnel are used to backfill for flight line personnel during absences or time off. Therefore, maintenance tasks are often deferred, postponed, and otherwise relegated in priority. Since there is no overlap in flight line staffing, a single absence has a ripple effect.
- There is a lack of standard operating procedures for routine/high risk activities (e.g., fuel transfers, aircraft towing) and control measures for ensuring the safety of infrastructure (e.g., documented inspections), which represents unnecessary risk for Authority operations.
- The airport has a security plan and 24/7 staffing is not a requirement to maintain status as "Secure Virginia Airport" – a designation received by the Virginia Department of Aviation
- The majority of Jet-A fuel deliveries between the hours of 2200-0600 are for PHI helicopters
- Hangar 509 has potential to increase personnel workload (dependent on tenants/operations)

### Market Assessment

- OKV is the only regional airport in the Commonwealth (of 22) staffed 24/7
- There is one reliever airport (of 8) staffed 24/7; Manassas (APP Jet Center)
- Other airports with more critical demands are not staffed 24/7 (e.g., higher fuel volume, closer proximity to sensitive areas, more based aircraft, longer runway, larger geographic area, Customs availability)
- The trend appears to be reducing operating hours; two examples include New River Valley Airport and Blue Ridge Regional Airport

### Proposal

1. Reaffirm commitment to 24/7 service availability and the customer service principles described in strategic, business, and marketing plans
2. Change regular staffed hours to 0600-2200 daily and institute call out procedures
3. Institute summer/winter hours for maintenance personnel
4. Enter agreement with PHI for their pilots to self-fuel their aircraft; same policy in place at JYO and has been cleared by our fuel supplier
5. Enter agreement with Sheriff's Department and Northwest Virginia Drug Task Force for regular security patrols of airport property during unstaffed hours
6. Change Operations Supervisor job description to Operations Manager and require Certified Member (C.M.) certification within 12 months
7. Amend Flight Line job descriptions to include general maintenance tasks
8. Create Flight Line Service Supervisor position and fill as budget/staffing allows
9. Upgrade Finance Clerk to Grade 4
10. Give 3% raise to all Authority employees except Finance Clerk and Executive Director

EMPLOYEE	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
CSR	OFF	0630 - 1800	0630 - 1800	0630 - 1200	OFF	OFF	0630 - 1800
FLT 1A	OFF	0600 - 1800	0600 - 1800	0600 - 1200	OFF	OFF	0600 - 1600
FLT 1B	OFF	1000 - 2200	1000 - 2200	1000 - 1600	OFF	OFF	1200 - 2200
CSR	0700 - 1800	OFF	OFF	1200 - 1800	0630 - 1800	0630 - 1800	OFF
FLT 2A	0600 - 1600	OFF	OFF	1200 - 1800	0600 - 1800	0600 - 1800	OFF
FLT 2B	1200 - 2200	OFF	OFF	1600 - 2200	1000 - 2200	1000 - 2200	OFF
MX	OFF	0800 - 1630	0800 - 1630	0800 - 1630	0800 - 1630	0800 - 1630	OFF
MX	OFF	0800 - 1630	0800 - 1630	0800 - 1630	0800 - 1630	0800 - 1630	OFF
FINANCE	OFF	0800 - 1600	0800 - 1600	0800 - 1600	0800 - 1600	0800 - 1600	OFF

### Call Out Procedures

- Volunteer basis only (Operations Manager/Executive Director to backfill)
- Compensation will be \$20 for each night on call + 2 hours pay minimum for any response
- On-call person expected to be within 1 hour of the airport, not drink alcohol, and responsive to phone
- On-call person responsible from 1 hour after close until 1 hour prior to open; regular flight line tech responsible otherwise
- Pilots will be expected to help wing walk for tow operations between 2200-0600
- Airport will charge \$75/hour for on-call service; minimum 2 hour charge
- Reassess policy after 12 months

### Desired Outcomes

1. Efficient use of airport revenues and taxpayer dollars
2. Development and implementation of SOPs for routine activities (e.g., fueling, towing, and aircraft services)
3. Development and implementation of initial, recurring, and proficiency training procedures for line service-qualified personnel
4. Maximum personnel resources applied to busiest periods to elevate customer service and prepare staff to manage increased future demand
5. Bolster the preventative maintenance culture of the airport by developing and enacting regular inspection cycles and routines
6. Extend the life of capital assets through regular preventive maintenance and plan for major repairs through the budget process
7. Reduce risk to employees, customers, and Authority
8. Greater focus on core competencies (e.g., airport maintenance and aircraft services) instead of secondary duties (e.g., standby presence)
9. Institution of meaningful security enhancements that substantively improve awareness/response
10. Create opportunities for professional growth and staff development

### Tentative Implementation

- 10/10/19: Board approval
- 11/1/19: Send correspondence advertising new hours/revise publications as necessary
- 11/25/19: Finalize PHI agreement
- 12/1/19: New hours take effect

### Attachments

Airport	Airport FBO	Staffed 24/7
<b>Reliever Airports (8)</b>		
Warrenton	Y	N
Leesburg	N	N
Manassas	N	Y
Stafford	Y	N
Hanover County	N	N
Richmond Executive	N	N
Hampton Roads	Y	N
Chesapeake Regional	N	N
<b>Regional Airports (22)</b>		
Winchester Regional	Y	Y
Middle Peninsula	Y	N
Dinwiddie County	Y	N
Emporia-Greenville	Y	N
Mecklenburg-Brunswick	Y	N
William M. Tuck	Y	N
Danville Regional	N	N
Blue Ridge Regional	Y	N
Virginia Tech	Y	N
New River Valley	Y	N
Mountain Empire	Y	N
Tazewell	Y	N
Virginia Highlands	Y	N
Grundy Municipal	N	N
Lonesome Pines	Y	N
Ingalls Field	Y	N
Tappahannock-Essex Cnty	Y	N
Louisa County	N	N
Suffolk Executive	Y	N
Accomack County	Y	N
Farmville Municipal	Y	N
Culpepper	Y	N
<b>Commercial Service Airports</b>		
Charlottesville	N	Y
Lynchburg	N	N
Roanoke	N	Y
Shenandoah Valley	Y	Y

**Winchester Regional Airport Authority**  
**General Ledger Balance Sheet Report**  
As Of: 10/31/2019  
All Departments Consolidated

**Assets**

10001011	Undeposited Receipts	(276,256.84)
10171010	Operating Cash In Bank	97,025.00
10171011	Petty Cash	500.00
10171080	Inventory - Fuel	66,677.17
10171082	Inventory - Merchandise	1,517.60
10171083	Inventory - Oil	537.94
10171084	Inventory - Automobile Gas/Airport Use	45.60
10171085	Inventory - Diesel Airport Use	(1,052.18)
10171090	Pre-Paid Insurance	29,510.39
10171094	Prepaid Postage	46.98
10171153	Accounts Receivable	(65,918.75)
10172002	VRS - Deferred Outflow	61,108.00
10172003	GLI Deferred Outflow	3,590.04
10851010	Capital Cash In Bank	180,645.12
10851100	Construction In Progress	195,748.71
10851153	Capital Accounts Receivable	1,702.38
10851200	Net Fixed Assets	26,700,733.59
<b>Total Assets:</b>		<b>26,996,160.75</b>

**Liabilities**

20172010	Amt Held For Employee Benefits	3,482.98
20172020	Accounts Payable - Operating Fund	22,528.18
20172021	Long-Term Notes	220,840.30
20172094	Accrued Leave & Fringes	63,937.23
20172201	VRS - Deferred Inflow	53,850.00
20172202	VRS - Pension Liability	152,184.68
20172203	GLI Deferred Inflow	3,674.00
20172204	GLI Net Pension Liability	33,058.00
20172804	Virginia State Sales Tax	8.65
20852020	Accounts Payable - Capital Fund	26,030.11
20852090	Retainage Payable	7,190.00
30000000	Current Earnings	(50,967.99)
30000001	Retained Earnings	26,460,344.61
<b>Total Liabilities And Equity:</b>		<b>26,996,160.75</b>

Notes:

All Departments Consolidated.



**Winchester Regional Airport Authority**  
**General Ledger Standard Income Report**  
For The Period: 7/01/2019 Through: 10/31/2019  
Selected Departments Consolidated

**Income**

	10/31/2019 MTD	Year-To-Date
40172404 State Operating Reimbursement	2,578.06	3,623.06
40174500 Sale - Fuel	71,391.33	324,889.87
40174502 Sale - Merchandise	7.89	380.49
40174503 Sale - Oil	140.75	507.52
40174600 Rental Income	40,015.25	167,852.94
40174601 Income - Land Leases	1,876.00	21,746.00
40174617 Special Fees	0.00	4,281.12
40174618 Facility & Line Service Fees	2,495.00	13,996.25
40174899 Miscellaneous Revenue	48.10	68.00
40174900 Operating Appropriations	13,290.50	53,161.96
<b>Total Income:</b>	<b>131,842.88</b>	<b>590,507.21</b>

**Expense**

	10/31/2019 MTD	Year-To-Date
54140000 Cost - Fuel	41,388.91	183,546.20
54140002 Cost - Merchandise	25.95	619.07
54140003 Cost - Oil	114.39	402.07
61000000 Accrued Salaries	0.00	(862.71)
61001000 Salaries	43,064.04	170,647.60
61005001 Overtime Pay	730.44	4,284.07
62000000 Accrued Leave - Fringe Benefit Expense	0.00	(66.00)
62001000 FICA	3,203.99	12,647.32
62002000 VSRS	4,195.94	16,783.76
62005000 Hospital/Medical Plans	9,975.60	39,902.40
62005001 Retiree Health Ins	0.00	2,442.84
62006000 Group Life Insurance	561.42	2,245.68
62008000 Short/Long Disab	106.04	436.62
62011000 Worker's Compensation	1,356.49	5,410.38
63002000 Professional Svcs - Other	1,003.00	2,005.50
63004001 Outside Repairs & Maint Vehicle/Equip	0.00	3,106.34
63004003 Repair - Blgs & Grounds Outside Repairs	100.00	225.00
63005000 Maintenance Contracts	0.00	3,440.64
63005001 State Funded Maintenance Contracts	0.00	1,100.00
63007000 Advertising	0.00	99.90
63010000 Contractual Services	261.55	1,884.65
65101000 Electrical Services	3,572.18	12,218.43
65102000 Heating Service	68.95	292.07
65103000 Water & Sewer Services	557.96	1,550.66
65204001 Postage Meter Expense	43.00	134.12
65204002 Telephones/Internet/TV Cable Expense	658.87	2,552.06
65302000 Fire/Property Insurance	1,038.17	4,152.64
65305000 Motor Vehicle Insurance	508.17	2,032.64
65307000 Public Officials Liability Ins	43.00	172.00
65308000 General Liability Insurance	1,906.75	7,627.00
65401000 Office Supplies & Computers	190.50	465.89
65405000 Janitorial Supplies	251.47	1,279.46
65407000 Repair/Maint Parts & Supplies	892.97	2,885.03
65407001 State Reimb - Repairs/Maint/Supplies	1,274.99	3,222.58
65408000 Vehicle/Equip - Parts/Supplies	3,605.14	5,708.00
65408001 Airport Vehicle Fuel	1,283.41	4,917.50

Run: 11/12/2019  
9:31AM

**Winchester Regional Airport Authority**  
**General Ledger Standard Income Report**  
**For The Period: 7/01/2019 Through: 10/31/2019**  
**Selected Departments Consolidated**

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	10/31/2019 MTD	Year-To-Date
65410000 Employee Uniforms	507.65	1,036.36
65413000 Operational Expense	406.18	1,630.18
65413001 Line Service Equipment	0.00	296.15
65413002 Security Materials & Supplies	980.84	980.84
65506000 Travel Expenses	0.00	2,739.33
65801000 Dues & Membership	(8.33)	609.87
65804000 Va Sales Tax Paid	38.34	38.34
65806000 Snow Removal Contingency Fund	32.98	32.98
79001000 Lease/Rent Of Equipment	2,354.41	9,366.23
79002000 Principal/Interest Payments	0.00	12,500.00
79101000 Loan - VRA Bond	0.00	4,828.97
<b>Total Expense:</b>	<b>126,295.36</b>	<b>533,570.66</b>
<b>Net Income:</b>	<b>5,547.52</b>	<b>56,936.55</b>

Notes: Report Period: 7/01/2019 - 10/31/2019  
Selected Departments Consolidated:  
(Un-Departmentalized)  
WINCHESTER AVIATION

**Winchester Regional Airport Authority**  
**General Ledger Two-Year Income Report**  
For the Current-Year Period: 7/01/2019 Through: 10/31/2019  
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
<b>Income</b>								
40172404 State Operating Reimbursen	0.00	2,578.06	2,578.06	--.-%	329.99	3,623.06	3,293.07	997.9%
40174500 Sale - Fuel	83,944.86	71,391.33	(12,553.53)	-15.0%	344,888.02	324,889.87	(19,998.15)	-5.8%
40174502 Sale - Merchandise	52.24	7.89	(44.35)	-84.9%	162.95	380.49	217.54	133.5%
40174503 Sale - Oil	61.11	140.75	79.64	130.3%	436.91	507.52	70.61	16.2%
40174600 Rental Income	36,987.00	40,015.25	3,028.25	8.2%	148,122.00	167,852.94	19,730.94	13.3%
40174601 Income - Land Leases	1,804.00	1,876.00	72.00	4.0%	21,203.00	21,746.00	543.00	2.6%
40174617 Special Fees	0.00	0.00	0.00	--.-%	0.00	4,281.12	4,281.12	--.-%
40174618 Facility & Line Service Fees	3,775.00	2,495.00	(1,280.00)	-33.9%	16,235.00	13,996.25	(2,238.75)	-13.8%
40174899 Miscellaneous Revenue	121.18	48.10	(73.08)	-60.3%	373.33	68.00	(305.33)	-81.8%
40174900 Operating Appropriations	13,296.00	13,290.50	(5.50)	0.0%	53,203.00	53,161.96	(41.04)	-0.1%
<b>Total Income:</b>	<b>140,041.39</b>	<b>131,842.88</b>	<b>(8,198.51)</b>	<b>-5.9%</b>	<b>584,954.20</b>	<b>590,507.21</b>	<b>5,553.01</b>	<b>0.9%</b>
<b>Expense</b>								
54140000 Cost - Fuel	46,029.12	41,388.91	(4,640.21)	-10.1%	197,428.31	183,546.20	(13,882.11)	-7.0%
54140002 Cost - Merchandise	41.87	25.95	(15.92)	-38.0%	133.32	619.07	485.75	364.3%
54140003 Cost - Oil	47.26	114.39	67.13	142.0%	336.69	402.07	65.38	19.4%
61000000 Accrued Salaries	(281.12)	0.00	281.12	--.-%	(18,840.10)	(862.71)	17,977.39	--.-%
61001000 Salaries	40,924.62	43,064.04	2,139.42	5.2%	191,539.84	170,647.60	(20,892.24)	-10.9%
61005001 Overtime Pay	1,351.94	730.44	(621.50)	-46.0%	6,649.86	4,284.07	(2,365.79)	-35.6%
62000000 Accrued Leave - Fringe Ben	21.51	0.00	(21.51)	-100.0%	(1,398.25)	(66.00)	1,332.25	--.-%
62001000 FICA	3,050.98	3,203.99	153.01	5.0%	14,504.99	12,647.32	(1,857.67)	-12.8%
62002000 VSRS	4,006.50	4,195.94	189.44	4.7%	15,412.00	16,783.76	1,371.76	8.9%
62005000 Hospital/Medical Plans	8,969.48	9,975.60	1,006.12	11.2%	33,570.76	39,902.40	6,331.64	18.9%
62005001 Retiree Health Ins	1,632.56	0.00	(1,632.56)	-100.0%	3,673.26	2,442.84	(1,230.42)	-33.5%
62006000 Group Life Insurance	641.70	561.42	(80.28)	-12.5%	2,170.22	2,245.68	75.46	3.5%
62008000 Short/Long Disab	113.26	106.04	(7.22)	-6.4%	361.24	436.62	75.38	20.9%
62011000 Worker's Compensation	1,200.15	1,356.49	156.34	13.0%	5,623.18	5,410.38	(212.80)	-3.8%
63002000 Professional Svcs - Other	5,630.00	1,003.00	(4,627.00)	-82.2%	9,549.00	2,005.50	(7,543.50)	-79.0%
63004001 Outside Repairs & Maint Ver	313.45	0.00	(313.45)	-100.0%	1,693.33	3,106.34	1,413.01	83.4%
63004003 Repair - Bldgs & Grounds Out	4,200.00	100.00	(4,100.00)	-97.6%	5,484.62	225.00	(5,259.62)	-95.9%
63005000 Maintenance Contracts	3,084.00	0.00	(3,084.00)	-100.0%	3,915.00	3,440.64	(474.36)	-12.1%
63005001 State Funded Maintenance C	0.00	0.00	0.00	--.-%	1,100.00	1,100.00	0.00	0.0%
63007000 Advertising	0.00	0.00	0.00	--.-%	35.00	99.90	64.90	185.4%
63010000 Contractual Services	1,952.20	261.55	(1,690.65)	-86.6%	7,808.80	1,884.65	(5,924.15)	-75.9%

**Winchester Regional Airport Authority**  
**General Ledger Two-Year Income Report**  
For the Current-Year Period: 7/01/2019 Through: 10/31/2019  
Selected Departments Consolidated

	Current Month Totals		Gain (Loss)		Year-To-Date Totals		Gain (Loss)	
	Last Year	This Year	vs Last Year		Last Year	This Year	vs Last Year	
65101000 Electrical Services	4,296.57	3,572.18	(724.39)	-16.9%	17,787.02	12,218.43	(5,568.59)	-31.3%
65102000 Heating Service	136.22	68.95	(67.27)	-49.4%	377.76	292.07	(85.69)	-22.7%
65103000 Water & Sewer Services	468.33	557.96	89.63	19.1%	1,865.03	1,550.66	(314.37)	-16.9%
65204001 Postage Meter Expense	(6.08)	43.00	49.08	--.-%	58.60	134.12	75.52	128.9%
65204002 Telephones/Internet/TV Cabl	643.20	658.87	15.67	2.4%	2,510.47	2,552.06	41.59	1.7%
65302000 Fire/Property Insurance	1,023.00	1,038.17	15.17	1.5%	4,091.00	4,152.64	61.64	1.5%
65305000 Motor Vehicle Insurance	508.00	508.17	0.17	0.0%	2,034.00	2,032.64	(1.36)	-0.1%
65307000 Public Officials Liability Ins	43.00	43.00	0.00	0.0%	172.00	172.00	0.00	0.0%
65308000 General Liability Insurance	1,541.00	1,906.75	365.75	23.7%	6,166.67	7,627.00	1,460.33	23.7%
65401000 Office Supplies & Computers	328.32	190.50	(137.82)	-42.0%	1,512.45	465.89	(1,046.56)	-69.2%
65405000 Janitorial Supplies	38.04	251.47	213.43	561.1%	574.44	1,279.46	705.02	122.7%
65407000 Repair/Maint Parts & Supplie	520.05	892.97	372.92	71.7%	2,606.98	2,885.03	278.05	10.7%
65407001 State Reimb - Repairs/Maint	0.00	1,274.99	1,274.99	--.-%	347.39	3,222.58	2,875.19	827.7%
65408000 Vehicle/Equip - Parts/Supplie	2,129.35	3,605.14	1,475.79	69.3%	4,242.59	5,708.00	1,465.41	34.5%
65408001 Airport Vehicle Fuel	1,501.89	1,283.41	(218.48)	-14.5%	4,851.09	4,917.50	66.41	1.4%
65410000 Employee Uniforms	0.00	507.65	507.65	--.-%	0.00	1,036.36	1,036.36	--.-%
65413000 Operational Expense	439.04	406.18	(32.86)	-7.5%	589.80	1,630.18	1,040.38	176.4%
65413001 Line Service Equipment	334.09	0.00	(334.09)	-100.0%	529.75	296.15	(233.60)	-44.1%
65413002 Security Materials & Supplies	0.00	980.84	980.84	--.-%	0.00	980.84	980.84	--.-%
65506000 Travel Expenses	239.80	0.00	(239.80)	-100.0%	2,110.15	2,739.33	629.18	29.8%
65715000 Promotional Fund Expenses	1,804.83	0.00	(1,804.83)	-100.0%	1,804.83	0.00	(1,804.83)	-100.0%
65801000 Dues & Membership	0.00	(8.33)	(8.33)	--.-%	229.20	609.87	380.67	166.1%
65804000 Va Sales Tax Paid	0.00	38.34	38.34	--.-%	25.56	38.34	12.78	50.0%
65806000 Snow Removal Contingency	0.00	32.98	32.98	--.-%	0.00	32.98	32.98	--.-%
79001000 Lease/Rent Of Equipment	4,454.41	2,354.41	(2,100.00)	-47.1%	11,631.64	9,366.23	(2,265.41)	-19.5%
79002000 Principal/Interest Payments	0.00	0.00	0.00	--.-%	0.00	12,500.00	12,500.00	--.-%
79101000 Loan - VRA Bond	640.93	0.00	(640.93)	-100.0%	2,616.54	4,828.97	2,212.43	84.6%
<b>Total Expense:</b>	<b>144,013.47</b>	<b>126,295.36</b>	<b>(17,718.11)</b>	<b>-12.3%</b>	<b>549,486.03</b>	<b>533,570.66</b>	<b>(15,915.37)</b>	<b>-2.9%</b>
<b>Net Income:</b>	<b>(3,972.08)</b>	<b>5,547.52</b>	<b>9,519.60</b>	<b>--.-%</b>	<b>35,468.17</b>	<b>56,936.55</b>	<b>21,468.38</b>	<b>60.5%</b>

Notes: Report Period: 7/01/2019 - 10/31/2019  
Selected Departments Consolidated:  
WINCHESTER AVIATION

## AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCRL	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
00000	003339	TRUCK PARTS UNLIMITED INC	9/19-9920	10/30/2019		4017-081090-5408-000-000-	.00	39.14	13892	VEHICLE AND POWERED EQUIP SUPPLIES	21816
						CHECK TOTAL		39.14			
00000	003596	TITAN AVIATION FUELS	3203116	10/30/2019		4017-081090-5414-000-000-	.00	19,106.46	13893	MERCHANDISE FOR RESALE	21816
00000	003596	TITAN AVIATION FUELS	R3202447	10/30/2019		4017-081090-9001-000-000-	.00	2,100.00	13893	LEASE/RENT OF EQUIPMENT	21816
						CHECK TOTAL		21,206.46			
00000	004484	BRYAN MICHAEL L	8493-AIRPORT	10/30/2019		4017-081090-3002-000-000-	.00	1,003.00	13896	PROFESSIONAL SERVICES	21816
						CHECK TOTAL		1,003.00			
						CLASS TOTAL		22,248.60			

## AIRPORT AUTHORITY

P.O. NO.	VENDOR NO.	VENDOR NAME	INVOICE NO.	CHECK DATE	A/P ACCR.	ACCOUNT NO.	DISCOUNT AMOUNT	NET AMOUNT	CHECK NO.	DESCRIPTION	BATCH
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00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3004-000-001-	.00	452.97	13868	REPAIR & MAINTENANCE EQUIP.	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3004-000-001-	.00	20.00	13868	REPAIR & MAINTENANCE EQUIP.	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3004-000-001-	.00	230.00	13868	REPAIR & MAINTENANCE EQUIP.	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3004-000-001-	.00	51.00	13868	REPAIR & MAINTENANCE EQUIP.	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3004-000-001-	.00	526.48	13868	REPAIR & MAINTENANCE EQUIP.	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3004-000-001-	.00	205.00	13868	REPAIR & MAINTENANCE EQUIP.	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3005-000-001-	.00	1,100.00	13868	STATE FUNDED MAINTENANCE CONTRACTS	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-3010-000-000-	.00	350.00	13868	OTHER CONTRACTUAL SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5101-000-000-	.00	4,215.53	13868	ELECTRICAL SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5102-000-000-	.00	29.72	13868	HEATING SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5102-000-000-	.00	27.64	13868	HEATING SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5102-000-000-	.00	27.34	13868	HEATING SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5103-000-000-	.00	121.30	13868	WATER & SEWAGE SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5103-000-000-	.00	61.79	13868	WATER & SEWAGE SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5103-000-000-	.00	365.38	13868	WATER & SEWAGE SERVICES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5204-000-001-	.00	30.72	13868	POSTAGE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5204-000-002-	.00	82.78	13868	TELEPHONE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5204-000-002-	.00	538.17	13868	TELEPHONE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5204-000-002-	.00	38.04	13868	TELEPHONE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5401-000-000-	.00	97.50	13868	OFFICE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5401-000-000-	.00	32.69	13868	OFFICE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5401-000-000-	.00	11.89	13868	OFFICE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5401-000-000-	.00	7.99	13868	OFFICE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5405-000-000-	.00	93.77	13868	JANITORIAL SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5405-000-000-	.00	29.89	13868	JANITORIAL SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5405-000-000-	.00	57.33	13868	JANITORIAL SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5405-000-000-	.00	100.91	13868	JANITORIAL SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5405-000-000-	.00	27.89	13868	JANITORIAL SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	299.43	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	62.83	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	47.88-	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	71.39	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	18.96	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	91.99	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	89.99	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	91.99-	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	3.58	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	14.70	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	128.58	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5407-000-000-	.00	21.90	13868	REPAIR AND MAINTENANCE SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5408-000-000-	.00	13.77	13868	VEHICLE AND POWERED EQUIP SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5408-000-000-	.00	4.64	13868	VEHICLE AND POWERED EQUIP SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5408-000-000-	.00	136.06	13868	VEHICLE AND POWERED EQUIP SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5408-000-000-	.00	71.85	13868	VEHICLE AND POWERED EQUIP SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5408-000-000-	.00	252.13	13868	VEHICLE AND POWERED EQUIP SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5408-000-001-	.00	632.97	13868	VEHICLE GAS-AIRPORT USE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5410-000-000-	.00	337.76	13868	UNIFORMS	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5410-000-000-	.00	26.00	13868	UNIFORMS	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5410-000-000-	.00	164.95	13868	UNIFORMS	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5413-000-000-	.00	241.35	13868	OTHER OPERATING SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5413-000-000-	.00	56.60	13868	OTHER OPERATING SUPPLIES	21817

## AIRPORT AUTHORITY

P.O.	VENDOR		INVOICE	CHECK	A/P	ACCOUNT	DISCOUNT	NET	CHECK		
NO.	NO.	VENDOR NAME	NO.	DATE	ACCR	NO.	AMOUNT	AMOUNT	NO.	DESCRIPTION	BATCH
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00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5413-000-000-	.00	92.69	13868	OTHER OPERATING SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5413-000-000-	.00	165.59	13868	OTHER OPERATING SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5413-000-000-	.00	21.99	13868	OTHER OPERATING SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5413-000-000-	.00	60.99	13868	OTHER OPERATING SUPPLIES	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5414-000-000-	.00	134.16	13868	MERCHANDISE FOR RESALE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5414-000-000-	.00	89.36	13868	MERCHANDISE FOR RESALE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5414-000-000-	.00	6.99	13868	MERCHANDISE FOR RESALE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5414-000-000-	.00	13.98	13868	MERCHANDISE FOR RESALE	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-5506-000-000-	.00	160.00	13868	TRAVEL	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-9001-000-000-	.00	165.41	13868	LEASE/RENT OF EQUIPMENT	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-9001-000-000-	.00	89.00	13868	LEASE/RENT OF EQUIPMENT	21817
00000	007822	BANK OF AMERICA N A	09/30/2019	10/25/2019		4017-081090-9001-000-000-	.00	114.00	13868	LEASE/RENT OF EQUIPMENT	21817
						CHECK TOTAL		12,649.44			
						CLASS TOTAL		12,649.44			

AP100D 10/16/2019 COUNTY OF FREDERICK VA.			A/P CHECK REGISTER			BY DEPARTMENT- 4-017-081090		TIME-	9:10:34	PAGE	1	ActPd - 2019/10	
AIRPORT AUTHORITY													
P.O.	VENDOR		INVOICE	CHECK	A/P	ACCOUNT	DISCOUNT	NET	CHECK				
NO.	NO.	VENDOR NAME	NO.	DATE	ACCR.	NO.	AMOUNT	AMOUNT	NO.	DESCRIPTION	BATCH		
----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----		
00000	003596	TITAN AVIATION FUELS	AC3197673	10/16/2019		4017-081090-5414-000-000-	.00	20.94	13798	MERCHANDISE FOR RESALE	21811		
						CHECK TOTAL		20.94					
						CLASS TOTAL		20.94					



AP100D 10/10/2019 COUNTY OF FREDERICK VA.			A/P CHECK REGISTER			BY DEPARTMENT- 4-017-081090		TIME- 10:42:31	PAGE 1	ActPd - 2019/10	
AIRPORT AUTHORITY											
P.O.	VENDOR		INVOICE	CHECK	A/P	ACCOUNT	DISCOUNT	NET	CHECK		
NO.	NO.	VENDOR NAME	NO.	DATE	ACCR.	NO.	AMOUNT	AMOUNT	NO.	DESCRIPTION	BATCH
----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
00000	009000	VIRGINIA DEPT OF TAXATION	1ST QTR-FY20A	10/10/2019		4017-081090-5804-000-000-	.00	38.34	13781	TAXES-FED,EXCISE & STATE	21810
						CHECK TOTAL		38.34			
						CLASS TOTAL		38.34			

AP100D 10/30/2019 COUNTY OF FREDERICK VA.			A/P CHECK REGISTER BY DEPARTMENT- 4-085-081030			TIME- 13:04:03	PAGE 1	ActPd - 2019/10			
AIRPORT AUTHORITY CAPITAL PROJECTS											
P.O.	VENDOR		INVOICE	CHECK	A/P	ACCOUNT	DISCOUNT	NET	CHECK		
NO.	NO.	VENDOR NAME	NO.	DATE	ACCR	NO.	AMOUNT	AMOUNT	NO.	DESCRIPTION	BATCH
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22441	003802	DELTA AIRPORT CONSULTANTS	4-17046	10/30/2019		4085-081030-8801-000-203-	.00	45,503.18	13894	NEW GA TERMINAL BLDG-SITE DESIGN	21816
22505	003802	DELTA AIRPORT CONSULTANTS	1-19053	10/30/2019		4085-081030-8801-000-205-	.00	13,500.00	13894	REHAB TAXIWAY A	21816
						CHECK TOTAL		59,003.18			
00000	004484	BRYAN MICHAEL L	8494-AIRPORT	10/30/2019		4085-081030-8001-000-000-	.00	2,225.50	13896	MACHINERY & EQUIPMENT	21816
						CHECK TOTAL		2,225.50			
						CLASS TOTAL		61,228.68			

AP100D 10/16/2019 COUNTY OF FREDERICK VA.				A/P CHECK REGISTER BY DEPARTMENT- 4-085-081030				TIME- 9:10:34	PAGE 1	ActPd - 2019/10		
AIRPORT AUTHORITY CAPITAL PROJECTS												
P.O.		VENDOR		INVOICE		CHECK	A/P	ACCOUNT	DISCOUNT	NET	CHECK	
NO.	NO.	VENDOR NAME	NO.	DATE	ACCR.	NO.	AMOUNT	AMOUNT	AMOUNT	NO.	DESCRIPTION	BATCH
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22441	003802	DELTA AIRPORT CONSULTANTS	3-17046	10/16/2019		4085-081030-8801-000-203-	.00	31,408.34	13799		NEW GA TERMINAL BLDG-SITE DESIGN	21811
						CHECK TOTAL		31,408.34				
						CLASS TOTAL		31,408.34				

**Winchester Regional  
Airport  
Fuel Gallons Sold**

TOTAL GALLONS OF FUEL PRODUCTS SOLD																		Increase/ (Decrease) Over Prior Year	
Fiscal Year	FY 2003	FY 2004	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY2019	FY2020	Over/ (Short)
July	29,067	29,004	32,148	39,991	44,406	52,458	42,724	29,277	31,814	36,654	18,673	19,778	15,431	17,079	22,444	16,418	17,148	16,387	(761)
August	31,600	30,703	32,205	49,471	44,298	53,349	36,611	26,159	24,324	34,261	19,755	17,900	15,552	18,267	15,699	14,004	19,439	16,288	(3,151)
September	31,584	31,070	32,730	47,833	40,415	41,111	36,983	29,081	27,575	6,733	19,177	20,136	20,680	15,485	15,028	15,144	14,945	16,702	1,757
October	35,137	44,219	42,898	49,156	48,472	54,712	40,344	36,999	32,623	5,658	17,645	20,085	21,535	19,072	20,578	18,087	15,493	14,337	(1,156)
November	28,229	36,589	32,256	37,899	40,906	44,937	28,282	26,294	26,193	4,599	25,527	13,361	12,474	12,393	14,097	14,811	13,661	0	(13,661)
December	22,104	25,514	34,088	32,217	34,816	30,299	24,216	23,396	19,468	9,701	17,367	11,706	9,372	14,146	8,887	12,882	10,971	0	(10,971)
January	19,881	26,933	34,354	33,370	36,369	25,001	20,456	21,370	23,108	16,610	21,208	10,443	7,351	7,376	8,787	12,195	7,379	0	(7,379)
February	16,372	36,979	39,873	41,432	30,564	28,430	18,250	15,900	23,091	19,477	11,316	8,987	7,587	7,877	13,733	11,535	7,446	0	(7,446)
March	24,803	52,501	48,839	55,044	30,069	25,002	28,433	23,362	29,594	17,122	13,238	12,287	6,922	9,384	10,481	13,095	10,289	0	(10,289)
April	30,834	46,511	56,674	53,708	32,760	34,396	29,187	31,277	23,299	16,214	14,214	13,910	13,692	11,735	11,976	14,175	14,410	0	(14,410)
May	26,609	40,725	43,364	51,963	45,042	39,383	26,908	31,700	29,507	28,509	21,282	13,669	13,077	12,943	14,980	17,472	15,470	0	(15,470)
June	25,836	47,148	53,309	50,846	40,219	38,584	35,972	34,248	30,783	21,605	19,214	18,127	11,742	21,351	19,781	20,428	13,253	0	(13,253)
Total	322,055	447,894	482,738	542,931	468,336	467,661	368,366	329,063	321,378	217,142	218,618	180,388	155,414	167,106	176,468	180,246	159,904	63,714	(96,190)

BREAKDOWN BY FUEL TYPE - GALLONS ONLY																						
Fiscal Year	FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		FY 2020		Increase/(Decrease)	
	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas	Jet-A	Avgas
July	23,974	7,840	29,620	7,034	13,227	5,446	14,211	5,567	10,055	5,376	11,415	5,664	16,445	5,999	11,582	4,836	12,272	4,876	10,970	5,417	(1,302)	541
August	15,974	8,350	28,547	5,714	13,919	5,836	13,172	4,728	9,768	5,784	11,580	6,687	9,409	6,290	8,899	5,105	14,622	4,817	10,336	5,952	(4,286)	1,135
September	20,674	6,901	5,013	1,720	13,529	5,648	12,525	7,611	14,310	6,370	8,504	6,981	8,887	6,141	10,140	5,004	11,723	3,222	10,719	5,983	(1,004)	2,761
October	23,795	8,828	3,162	2,496	11,602	6,043	13,605	6,480	16,647	4,888	13,265	5,807	13,788	6,790	13,242	4,845	12,090	3,403	8,306	6,031	(3,784)	2,628
November	18,459	7,734	2,374	2,225	18,795	6,732	9,002	4,359	8,970	3,504	8,532	3,861	9,389	4,708	10,929	3,882	10,780	2,881				
December	14,455	5,013	7,605	2,096	14,273	3,094	8,751	2,955	6,174	3,198	10,515	3,631	5,854	3,033	9,143	3,739	7,835	3,136				
January	19,156	3,952	13,661	2,949	17,876	3,332	8,348	2,095	5,436	1,915	5,191	2,185	6,334	2,453	9,686	2,509	5,413	1,966				
February	18,794	4,297	16,482	2,995	9,341	1,975	6,063	2,924	5,543	2,044	5,604	2,273	9,983	3,750	9,232	2,303	5,476	1,970				
March	22,797	6,797	13,285	3,837	9,293	3,945	9,523	2,764	4,555	2,367	6,604	2,780	7,050	3,431	9,071	4,024	7,379	2,910				
April	18,591	4,708	12,039	4,175	9,821	4,393	8,757	5,153	8,498	5,194	7,476	4,259	8,157	3,819	10,462	3,713	9,805	4,605				
May	24,154	5,353	22,495	6,014	16,227	5,055	8,749	4,920	6,813	6,264	9,216	3,727	11,397	3,583	12,977	4,495	11,461	4,009				
June	23,656	7,127	15,558	6,047	13,245	5,969	11,976	6,151	7,088	4,654	15,519	5,832	14,852	4,929	12,771	7,657	7,855	5,398				
Total	244,479	76,899	169,841	47,301	161,148	57,470	124,682	55,706	103,857	51,557	113,421	53,685	121,545	54,923	128,134	52,112	116,711	43,193	40,331	23,383	(10,376)	7,065