

MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
| THURSDAY, JUNE 4, 2019 |

A meeting of the Frederick County Economic Development Authority was held on Thursday, June 4, 2019, at 8:00A.M. in the County Administration Building, First Floor Conference Room, 107 North Kent Street, Winchester, Virginia.

PRESENT: Stan Crockett, Doug Rinker, Gary Lofton, John Riley, Bryan Fairbanks, Bob Claytor and Heather McKay

STAFF: Patrick Barker and Donna McIlwee, Frederick County Economic Development Authority, Jay Tibbs, Deputy County Administrator, and Michael Bryan, Attorney

GUEST: Eric Lawrence, Executive Director, Frederick Water

MEETING CALLED TO ORDER: Chairman Crockett called the meeting to order at 8:00 a.m.

Prior to the presentation of agenda items, Mr. Claytor asked that we all remember D-Day and those who fought and died in that battle.

APPROVAL OF MINUTES

The minutes from the May 9, 2019, meeting were presented.

On motion duly made by Mr. Riley and seconded by Mr. Lofton, the minutes were approved by the following recorded vote:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Bryan Fairbanks	Aye
Gary Lofton	Aye
Heather McKay	Aye
John Riley	Aye
Doug Rinker	Aye

TREASURER'S REPORT

Mr. Barker submitted the following report:

Checking Account - Bank of Clarke County as of May 31, 2019 - \$1805.77.

Savings Account - Scott & Stringfellow as of May 31, 2019 - \$1,212,611.23.

On motion of Mr. Crockett, seconded by Ms. McKay, the Treasurer's Report was approved as submitted by the following recorded vote:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Bryan Fairbanks	Aye
Gary Lofton	Aye
Heather McKay	Aye
John Riley	Aye
Doug Rinker	Aye

REGIONAL ECONOMIC DEVELOPMENT ORGANIZATION

Mr. Barker discussed the creation of a regional economic development organization (RDO) exclusively and solely to facilitate, strengthen and expand our interaction with site selectors and business attraction managers with the Virginia Economic Development Partnership and how it will be organized. He presented a draft resolution and charter creating this RDO and stated that VEDP had agreed with its organization and may use as a model for other areas where there is no regional RDO. Staff is seeking the Authority's approval of the resolution and charter.

Mr. Fairbanks asked why the entire northern region of the State had never established an RDO. Mr. Riley stated it was because they did not want to share resources with competitive areas.

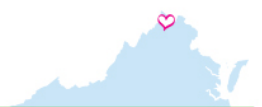
Mr. Lofton stated some counties do not put much effort into industrial development and would this inaction hamper us in any way. Mr. Barker stated the creation of an RDO will give us a bigger and broader seat at the table with VEDP and enhance our access to State resources.

Mr. Lofton proposed that paragraph 2 of the Resolution be changed to read "the EDAs intend to create the....."

Mr. Fairbanks stated he appreciates how structured the RDO will be and that the information was provided to Board members prior to the meeting for review.

Mr. Riley made a motion to approve the Resolution, as amended, and the charter. Mr. Rinker seconded the motion and it was approved by the following recorded vote:

J. Stanley Crockett	Aye
Robert Claytor	Aye
Bryan Fairbanks	Aye
Gary Lofton	Aye
Heather McKay	Aye



John Riley	Aye
Doug Rinker	Aye

LEGISLATIVE EVENT

Mr. Barker summarized the proposed agenda for a legislative event as prepared by staff. The targeted date is either Friday, September 27, or Friday, October 11. After arrival and introductions at the Winchester Regional Airport at 1 p.m., the participants would drive to an area manufacturer for a tour with students. While enroute, significant business events that showcase the area as a premier business location and other points of interest would be showcased. Following the tour, the group would drive to a local agribusiness facility for a business roundtable and reception. At the roundtable, they will hear from key local businesses about current needs and why they chose to locate in Frederick County. Proposed legislative bills and budgetary priorities will also be part of the discussion. As best as possible, food and drinks for the reception would be locally sourced. The event would conclude at 4:30 and participants returned to the airport. Staff is seeking the Authority's feedback regarding the proposed itinerary.

Mr. Lofton asked why an afternoon was chosen. His thoughts were morning activities followed by a luncheon. This was the concept followed by a previous legislative event here and it worked well. He suggested a Tuesday, Wednesday or Thursday morning.

Ms. McKay pointed out that one of the proposed dates, September 27, was chosen so we could showcase WoW!

Mr. Barker stated that staff will contact some of those who would be invited to see what day and concept would be best for them.

Mr. Crockett asked that remarks made during discussion of this event be incorporated in the event planning.

FREDERICK WATER PRESENTATION

Eric Lawrence, Executive Director, Frederick Water, gave a presentation to the Board covering Frederick Water's short- and long-term plans for infrastructure to serve clients, how they stand now to serve current business targets, summary of events for the Opequon Water Supply Initiative, and the new settlement agreement with the quarry.

2nd QUARTER PERFORMANCE MEASURES

Due to time constraints, Mr. Barker stated he would email this information to Board members.



SUCH OTHER BUSINESS AS MAY COME BEFORE THIS AUTHORITY

Due to the holiday, there will be no Board meeting in July.

ADJOURN

There being no further business to come before this Authority, the meeting was adjourned at 9:05 a.m.

Stan Crockett
Chairman

Jay Tibbs
Secretary

