

Old Dominion Community Criminal Justice Board  
Meeting of Members  
Minutes  
July 17, 2018

The Old Dominion Community Criminal Justice Board meeting was called to order at the Holiday Inn Express, 111 Hospitality Drive, Front Royal, Virginia 22630 on Tuesday, July 17, 2018 at 6:30 p.m.

**Present:**

The Honorable Kimberly M. Athey  
Tim Coyne, Vice Chairman  
Stephen M. Gyurisin, Chairman  
Nancy Haden  
The Honorable W. Dale Houff  
Chief Tessie Lam  
Brian Madden  
Beverly Brown Schulke, PhD  
Jay Tibbs  
Chief Neal White  
The Honorable Ian R. D. Williams

**Absent:**

The Honorable N. Randolph Bryant  
Chief Monica Martin  
Sheriff Tony Roper  
Deputy Dominika Seal

**Staff Present:**

Kim Chmura, ODCS  
Brenda Tavenner, ODCS  
Andrea Cosans, OD ASAP  
Trish Lowery, OD ASAP

**I. Call to Order**

Mr. Steve Gyurisin called the meeting to order at 6:35 p.m. Mr. Gyurisin welcomed everyone to the meeting.

Pretrial/Probation and Parole Officer Week was noted.

The members were advised that recently Judge Williams was elected to serve as Chief Judge.

**II. Approval of the Agenda**

Mr. Gyurisin reviewed the agenda. No comments were made to amend.

**III. Approval of the Minutes**

The members reviewed the minutes from April 17, 2018 meeting. Ms. Haden motioned to approve the minutes from April 17, 2018 and Chief Lam seconded that motion. The minutes were approved unanimously.

**IV. Old Business**

Ms. Chmura is going to double check on Dr. Schulke's appointment to the Board, at which point, all members will have current appointments.

Included in the PowerPoint handout is a slide that outlines the CCJB responsibilities as described in the Code of Virginia.

## V. New Business

- A. Election of Chair and Vice Chair:** A nominating committee was formed in accordance with the By-Laws for the election of a new Chairman and Vice Chair at our October Meeting. Dr. Schulke, Mr. Tibbs, Mr. Coyne and Chief Lam agreed to be on this committee. Ms. Chmura will send out an email to establish a meeting time and place.
- B. Staff at ODCS:** Jill Wineman was hired as a Pretrial/Probation Officer. PO Alicia Beasley submitted her resignation as she was hired to be a Federal Probation Officer in Martinsburg, WV. Interviews for her position will be conducted on Tuesday, July 31<sup>st</sup>. Otherwise, there have been no significant activities, just routine work duties and required training.
- C. SOP:** Due to changes in the minimum standards at DCJS, the ODCS Standard Operating Procedure manual was updated. All procedures have been reviewed by Supt. Whitley and signed by Mr. Tierney. A copy of the table of contents was included in the handouts.

**D. Budgets:**

Probation ended the year with revenues of \$313,918 and expenditures of \$296,497.

Pretrial revenues totaled \$313,801 and had expenditures of \$292,812.

Ms. Chmura stated that with the numbers that ODCS had this year for this \$589,309 total, it is a really good value for our communities.

**E. Pretrial Review:**

In video arraignment, 877 investigations were completed and 843 bail hearing were conducted. Of those ordered release, 54% were given an unsecure bail. Sixty-five percent (65%) has a risk level of Level 4 or higher.

Ms. Chmura discussed the number of referrals that have increased over the past few years and how they have changed. This has impacted the average length of supervision which effects the average daily caseload. In FY 12, the caseload was 200 with 3 supervision officers. This past year, it was 331 with the same 3 positions. Additional staff may be required in the future.

Overall, out of the 701 pretrial placements received this year, 53% had unsecure bonds. On June 30, 2018, 51% of the cases being supervised were felony drug charges. DWI cases ran a far second with 14%.

**F. Outcome Measures:**

Pretrial Outcome Measures	Misdemeanant	Felony
Success Rate	75%	64%
Court Appearance Rate	95%	90%
Public Safety Rate	89%	85%
Compliance Rate	91%	90%

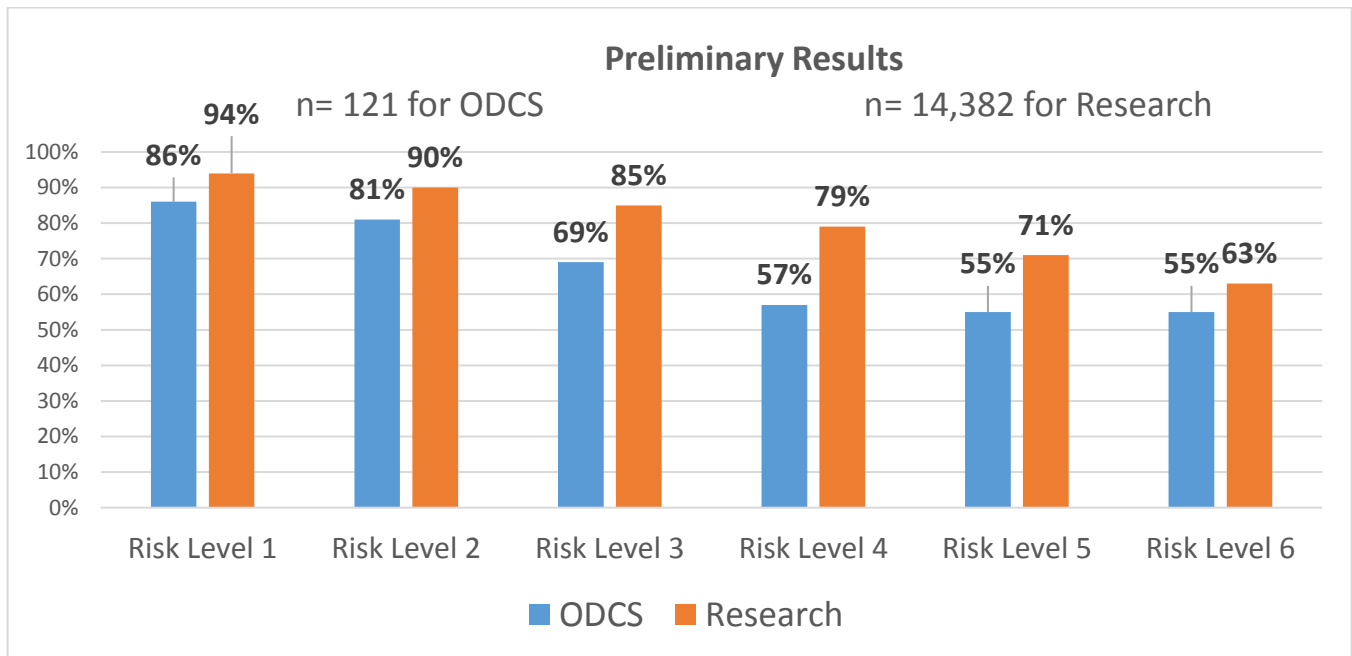
**G. Pretrial Performance Measures:**

Pretrial Performance Measures	
Investigation Rate	79%
Investigation VPRAI Completion Rate	95%

Praxis Concurrence Rate	72%
Judicial Concurrence Rate	80%
Supervision Concurrence Rate	88%

#### H. Success Rate within Risk Levels:

There has only been 121 cases that have closed with the newly implemented VPRAI-R and updated Praxis. Therefore, not a lot can be discerned, but it does appear that as risk level increases, so does non-compliance.



#### I. Local Probation Review

Distribution of jurisdictions and courts remain consistent from last year. About 70% of the probation cases are referred from General District Court. Winchester/Frederick refer slightly more than half of the total probation cases.

Probation referrals have increased this year as well.

##### Risk Distribution:

Low – 54%  
 Low Medium – 28%  
 Medium High – 16%  
 High – 1%

A chart of charge type for active cases was included in the handout. Success rates within charge type for the most frequent charges are:

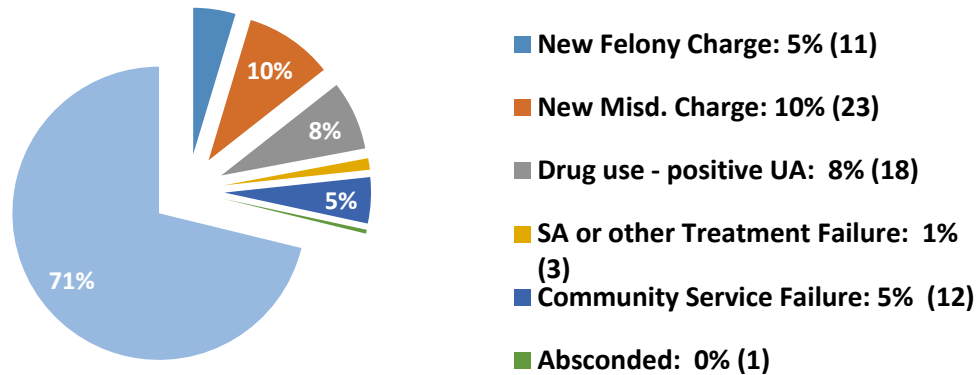
Alcohol related charges: Successful closure at 69%  
 Fraud/Larceny charges: Successful closure at 78%  
 Felony drug charges: Successful closure at 65%  
 Misdemeanor charges: Successful closure at 77%

Of the few violent misdemeanor charges that ODCS supervises, there were 27 assault charges which closed during this fiscal year. Of those, 18 or 67% were released from supervised

probation successfully. Of the 2 sexual assault misdemeanor charges, both cases closed successfully.

**J. Outcome Measures**

FY 18 Successful closures for misdemeanants is 77% and for felons, it is 65%. Overall, the nature of the failures is due to new misdemeanor charges.



FY 18 Success Rate within 4 Risk Levels	
Level	Rate
Low – MOST or OST 0-4	85%
Low Medium – OST 5-11	72%
Medium High – OST 12-21	49%
High – OST 22 or higher	100%

**K. Local Probation Performance Measures:**

The risk assessment completion rate, 87%, and case plan completion rate, 79%.

- L. Community Service Insurance:** Ms. Chmura shared with the Board that DCJS has decided not to continue providing supplemental insurance for those Community Service Worksites that have a signed agreement with ODCS. The costs of the insurance versus the amount of claims paid indicated the insurance was not a wise financial decision. In the past 7 years, ODCS only had 1 claim.

**VI. Adjourn**

With no further business to discuss, the meeting was concluded at 7:15 p.m. and was adjourned.

The next CCJB meeting will be held on **October 16, 2018** at 6:30 p.m. at the Holiday Inn.

Respectfully Submitted,

S. K. Chmura