



County of Frederick

Paula A. Nofsinger
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TO: Board of Supervisors
FROM: Paula Nofsinger, Director of Human Resources
DATE: March 5, 2013
SUBJECT: Human Resources Committee Report

The HR Committee met in the First Floor Conference Room at 107 North Kent Street on Friday, March 1, 2013, at 8:00a.m. Committee members present were: Supervisor Chris Collins and Supervisor Bill Ewing. Committee member absent was Dorrie Green. Also present were: Assistant County Administrator Kris Tierney, Finance Director Cheryl Shiffler, and County Attorney Rod Williams.

***** Items Requiring Action*****

1. Approval of the Employee of the Month Award.

The Committee recommends approval of Sam Wilson as the Employee of the Month for March 2013.

*****Items Not Requiring Action*****

1. The discussion of draft Human Resource policies.

Committee Chairman Chris Collins introduced the discussion outlining the recommended changes to the policies. The intent is not to proceed with any action to the Board of Supervisors until the rest of the remaining policies can be reviewed in total.

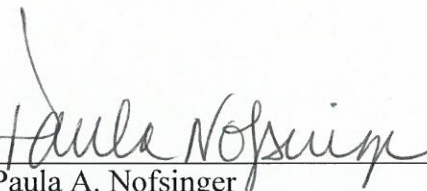
There being no further business, the meeting was adjourned.

The next HR Committee meeting is scheduled for Friday, April 5, 2013.

Respectfully Submitted,

Human Resources Committee

Chris Collins, Interim Chairman
Bill Ewing

By: 
Paula A. Nofsinger
Director of Human Resources

County of Frederick

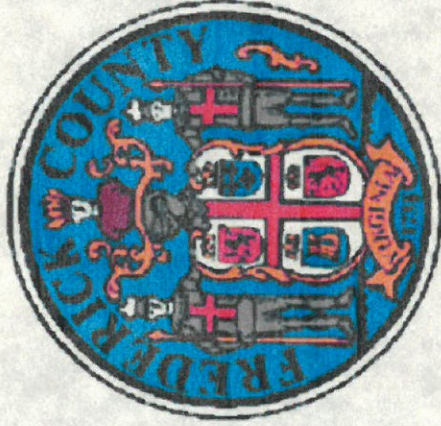
Employee of the Month Award

is hereby granted to:

Samuel R. Wilson

*In Grateful Recognition for Your Outstanding Performance and
Dedicated Service*

Given this 27th Day of March 2013



Richard C. Shickle

Richard C. Shickle, Chairman of the Board

Employee of the Month Resolution

Awarded to:

Samuel R. Wilson

WHEREAS, the Frederick County Board of Supervisors recognizes that the County's employees are a most important resource; and,

WHEREAS, on September 9, 1992, the Board of Supervisors approved a resolution which established the Employee of the Month award and candidates for the award may be nominated by any County employee; and,

WHEREAS, the Board of Supervisors selects one employee from those nominated, based on the merits of outstanding performance and productivity, positive job attitude and other noteworthy contributions to their department and to the County; and,

WHEREAS, Samuel R. Wilson who serves the Frederick County Esther Boyd Animal Shelter was nominated for Employee of the Month; and,

WHEREAS, Samuel R. Wilson is being awarded for his loyalty and commitment to his position at the Animal Shelter. Over the past three years, Samuel has transitioned from a part-time Animal Caretaker that worked only weekends and holidays into a compassionate and conscientious full-time Caretaker that the Shelter relies upon daily. He is able to successfully maintain both the dog and cat facilities, as well as tend to many other critters that arrive at the Shelter. Recently, Samuel has assumed the responsibility of making the weekly trip to Northern Virginia Community College, where he safely transports Shelter dogs and cats so that they can get spayed and neutered. He is always polite to visiting citizens and works well with the Shelter staff. Samuel is to be commended for his initiative and dedication.

NOW, THEREFORE BE IT RESOLVED, by the Frederick County Board of Supervisors this 27th day of March, 2013, that Samuel R. Wilson is hereby recognized as the Frederick County Employee of the Month for March 2013; and,

BE IT FURTHER RESOLVED that the Board of Supervisors extends gratitude to Samuel R. Wilson for his outstanding performance and dedicated service and wishes him continued success in future endeavors; and,

BE IT FURTHER RESOLVED, that Samuel R. Wilson is hereby entitled to all of the rights and privileges associated with his award.



County of Frederick, VA Board of Supervisors

Richard C. Shickle, Chairman