

Frederick County Land Disturbance/Stormwater Permit Termination Checklist

- ☐ Permit Termination Requirements Met:
 - 1. Necessary permanent controls measures included in the SWPPP for the site are in place and functioning effectively and final stabilization has been achieved for all portions of the site for which the operator is responsible;
 - 2. Another operator has assumed control over all areas of the site that have not been fully stabilized and obtained coverage for ongoing discharge;
 - 3. Coverage under an alternate VPDES or state permit has been obtained; or
 - 4. For residential construction only, temporary soil stabilization has been completed and the residence has been transferred to the homeowner.

- ☐ Submit DEQ Notice of Termination form to Public Works.
<http://www.fcva.us/departments/public-works/stormwater-program-information>

- ☐ Submit construction record drawings(s), or as-builts, for permanent stormwater management facilities (if applicable) including all conveyance system components. As-built information shall include:
 - 1. A copy of the applicant's inspection log book. The log should document all aspects of the construction of the facility to insure compliance with the approved plan and should include:
 - i. Compaction tests for all embankments.
 - ii. Inspection logs related to the of the removal of unsuitable material under and adjacent to the embankment foundation, construction of the cut off trench and other seepage control measures, compaction around the barrel, riser footing structure.
 - iii. As-built shop drawings for all pre-cast concrete control structures and/or other manufactured water quality devices.
 - iv. Verification of location, dimensions, spacing and material of any anti-seep collars, concrete cradles or other seepage control devices.
 - v. Logs related to any sinkhole remediation efforts.
 - vi. Certification records for all bioretention media
 - 2. A red-line revision of the approved plans and computations including:
 - i. A red check mark made beside design values where they agree with constructed values
 - ii. For changed values, "line out" design value and enter actual value in red
 - iii. Elevations to the nearest 0.1-foot
 - iv. A stage-storage summary table comparing design values to actual values for each facility with a storage volume.
 - v. Details for conveyance systems including pipe sizes, slopes, inverts, etc.
 - vi. Location of any sinkholes identified during construction.
 - vii. Signature and seal of a registered Virginia professional.
 - 3. Engineer's certification statement (see County website)

- ☐ Record the BMP Maintenance Agreement and any BMP Conservation Easements (if needed)

- ☐ VSMP Permit Maintenance Fees Due (if applicable)

- ☐ Schedule a Final Inspection with Public Works

- ☐ Submit a request in writing to the Planning and Development Department requesting the release of the bond. Also, if the bond amount was more than \$10,000 a check for \$300 is required along with request.