

**Winchester Frederick County (WinFred) MPO  
TECHNICAL ADVISORY COMMITTEE (TAC) Meeting  
November 7, 2017 - 10:00 a.m.  
Frederick County Administrative Offices - First Floor Conference Room  
107 N. Kent Street, Winchester, VA**

**AGENDA**

- 1. Administrative Items:**
  - a) Welcome and Introductions
  - b) Review and approval of the October 3, 2017 Technical Advisory Committee Meeting Minutes ([Attached](#))
  
- 2. Public Comment Period**
  
- 3. Virginia Statewide Rail Plan – Mike Todd, DRPT (15 minutes)**

Action: None requested.
  
- 4. Designation of Critical Urban Freight Corridors – John Madera, NSVRC (10 minutes)**

Action: Recommendation of proposed corridors to VDOT for certification.
  
- 5. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices):**
  - Project Steering Meeting: TBA
  - Policy Board: November 15, 2017 @ 10 a.m./December meeting TBD
  - Technical Advisory Committee: December meeting TBD
  
- 6. VDOT/DRPT Updates (5 minutes)**
  
- 7. Staff Project Updates (5 minutes)**
  
- 8. Other Business (5 minutes)**
  
- 9. Adjourn**

## Glossary of Acronyms

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**CLRP** – Constrained Long Range Plan – A fiscally-constrained list of projects drawn from the Vision Plan element of the LRTP. All CLRP projects must have an estimated cost and a revenue source identified.

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**FTA Section 5310** - Transportation for Elderly Persons and Persons with Disabilities - The goal of the Section 5310 Program is to provide assistance in meeting the special transportation needs of elderly persons and persons with disabilities. The program is designed to supplement other FTA or assistance programs by funding transportation projects for elderly person and persons with disabilities in all areas – urbanized, small urban, and rural.

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# WinFred METROPOLITAN PLANNING ORGANIZATION

Frederick County ❖ City of Winchester ❖ Town of Stephens City



400 Kendrick Lane, Suite E, Front Royal, Virginia 22630  
 Phone: 540-636-8800  
 www.winfredmpo.org

## Technical Advisory Committee Minutes: October 3, 2017 @ 10 a.m.

**Frederick County Administrative Offices  
 107 North Kent Street, Winchester, VA  
 First Floor Conference Room**

<b>Member Jurisdiction Representatives</b>					
	<b>Frederick County</b>		<b>VDRPT</b>		<b>Staff</b>
	Patrick Barker		Tim Roseboom	✓	Brandon Davis
✓	John Bishop	✓	Todd Horsley	✓	John Madera
✓	Mike Ruddy		<b>Winchester Airport</b>	✓	Karen Taylor
✓	Kris Tierney		Serena 'Renny' Manuel		
	<b>Stephens City</b>		<b>Winchester Transit</b>		<b>Others</b>
	Mike Majher	✓	Renee Wells	✓	Brad Reed, VDOT
	<b>VDOT</b>		<b>Winchester</b>	✓	Cliff Balderson, VDOT
✓	Terry Short via Phone	✓	Perry Eisenach	✓	Justin Anderson, VDOT
	<b>Non-Voting</b>		Justin Hall	✓	Janie Nham, VHB
	Mack Frost, FHWA	✓	Tim Youmans		
	Tony Cho, FTA	✓	Shawn Hershberger		
	Rusty Harrington, VA Dept. of Aviation				

**Winchester Frederick County (WinFred) MPO**  
**DRAFT TECHNICAL ADVISORY COMMITTEE (TAC) Meeting Minutes**  
**October 3, 2017 - 10:00 a.m.**  
**Frederick County Administrative Offices - First Floor Conference Room**  
**107 N. Kent Street, Winchester, VA**

**1. Administrative Items:**

- a) Welcome and Introductions – Chairman Youmans welcomed everyone to the meeting.
- b) Review and approval of the Draft May 2 and September 5, 2017 Technical Advisory Committee Meeting Minutes – A motion was made by Mr. Bishop approving the minutes; motion seconded by Mr. Ruddy. Motion carried.

**2. Public Comment Period – None reported.**

**3. Presentation: Draft WinTran Transit Development Plan (TDP) Update**

VHB presented a PPT on the Draft WinTran TDP. Following the presentation, discussion ensued. Mr. Eisenach stated that this document was prepared for Winchester Transit and City Council will need to adopt. He stated, that if the recommendations regarding extending service into the County and LFCC are not supported by the County, the report will need to reflect that the City is not driving this initiative. Following discussion, **a motion was made by Mr. Eisenach forwarding a recommendation to the Policy Board that the Scope of Work has been satisfied. Motion seconded by Ms. Wells. Motion carried.**

**4. Discussion: MPO Response to Proposed Changes to SMART Scale**

Mr. Madera reviewed with the Committee, proposed changes to SMART Scale. Discussion ensued. Mr. Reed stated that he recommends that if the TAC has something that they feel is inappropriate then a letter should be written to Mr. Whitworth and to also attend the October 10 Fall CTB Meeting to provide feedback.

Mr. Bishop stated that the cap on applications is an issue for Frederick County – the square footage issue is not going to impact Frederick County. Mr. Bishop stated that VDOT is addressing the Smart Scale problems while asking the MPO to comment and that's a problem when the MPO hasn't seen the changes.

Mr. Tierney stated that the Policy Board is looking for a TAC recommendation.

Mr. Davis stated that the NSVRC's Transportation Planning Technical Committee wrote a letter to Mr. Whitworth in regards to the SmartScale changes. Mr. Short stated that SAWMPO and HRMPO also sent letters.

Mr. Reed stated that Mr. Whitworth and the Secretary are looking for comments and urged TAC to not wait until October 20.

Staff will draft a letter to Mr. Whitworth and send to TAC prior to going to the Policy Board.

**5. Designation of Critical Urban Freight Corridors**

Mr. Madera gave an overview in regards to the designation of critical urban freight corridors. Mr. Bishop asked for visual information be presented; Mr. Madera will present this at the next TAC meeting. Mr. Reed added that this is not a SMART Scale related project. No action taken.

**6. UPWP Work Task 4: Public Mobility Proposed Scope of Work**

Ms. Taylor handed out a draft SOW for Work Task 6: Bike/Ped for TAC’s information. She stated that the work will be done via a consultant and in-house. No action needed from TAC since the task is already in the FY18 UPWP.

**7. Upcoming Meeting Schedule (MPO Meetings are held at the Frederick County Administrative Offices):**

- Project Steering Meeting: TBA
- Policy Board: November, 2017 @ 10 a.m.
- Technical Advisory Committee: December meeting TBD

**8. VDOT/DRPT Updates**

DRPT updated the group on the charter bus from Blacksburg to DC which is estimated to begin in December.

**9. Other Business**

Mr. Madera spoke about the VA Pedestrian Safety Action Plan along with a handout in regards to crashes on Piccadilly Street. The committee advised Mr. Madera to work directly with the City on this.

Ms. Taylor stated that a representative from DRPT will present information on the Statewide VA Rail Plan at the November 7<sup>th</sup> TAC meeting

**10. Adjourn**

Definition of Acronyms on next page

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