



## COUNTY of FREDERICK

Parks and Recreation Department

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# MEMO

**To:** Jay Tibbs, Deputy County Administrator for Human Services  
**From:** Jason L. Robertson, Director, Parks & Recreation Dept.  
**Subject:** Parks and Recreation Commission Action  
**Date:** October 16, 2017

The Parks and Recreation Commission met on October 10, 2017. Members present were: Christopher Fordney, Natalie Gerometta, Gary Longerbeam, Ronald Madagan, Guss Morrison, Charles Sandy, Jr., and Amy Strosnider. Members absent: Randy Carter, Robert Wells (Board of Supervisors' Non-Voting Liaison).

### Items Requiring Board of Supervisors Action:

None

### Submitted for Board Information Only:

1. Abrams Creek Greenway – The Buildings and Grounds Committee recommended requesting Board of Supervisor endorsement of the VDOT Transportation Alternatives Resolution of Support required for grant applications, second by Mr. Morrison, motion carried unanimously (7-0). Please find attached VDOT Transportation Alternatives Resolution of Support. This recommendation will be forwarded to the Finance Committee prior to requiring Board of Supervisor action.
2. Abrams Creek Greenway – The Buildings and Grounds Committee recommended to forward to the Finance Committee a supplemental appropriation request of \$1,048,900 to be used to develop the Abrams Creek Trail and parking area with \$988,900 of this amount is for trail construction, \$60,000 is for the development of a trailhead parking area. The local contribution to the project is \$247,780. The remaining \$791,120 would be reimbursed through the VDOT Transportation Alternatives grant. If the grant is not received, funds would be returned, second by Mr. Sandy, motion carried unanimously (7-0). This recommendation will be forwarded to the Finance Committee prior to requiring Board of Supervisor action.

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3. FY 2019 Capital Improvements Plan – The Buildings and Grounds Committee recommended approval of the 2018-2019 Capital Improvements Plan as submitted, second by Mr. Sandy, motion carried unanimously (7-0). Please find attached a copy 2018-2019 Capital Improvement Plan Project Summary to be forwarded to the Planning Commission prior to the Board of Supervisors.

Attachment

cc: Gary Longerbeam, Chairman  
Robert Wells, Board of Supervisors' Non-Voting Liaison



Transportation Alternatives Set-Aside Resolution

**Whereas**, in accordance with the Commonwealth Transportation Board construction allocation procedures, it is necessary that a resolution be received from the sponsoring jurisdiction or agency requesting the Virginia Department of Transportation establish a Transportation Alternatives Set-Aside project to be administered by Frederick County, VA.

**Now**, Therefore, Be It Resolved, that Frederick County, VA, requests the Commonwealth Transportation Board to establish a project for the Abrams Creek Greenway Trail.

**Be It Further Resolved**, that Frederick County, VA hereby commits to provide a minimum 20 percent matching contribution for this project and any additional funds necessary to complete the project,

**Be It Further Resolved**, that Frederick County, VA hereby agrees to enter into a project administration agreement with the Virginia Department of Transportation and provide the necessary oversight to ensure the project is developed in accordance with all state and federal requirements for design, right of way acquisition, and construction of a federally funded transportation project,

**Be It Further Resolved**, that Frederick County, VA will be responsible for maintenance and operating costs of any improvement / facility constructed with Transportation Alternatives Set-Aside funds unless other arrangements have been made with the Department,

**Be It Further Resolved**, that if Frederick County, VA subsequently elects to cancel this project Frederick County, VA hereby agrees to reimburse the Virginia Department of Transportation for the total amount of costs expended by the Department through the date the Department is notified of such cancellation. Frederick County, VA also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration.

**Be It Further Resolved**, that the Frederick County, VA Board of Supervisors hereby grants authority for the County Administrator to execute project agreements for any approved Transportation Alternatives Set-aside projects for Fiscal Year 2018-19, and 2019-2020.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_, Virginia

By: \_\_\_\_\_  
Attest

# CIP

## 2018-2023 Capital Improvements Plan

### Departmental Project Summary Sheet

Department:

New and Carry Over (Modified and Unmodified) Project Requests:

Dept. Priority	Project Title	FY 2018/19 Cost	FY 2019/20 Cost	FY 2020/21 Cost	FY 2021/22 Cost	FY 2022/23 Cost	Large Capital Projects Beyond FY 2023	TOTAL CIP Cost
1	Abrams Creek Greenway Trail	\$500,000	\$500,000	\$1,200,000	\$1,200,000			\$3,400,000
2	Clearbrook Parking	257,000						\$257,000
3	Sherando NW Restroom	275,000						\$275,000
4	Indoor Aquatic Facility	240,000	\$10,820,000					11,300,000
5	Water Slide / Spray Ground	\$624,000						\$624,000
6	SH Softball Complex	\$173,000	\$1,473,000					\$1,649,000
7	Snowden Bridge Park Development	\$410,000	\$4,250,000					\$4,550,000
8	SH Baseball Field Lighting Upgrade		\$720,000					\$720,000
9	SH Park Area 3 Development		\$2,121,000					\$2,121,000
10	Community Center			\$9,067,000				\$9,067,000

Department of Planning and Development, Frederick County, VA

Dept. Priority	Project Title	FY 2018/19 Cost	FY 2019/20 Cost	FY 2020/21 Cost	FY 2021/22 Cost	FY 2022/23 Cost	2022 Budget Comprehensive Plan Projects Beyond FY 2023	TOTAL CIP Cost
11	Community Park			\$1,970,000				\$1,970,000
12	Neighborhood Parks (6)			\$831,000				\$4,986,000
13	District Parks (3)				\$3,934,000		\$4,155,000	\$7,869,000
14	S. SH Park Development						\$7,869,000	\$2,035,000
15	Fleet Trip Vehicles						\$2,035,000	\$307,000
16	SH Park Area 1 Development						\$307,000	\$2,414,000
17	SH Park Area 2 Development						\$2,414,000	\$2,273,000
18	Indoor Ice Rink						\$2,273,000	\$6,180,000
19							\$6,180,000	
20								